

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of January 9, 2023

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Appointment

1. Re-Appointments to Historical Commission
 - a. Memo 01/05/23 - Administrative Clerk

B. Approval of Minutes

1. Council 12/19/22
2. Planning Commission 09/27/22, 11/22/22

C. Bids/Proposals/Contracts

1. Lake Front Park - Rectangle Baby Pool Main drains
 - a. Memo 12/20/22 - Director of Public Services
 - b. Estimate #14391 12/19/22 - Aquatic Source
2. Municipal Court Office Renovation
 - a. Memo 12/22/22 - Municipal Court Clerk
 - b. Email 12/22/22 - Debbie Tibaudo (Creative Office Interiors, Inc.)
 - c. Sales Contract No. 6987 with photos/diagrams

D. Resolutions

1. Wayne County Annual Permit Community Resolutions
 - a. Memo 12/20/22 - Director of Public Services
 - b. Letter 11/30/22 - Wayne County Executive

- c. Maintenance Permit No. A-23054/Scope of Work/Indemnity and Insurance/Conditions and Limitations/Resolution
- d. Letter 12/08/22 - Wayne County Executive
- e. Pavement Restoration Permit No. A-23109/Indemnity and Insurance/Conditions and Limitations/Resolution
- f. Letter 12/06/22 - Wayne County Executive
- g. Special Events Permit No. A-23142/Road Closure-Detour Guidelines/Banner Attachment Guidelines/Conditions and Limitations/Resolution

Prerogative of the City Council concur with the recommendation of the Director of Public Services and adopt the Annual Wayne County Permit Resolutions for Maintenance, Pavement Restoration, and Special Events, name James Kowalski, Director of Public Services, as the Community's authorized representative to sign the permits, and authorize the City Clerk to certify and forward documents to Wayne County.

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. 2022-2023 GIS Maintenance - Invoice No. 0140990 - Proj. No. 0160-0458-0 - 11/30/22 - \$2,447.88.
 - b. Allard Rd. Recon. Chester/Harper (WCL) - Invoice No. 0140993 - Proj. No. 0160-0433-0 - 12/01/22 - \$3,647.22.
 - c. 2022 Misc. Concrete Repair Program - Invoice No. 0140994 - Proj. No. 0160-0450-0 - 12/01/22 - \$7,346.68.
 - d. 2022 Sewer CCTV Investigation - Invoice No. 0140995 - Proj. No. 0160-0453-0 - 12/01/22 - \$2,758.35.
 - e. 2022 Sewer Rehab by Full Length CIPP LIN - Invoice No. 0140996 - Proj. No. 0160-0454-0 - 12/01/22 - \$555.32.
 - f. 2022-2023 General Engineering - Invoice No. 0140997 - Proj. No. 0160-0459-0 - 12/01/22 - \$1,000.80.
 - g. Sewer Rehabilitation - Open Cut - Invoice No. 0141378 - Proj. No. 0160-0430-0 - 12/09/22 - \$617.84.
 - h. 2021 Misc. Concrete Repair - Invoice No. 0141379 - Proj. No. 0160-0435-0 - 12/09/22 - \$308.40.
 - i. Sewer System Evaluation - AEW Proj. No. 0160-0449 - Hesco Proj. No. 20221970BS - Invoice No. 2213986 - 11/02/22 - \$68,050.00.
- 2. McKenna - Building/Planning Services
 - a. Invoice No. 21849-66 - Building Services November 2022 - 12/09/22 - \$53,911.90.
 - b. Invoice No. 22-064-3 - Planning Services November 2022 - 12/19/22 - \$2,576.25.
- 3. WCA Assessing - Assessing Services - Invoice No. 12152022 - January 2023 - 12/15/22 - \$6,833.50.
- 4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 56 - 01/04/23 - \$3,177.50.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 7 ORDINANCES
- Item 7A SECOND READING: ORDINANCE AMENDMENT TO SECTIONS 2-674 AND 2-677 OF THE PURCHASING ORDINANCE Prerogative of the City Council to approve this ordinance amendment as presented and make it effective 20 days after its enactment.
- Item 7B SECOND READING: REZONING REQUEST FROM P-1 TO RO-1 – 20100 MACK AVENUE – JUSTIN BUCCELLATO Prerogative of the City Council to approve this proposed zoning ordinance amendment as presented and make it effective 20 days after its enactment.
- Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 9 ADJOURNMENT Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte
City Administrator