

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of July 15, 2024

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 07/01/24
2. Citizens' Recreation Commission 06/11/24 with recommendation*
*Recommendation requesting an amount not to exceed \$2,000.00 from Account No. 101-105-880.200 for the Annual Fishing Derby.

B. Monthly Financial Report

1. June 2024

C. Bids/Proposals/Contracts

1. Ghesquiere Park Ball Diamond #4 Bleachers
 - a) Memo 07/03/24 - Assistant Director of Public Services Crook
 - b) Quote: Q298223 07/01/24 - Park Warehouse LLC
2. Detroit Area Agency on Aging (DAAA) FY 2025 Annual Implementation Plan
 - a) Memo 07/08/24 - City Administrator Schulte
 - b) Email 07/08/24 – Krista Siddal (Executive Director of The Helm)
 - c) Letter 06/21/24 - Ronald Taylor (President and CEO)
 - d) Review and Approval Form
 - e) Proposed Implementation Plan
3. 2024 Engineering Hourly Rate Increase
 - a) Memo 07/09/24 - City Administrator Schulte
 - b) Letter 06/21/24 - City Engineer Lockwood
 - c) Purchase Order 24-48400 - FY 2024-2025 General Engineering
4. Network Switch Replacements
 - a) Memo 07/12/24 – Information Technology Manager Capps
 - b) Quote NZKZ169 07/12/24 – CDW-Government

D. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 151155 - Proj. No. 0160-0464 - 06/12/24 - \$20,186.13.
 - b) Lake Front Park Splash Pad - Invoice No. 151156 - Proj. No. 0160-0465 - 06/12/24 - \$754.20.
 - c) 2023 Misc. Concrete Repair Program - Invoice No. 151157 - Proj. No. 0160-0466 - 06/12/24 - \$342.80.
 - d) 2023-2024 General Engineering - Invoice No. 151158 - Proj. No. 0160-0472 - 06/12/24 - \$1,311.51.
 - e) Torrey Road Pump Station Generator - Invoice No. 151159 - Proj. No. 0160-0473 - 06/12/24 - \$841.95.
 - f) Roslyn Rd. Water Main & Resurfacing Project - Proj. No. 0160-0464 - Pay Estimate No. 6 (Fiscal Year End) - Pamar Enterprises, Inc. - 07/08/24 - \$473,318.24.
2. Keller Thoma - Legal Services - Invoice No. 126177 - June 2024 - 07/01/24 - \$43.75.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1081704 - June 2024 - 07/10/24 - \$8,274.23.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 202 - June 2024 - 07/02/24 - \$3,053.50.

Item 7 COMMUNICATION

Item 7A RESIGNATION – BEAUTIFICATION ADVISORY COMMISSION (BAC) – AMANDA SNYDER

Prerogative of the Mayor to accept the resignation of Amanda Snyder from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Snyder.

Item 8

ORDINANCES

Item 8A

ORDINANCE AMENDMENT: CHAPTER 2 – ADMINISTRATION, ARTICLE III – DEPARTMENTS

Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of August 12, 2024, for a second reading and final adoption.

Item 8B

ORDINANCE AMENDMENT: CHAPTER 30 – PARKS AND RECREATION, ARTICLE I – IN GENERAL

Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of August 12, 2024, for a second reading and final adoption.

Item 8C

ORDINANCE AMENDMENT: CHAPTER 48 – WATERWAYS

Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of August 12, 2024, for a second reading and final adoption.

Item 9

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator