

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Rescheduled Council Meeting of September 9, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

**A. Appointment**

1. Beautification Advisory Commission (BAC) - Term to Expire: 12/31/25
  - a) Biographical Sketch - Jeannette Rogers
  - b) Beautification Advisory Commission Minutes Excerpt 08/14/24

**B. Approval of Minutes**

1. Council 08/19/24
2. Beautification Advisory Commission 07/10/24

**C. Bids/Proposals/Contracts**

1. Purchase - Scag 61" Turf Tiger Riding Mower
  - a) Memo 08/16/24 - Director of Public Services Kowalski
  - b) Quote 47289 08/16/24 - Billings Lawn Equipment
2. SMART Municipal and Community Credits Contract 2025
  - a) Memo 09/05/24 - City Administrator Schulte
  - b) Proposed Contract

**D. Proclamation**

1. Patriot Day and National Day of Service and Remembrance (9/11)
2. Prostate Cancer Awareness Month (September)

**E. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Sewer System Evaluation - Invoice No. 152341 - Proj. No. 0160-0449 - 08/08/24 - \$876.40.
  - b) GPW SS4A Grant Application - Invoice No. 152350 - Proj. No. 0160-0483 - 08/08/24 - \$2,538.54.
  - c) 2024-2025 General Engineering - Invoice No. 152351 - Proj. No. 0160-0484 - 08/08/24 - \$780.00.
  - d) 2024-2025 GIS Maintenance - Invoice No. 152352 - Proj. No. 0160-0485 - 08/08/24 - \$4,871.52.
  - e) Water System CDSMI - Invoice No. 152355 - Proj. No. 0160-0461 - 08/08/24 - \$1,693.19.
  - f) SRF Project Plan Preparation - Invoice No. 152356 - Proj. No. 0160-0462 - 08/08/24 - \$348.20.
  - g) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 152357 - Proj. No. 0160-0464 - 08/08/24 - \$4,443.69.
  - h) 2023 Misc. Concrete Repair Program - Invoice No. 152358 - Proj. No. 0160-0466 - 08/08/24 - \$2,373.31.
  - i) Torrey Rd. Pump Station Generator - Invoice No. 152359 - Proj. No. 0160-0473 - 08/08/24 - \$5,371.65.
  - j) 2024 Sewer Rehab by Full Length CIPP LIN - Invoice No. 152376 - Proj. No. 0160-0475 - 08/09/24 - \$18,431.59.
  - k) 2024 Miscellaneous Concrete Program - Invoice No. 152377 - Proj. No. 0160-0477 - 08/09/24 - \$31,904.20.
  - l) 707 N. Renaud Plot Plan Review - Invoice No. 152545 - Proj. No. 0160-0474 - 08/15/24 - \$137.20.
  - m) 2024 Concrete Pavement Repair Program - Proj. No. 0160-0477 - Pay Estimate No. 1 - Mattioli Cement Co. LLC - 08/15/24 - \$61,696.89.
  - n) Vernier Rd. Water Main Replacement (West City Limit to Mack Ave.) - Proj. No. 0160-0446 - Final Pay Estimate - Fontana Construction, Inc. - 09/03/24 - \$127,455.00.
  - o) Roslyn Rd. Water Main & Resurfacing Project - Proj. No. 0160-0464 -

Pay Estimate No. 7 (Fiscal Year End) - Pamar Enterprises, Inc. - 08/23/24 - \$27,423.25.

2. Keller Thoma – Legal Services – Invoice No. 12446 – August 2024 – 09/01/24 - \$131.25.
3. McKenna - Building/Planning Services
  - a) Invoice No. 21849-94 - Building Services - July 2024 - 08/26/24 - \$48,883.30.
  - b) Invoice No. 22-064-29 - Planning Services - July 2024 - 08/11/24 - \$1,192.50
4. WCA Assessing - Assessing Services - Invoice No. 081924 - September 2024 - 08/19/24 - \$7,175.58.
5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 219 - August 2024 - 09/03/24 - \$1,767.00.

\*Prerogative of the Mayor to read aloud the proclamations regarding Patriot Day/National Day of Service and Remembrance (9/11) and Prostate Awareness Month (September).

Item 7        PRESENTATION

Item 7A      PROCLAMATION FOR HEROIC ACT BY JOHN AGNELLO  
Prerogative of the Mayor to present a proclamation to John Agnello for his recent act of heroism at Lake Front Park.

Item 8        PUBLIC HEARING

Item 8A      NEW CLASS C LIQUOR LICENSE: BCM RESTAURANTS LLC, 20195 MACK AVENUE  
Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Close the Public Hearing.

Prerogative of City Council as to action taken.

Item 8B      NEW CLASS C AND SPECIALLY DESIGNATED MERCHANT (SDM) LIQUOR LICENSES: DAILY JAM GP, LLC, 20710 MACK AVENUE  
Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Close the Public Hearing.

Prerogative of City Council as to action taken.

Item 9

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank Schulte".

Frank Schulte  
City Administrator