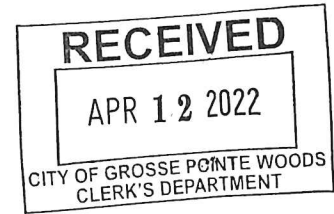


MEMO 22-15



TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services *J.K.*

DATE: March 24, 2022

SUBJECT: Recommendation – Bark Mulch for City Landscape Beds and Installation of Playground Mulch

An "Invitation to Bid" for supplying bark mulch and injection of mulch in city landscape beds and delivery and installation of playground mulch throughout the city was posted on the Michigan Intergovernmental Trade Network (MITN) website on February 24, 2022. The information was also advertised in the Grosse Pointe News. The following bids were received at the bid opening on March 22, 2022.

Unique Clips, LLC	\$28,670.00
Superior Groundcover, Inc.	\$32,530.00

Unique Clips, LLC submitted the low bid in the amount of \$28,670.00.

Therefore, I recommend the lowest bidder, Unique Clips, LLC, located at 23075 27 Mile Road, Ray Township, MI 48096, to supply bark mulch and inject the mulch in city landscape beds and delivery and installation of engineered wood fiber playground mulch in the amount of \$28,670.00. I further recommend a contingency in an amount not to exceed \$4,000.00 for any additional mulch that may be needed. The total project will not exceed \$32,670.00.

This is a budgeted item in the 2022/2023 budget included in accounts 101-774-757.102 in the amount of \$4,000.00, 101-774-818.102 in the amount of \$4,670.00, 101-775-757.000 in the amount of \$4,000.00, and 202-463-818.000 in the amount of \$20,000.00.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte

Frank Schulte, City Administrator

4-1-22

Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy

Shawn Murphy, City Treasurer/Comptroller

4-11-2022

Date

**DOUBLE SHREDDED BROWN HARDWOOD MULCH
AND INJECTION OF MULCH IN LANDSCAPE BEDS AND
DELIVERY AND INSTALLATION OF PLAYGROUND
MULCH THROUGHOUT THE CITY**

MARCH 22, 2022

10:00 a.m.

COMPANY	SIGNED BID YES -- NO	TOTAL AMOUNT
<i>Unique Clips</i>	<i>Yes</i>	<i>\$ 28,670 -</i>
<i>Superior Hardscape</i>	<i>Yes</i>	<i>\$ 32,530 -</i>

IN ATTENDANCE: *Jim Kowalski - DPW*
Gretchen Miotto - Clerk's Office

Bid Opening 3/22/2022, 10 a.m.

SIGN-IN SHEET

[illegible]

CITY OF GROSSE POINTE WOODS

BID SHEET

THE UNDERSIGNED DECLARES THAT A CAREFUL EXAMINATION HAS BEEN MADE OF THE ITEM OF THE ACCOMPANYING SPECIFICATIONS INCLUDED IN THIS BID SHEET AND THE UNDERSIGNED UNDERSTANDS ALL OF THE REQUIREMENTS OF SAME. IT IS FURTHER UNDERSTOOD THAT THE UNDERSIGNED WILL CONTRACT TO DELIVER WITHIN THE SPECIFIED TIME, DATE, AFTER THE ISSUANCE OF THE CITY'S PURCHASE ORDER, ANY ITEMS AND SERVICES AS CONTAINED IN THIS BID AND IN ACCORDANCE WITH SPECIFICATIONS; TO-WIT:

DOUBLE SHREDDED BROWN HARDWOOD MULCH AND INJECTION
OF MULCH IN LANDSCAPE BEDS AND DELIVERY AND INSTALLATION OF PLAYGROUND
MULCH THROUGHOUT THE CITY

Installed Double Shredded Brown Hardwood Mulch at 1½" depth in city landscape beds as follows:

- 80 CubicYards - Vernier Road Medians @\$ 38.00 /C.Y. \$ 3040.00
- 170 CubicYards - Mack Avenue Medians @\$ 38.00 /C.Y. \$ 6460.00
- 30 CubicYards - D.P.W. @\$ 38.00 /C.Y. \$ 1140.00
- 35 CubicYards - City Hall @\$ 38.00 /C.Y. \$ 1330.00

Installed Double Shredded Brown Hardwood Mulch at 2" to 2½" depth at Lake Front Park as follows:

- 160 Cubic Yards - Lake Front Park @\$ 38.00 /C.Y. \$ 6080.00

200 Cubic Yards of Bulk Double Shredded Brown
Hardwood Mulch @\$ 18.00 /C.Y.

- Delivered to DPW \$ 3600.00

Installed Engineered Wood Fiber Playground Mulch in city parks as follows:

- 30 CubicYards – Chene-Trombley Park @\$ 39.00 /C.Y. \$ 1170.00
- 45 CubicYards – Ghesquiere Park @\$ 39.00 /C.Y. \$ 1755.00
- 50 CubicYards – Lake Front Park @\$ 39.00 /C.Y. \$ 1950.00
- 55 CubicYards – Sweeney Park @\$ 39.00 /C.Y. \$ 2145.00

TOTAL COST \$ 28,670.00

Twenty-eight thousand six hundred seventy dollars and zero
TOTAL COST IN WRITING Cents

DELIVERY DATE May 1, 2022

COMPANY NAME Unique Clips LLC

CONTACT PERSON Karyn Pironke / Jason Provencher

TELEPHONE 586 863-8649 office FAX 586 315 9157
586 863-8530 Jason 4

CITY OF GROSSE POINTE WOODS

IT IS UNDERSTOOD THAT THE CITY OF GROSSE POINTE WOODS IS A GOVERNMENTAL UNIT AND AS SUCH IS EXEMPT FROM THE PAYMENT OF ALL STATE AND FEDERAL TAXES APPLYING ON THE ABOVE MENTIONED EQUIPMENT, AND THE ABOVE PRICES THEREFORE DO NOT INCLUDE THIS AMOUNT.

The bidder by execution of the proposal thereby declares that the bid is made without collusion with any other person, firm or corporation making any other bid, or who otherwise would make a bid, and agrees to furnish all bid items in strict accordance with all Federal Regulatory Measures.

All bids must be submitted on the city's bid sheet.

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid sheet and specifications, and that he understands and agrees to abide by each and all of the stipulations and requirements contained therein.

BIDDERS ARE REQUESTED TO SUBMIT ALL AVAILABLE DATA AND DESCRIPTIVE LITERATURE COVERING THE MATERIALS PROPOSED TO BE FURNISHED AS REQUESTED BY THE CITY.

THE UNDERSIGNED, by execution of this bid, certified that he is the Landscape Division Coor. of the firm named as bidder in the bid; and that he signs the bid on behalf of the firm; and that he is authorized to execute the same in behalf of said firm.

NAME AND ADDRESS OF BIDDER:

COMPANY NAME Unique Clips LLC

ADDRESS 23075 27 mile Rd

CITY Ray STATE MI ZIP 48096

SUBMITTED BY: Karyn Piconke Landscape Division Coor.
(NAME) (TITLE)

SIGNATURE: Karyn Piconke

TELEPHONE 586 863 8649 FAX 586 315 9157

DATE 3/21/2022

THIS PAGE MUST BE RETURNED WITH BID SHEET



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM	
INSURED UNIQUE CLIPS, LLC 23075 27 MILE RD RAY, MI 48096-3900		INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	NAIC # 13935
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 56

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	6151312	04/27/2022	04/27/2023	EACH OCCURRENCE <input checked="" type="checkbox"/> \$1,000,000		
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$100,000		
	MED EXP (Any one person)						EXCLUDED		
	PERSONAL & ADV INJURY						\$1,000,000		
	GENERAL AGGREGATE	\$2,000,000							
	PRODUCTS - COM/OP AGG	\$2,000,000							
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO	N	N	6151312	04/27/2022	04/27/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000		
	OWNED AUTOS ONLY						SCHEDULED AUTOS NON-OWNED AUTOS ONLY	BODILY INJURY (Per person)	
	HIRED AUTOS ONLY							BODILY INJURY (Per accident)	
								PROPERTY DAMAGE (Per accident)	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	N	N	6151313	04/27/2022	04/27/2023	EACH OCCURRENCE \$5,000,000		
	DED RETENTION						AGGREGATE \$5,000,000		
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/H	N/A	1813630	04/27/2022	04/27/2023	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>		
	E.L. EACH ACCIDENT								
	E.L. DISEASE - EA EMPLOYEE								
	E.L. DISEASE - POLICY LIMIT								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: ALL PROJECTS

THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ON GENERAL LIABILITY SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS, LESSEES, OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION ENDORSEMENT.
THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ON GENERAL LIABILITY SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS, LESSEES, OR CONTRACTORS - COMPLETED OPERATIONS ENDORSEMENT.

CERTIFICATE HOLDER

CANCELLATION

162-394-1 CITY OF GROSSE POINTE WOODS 20025 MACK PLAZA DR GROSSE POINTE WOODS, MI 48236-2343	56 0	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE <i>Michael G Kern</i>