

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of October 21, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 10/07/24
2. Committee-of-the-Whole 09/16/24\* & 10/07/24\*\* both with recommendations
  - \*Recommendation to authorize AEW to survey both properties at Bournemouth and Sunningdale and sell the properties through a bid process once the surveys are completed.
  - \*\*Recommendation to appoint James Motschall Jr. to fill the council vacancy with the term to expire at the next local general election in November 2025.
3. Election Commission excerpt 10/14/24 with recommendation and attachments\*

\*Recommendation to approve the Certification of Election Inspectors and recommend that City Council approve the rates of pay as presented.

4. Beautification Advisory Commission 09/11/24
5. Citizens' Recreation Commission 09/10/24 with recommendation\*

\*Recommendation to use funds from Account No. 101-105-880.200 in the amount not to exceed \$13,000.00 for Winterfest.

**B. Monthly Financial Report**

1. September 2024

**C. Bids/Proposals/Contracts**

1. Lake Front Park - Platform Tennis Courts Repair, Resurfacing, and Repainting
  - a) Memo 10/14/24 - Director of Parks and Recreation Gafa

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - 2023 Concrete Pavement Repair Program - Proj. No. 0160-0466 - Final Payment - Mattiolio Cement Co., LLC. - 10/11/24 - \$5,500.00.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 21969 - September 2024 - 10/03/24 - \$421.60.
3. Keller Thoma - Legal Services - Invoice No. 126591 - September 2024 - 10/01/24 - \$262.50.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1082250 - September 2024 - 10/09/24 - \$5,529.82.
5. WCA - Assessing - Assessing Services - Invoice No. 101424 - November 2024 - 10/14/24 - \$7,534.41.

Item 7 APPOINTMENT

Item 7A CITY COUNCIL – JAMES MOTSCHALL JR. – TERM TO EXPIRE: 11/04/25  
Prerogative of the City Council to concur with the recommendation of the Committee-of-the-Whole at their meeting held October 7, 2024, and appoint James Motschall Jr. to fill the council vacancy with term to expire at the next regular City election, November 4, 2025, and to authorize the City Clerk to administer the Oath of Office.

\*City Clerk to administer the Oath of Office.

Item 8 COMMUNICATIONS

Item 8A GROSSE POINTE WOODS-SHORES LITTLE LEAGUE (GPWSSL) FENCE PROPOSAL  
Prerogative of the City Council as to action taken.

Item 8B PUBLIC ACT 152: ADOPTION OF THE ANNUAL OPTION FOR THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT  
Prerogative of the City Council as to action taken.

- Item 8C RESIGNATION – HISTORICAL COMMISSION – JAMES MOTSCHALL JR.  
Prerogative of the Mayor to accept the resignation of James Motschall Jr. from the Historical Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. James Motschall Jr.
- Item 9 ORDINANCES
- Item 9A ORDINANCE AMENDMENT: SECTION 26-34 – SITE GRADING AND SECTION 26-5 – RESIDENTIAL PLOT PLAN AND SITE PLAN SUBMITTALS  
Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of November 18, 2024, for a second reading and final adoption.
- Item 9B ZONING ORDINANCE AMENDMENT: ADD TO ARTICLE 5, SECTION 50-5.22 – EXTERIOR LIGHTING  
Prerogative of the City Council to concur with the recommendation of this zoning ordinance amendment and set a date of November 18, 2024, for a second reading and final adoption.
- Item 10 NEW BUSINESS/PUBLIC COMMENT  
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 11 ADJOURNMENT  
Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte  
City Administrator