

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, DECEMBER 19, 2022, IN THE COUNCIL-  
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA  
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:17 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn  
ABSENT: None

Also Present: City Administrator Schulte  
Treasurer/Comptroller Murphy  
City Attorney Walling  
City Clerk Antolin  
Assistant City Administrator Como  
Director of Public Safety Kosanke  
Director of Public Services Kowalski  
Building Department Representative Smith (McKenna)

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- John Vitale, Planning Commission
- Laura Gaskin, Tree Commission

Motion by Granger, seconded by Gafa, that all items on the Consent Agenda be approved as presented, except item D2, which was removed from the Consent Agenda and placed on the regular agenda.

**A. Appointment/Re-Appointments**

1. Tree Commission (Mayoral)
  - a. Gary Lechner - Term to expire 12/31/24
    - 1) Biographical Sketch

b. See Approval of Minutes of Tree Commission 11/02/22 for recommendation

2. Citizen/Council Re-Appointments to Commissions and Boards
  - a. Memo 1216/22 – Administrative Clerk

**B. Approval of Minutes**

1. Council 12/05/22
2. Citizens’ Recreation Commission 07/12/22, 10/11/22 w/ recommendation
3. Tree Commission 11/02/22 w/ recommendation

**C. Financial Reports**

1. FY 2022 Audit Report - Plante Moran
  - a. Annual Comprehensive Financial Report Fiscal Year Ended June 30, 2022\*
  - b. Financial Report Fiscal Year Ended June 30, 2022 - Municipal Court\*

\*Please refer to the 12/19/22 Committee-of-the-Whole agenda items 4A1 & 4A2.

2. Monthly Report
  - a. November 2022\*

\*Referred to the Finance Committee.

**D. Bids/Proposals/Contracts**

1. Contribution to Retiree Healthcare Trust Fund
  - a. Memo 12/05/22 - Treasurer/Comptroller
2. Chene/Trombley Park Improvement Project – Playground Equipment Purchase (This Item removed from Consent Agenda and placed on Regular Agenda)
  - a. Memo 12/16/22 – Director of Public Services
  - b. Proposal 12/14/22 – Pro-Techs Surfacing, LLC
  - c. Playground Equipment – Site Plan/Layout

**E. Other City Business**

1. Request for Permit: 5K Charity Run - Shoes that Fit Liggett Campaign\*
  - a. Application - Kirsten Hibbs
  - b. Map of Route
  - c. Certificate of Liability Insurance
  - d. Email 11/09/22 - Kirsten Hibbs

\*First Time request for this event (requires Council Approval)

**F. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers -
  - a. Allard Rd. Construction (Harper/Chester) - Proj. No. 0160-0433 - Pay Estimate #8 - Florence Cement Company - 12/02/22 - \$48,801.00.
  - b. 2021 Water Main Replacement Program (Hollywood/Severn/Christine Ct.) - Proj. No. 0160-0426 - Pay Estimate #9 - Fontana Construction, Inc. - 12/02/22 - \$5,317.60.
  - c. 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Pay Estimate #2 - Mattioli Cement Co. LLC - 12/02/22 - \$16,109.80.
2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20066 - 12/01/22 - \$237.25.
3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 12/06/22 - \$14,525.75.
4. Keller Thoma - Legal Services - Invoice No. 123168 - 12/01/22 - \$218.75.
5. Plante & Moran, PLLC - Professional Services - Invoice No. 2221572 - 11/30/22 - \$7,650.00.
6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078611 - November 2022 - 12/07/22 - \$3,151.78.
7. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 46 - 11/30/22 - \$3,131.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

The Director of Public Safety presented and recognized Officer Neal Kapoor and Officer Duncan Gill regarding their involvement in the Special Response Team and two critical incidents in Harper Woods.

Motion by McConaghy, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance, including item D2, which was removed from the Consent Agenda.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Discussion ensued regarding the Chene/Trombley Park Improvement Project – Playground Equipment Purchase (Item D2 - taken from the consent agenda). The City Administrator provided an overview of the progress of the project and addressed questions from Council concerning the scope of the budget in relation to the expenses of the new playground equipment and the monies received by donors. After meeting with the donors and the Grosse Pointe Woods Foundation, the City Administrator stated that the project was still within the budget and was comfortable moving forward.

Motion by Brown, seconded by Gafa, regarding Chene/Trombley Park Improvement Project – Playground Equipment Purchase, that the City Council concur with the recommendation of the Director of Public Services and approve the purchase of the playground equipment from Pro-Tech surfacing, LLC in the amount of \$101,978.83 taken from Account No. 401-902-977.104, Municipal Improvements – Parks and Recreation.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy  
No: Vaughn  
Absent: None

Motion by McConaghy, seconded by Granger, regarding **First Reading: Ordinance Amendment to Sections 2-674 and 2-677 of the Purchasing Ordinance**, that the City Council amend this ordinance, set a date of January 9, 2023, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Motion by Gafa, seconded by McConaghy, regarding **First Reading: Rezoning Request 20100 Mack Avenue – Justin Buccellato**, that the City Council concur with the recommendation of the Planning Commission at their meeting held on December 13, 2022, and approve the rezoning request from a P-1 to RO-1 at 20100 Mack Avenue, set a date of January 9, 2023, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News.

Ms. Smith of McKenna answered questions from Council regarding clarification of zoning P-1 and RO-1.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn  
No: None  
Absent: None

Under New Business/Public Comment the following individual was heard:

- Mayor/Council commented on the passing of former City Attorney Don Berschback
- Laura Gaskin commented on possibly placing a vending machine at City Hall. This topic was referred to the City Administrator.

Motion by Granger, seconded by Gafa, that the City Council recess the Regular City Council Meeting at 7:55 p.m. and convene in Closed Session, pursuant to MCL 15.243 (g) information or records subject to the attorney-client privilege.

Motion carried by the following roll call vote:

Brown: Yes  
Bryant: Yes  
Gafa: Yes  
Granger: Yes  
Koester: Yes  
McConaghy: Yes  
Vaughn: Yes

City Council reconvened in regular session at 8:12 p.m.

Discussion ensued regarding a letter Councilmember Vaughn drafted about the recent vandalism of a home in the city that he would like to send to the editor of the Grosse Pointe News. Although the Mayor and the rest of Council were in agreeance with the letter, there were concerns whether to send it as a governing body or individually.

Motion by Granger, seconded by McConaghy, to adjourn tonight's meeting at 8:19 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor