

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of February 5, 2024

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6C) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 01/22/24
2. Committee-of-the-Whole 01/22/24 with (3) recommendations*
 - a. *Recommendation to approve the immediate purchase of the polyvinyl chloride liner and authorize a budget amendment*
 - b. *Recommendation to approve the Complete Distribution System Materials Inventory (CDSI) project and authorize a budget amendment.*

- c. *Recommendation to approve the Right of Way Acquisition for Vernier & Mack Intersection Improvements and authorize a budget amendment.*
- 3. Election Commission 01/25/24 with recommendation*
 - a) *Recommendation to approve the Certification of Election Inspectors and approve the rates of pay.*
- 4. Planning Commission Minutes 12/12/23 with recommendation*
 - a) *Recommendation to approve the Amendments to Section 50.5.3 and 50.5.5 of the Zoning Ordinance regarding off-street parking requirements and semicircular dimensions.*
- 5. Citizens' Recreation Commission 12/12/23
- 6. Senior Citizens' Commission 11/21/23

B. Bids/Proposals/Contracts

- 1. Lake Front Park - Main Pool Line Replacement
 - a) Committee-of-the-Whole Minutes Excerpt 01/22/24
 - b) Memo 01/12/24 - Director of Public Services
 - c) Letter 01/10/24 - Nick Shelton, Aquatic Source LLC
 - c) Quote/Proposal - K Construction
- 2. Water Service Material Investigation - AEW Project No. 0160-0461
 - a) Committee-of-the-Whole Minutes Excerpt 01/22/24
 - b) Memo 01/30/24 - Director of Public Services Kowalski
 - c) Letter 01/29/24 - City Engineer Wilberding
 - d) Tabulation of Bids - 01/23/24
- 3. Right of Way Acquisition for Vernier & Mack Intersection Improvements - AEW Project No. 0160-0455
 - a) Committee-of-the-Whole Minutes Excerpt 01/22/24
 - b) Memo 01/12/24 - Director of Public Services Kowalski
 - c) Proposal - 4D Acquisition and Consulting, LLC

C. Claims and Accounts

- 1. Anderson, eckstein & Westrick, Inc. (AEW) Engineers
 - a) Vernier Road Water Main Replacement - Invoice No. 148413 - Proj. No. 0160-0446 - 01/23/24 - \$1,084.50.
 - b) 2022 Sewer CCTV Investigation - Invoice No. 148414 - Proj. No. 0160-0453 - 01/23/24 - \$344.43.
 - c) 2023 Sewer CCTV Investigation - Invoice No. 148415 - Proj. No. 0160-0467 - 01/23/24 - \$503.40.
 - d) 2023 Sewer Rehab Program - Invoice No. 148416 - Proj. No. 0160-0468 - 01/23/24 - \$713.35.
 - e) 2023-2024 General Engineering - Invoice No. 148417 - Proj. No. 0160-0472 - 01/23/24 - \$6,440.50.
 - f) Sewer Rehabilitation - Open Cut - Invoice No. 148420 - Proj. No. 0160-0430 - 01/23/24 - \$575.88.

- g) 2021 Sidewalk Grinding Program - Proj. No. 0160-0471 - Final Payment - Precision Concrete, Inc. - 01/24/24 - \$27,000.00.
- 2. Giffels-Webster - Professional Services - GPW Master Plan Update - Invoice No. 130810 - Proj. # 2034600 - 01/18/24 - \$4,625.00.
- 3. Law Offices of Jeffrey R. Davis, P.C. - Legal Service - Mediation for Front Yard Structures (1948 Allard Rd.) - 01/24/24 - \$750.00.
- 4. WCA Assessing - Assessing Services - Invoice No. 012524 - February 2024 - 01/25/24 - \$7,7175.58.

Item 7 COMMUNICATIONS

Item 7A REQUEST TO REPAIR THE E-ONE FIRE TRUCK

Prerogative of the City Council to authorize the repair of E-One fire truck by West Shore Fire, Inc., in the amount not to exceed \$18,184.13 with funds to be taken from the Vehicle Maintenance - Public Safety Account No. 661-534-939.200.

Item 7B LAKE FRONT PARK AQUATIC FACILITY WATERSLIDE RESTORATION

Prerogative of the City Council to authorize the restoration of the waterslide at Lake Front Park Aquatic Facility to Amusement Restoration Companies in the amount not to exceed \$89,775.00 with funds to be taken from the Municipal Improvements – Parks and Recreation Account No. 401-902-977.104.

Item 7C FRONT YARD STRUCTURES

Prerogative of the City Council to affirm and enforce the ordinance as currently written.

Item 8 ORDINANCE

Item 8A SECOND READING: ORDINANCE AMENDMENT – CHAPTER 32 – SIGNS,

Prerogative of the City Council to approve this proposed ordinance amendment as presented and make it effective 10 days after its enactment.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10 ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,

A handwritten signature in black ink, reading "Frank Schulte". The signature is written in a cursive style with a prominent initial "F" and a long, sweeping underline.

Frank Schulte
City Administrator