

HEADQUARTERS 235 East Main Street Suite 105 Northville, Michigan 48167

О 248.596.0920 F 248.596.0930 мска.сом

January 31, 2023	
Invoice No:	22-064 - 5

Frank Schulte City Administrator City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, MI 48236

Project	22-064	Grosse Pointe Woods Planning Services
Professional !	Services from Decem	<u>ber 1, 2022 to December 31, 2022</u>

**Professional Hourly Services** 

		Hours	Rate	Amount	
Presid	ent				
	11/21/2022	1.50	150.00	225.00	
	Prepare for and attend Zoning Board and Cit November 21, 2022.	ty Council meetir	ng on		
	11/28/2022	.25	150.00	37.50	
	Interpret and review zoning for proposed ne Clinic.	ew Beaumont Te	en Health		
	12/8/2022	.50	150.00	75.00	
	Preparation and coordination of Planning Co for December 13, 2022 meeting.	mmission meeti	ng agenda		
Senior	Planner				
	12/1/2022	1.25	100.00	125.00	
	Spoke to homeowner next to 20100 Mack, s December 1. Assisted in preparation of minu Commission meeting on November 22, 2022	ites from Plannir	•		
	12/5/2022	6.75	100.00	675.00	
	Prepare for and attend December 5, 2022 m and Planning Commission chair regarding Co upcoming work. Drafted minutes of Novemb meeting. Researched social district legislation Pointe Woods.	mmission proce er 2022 Commis	dures and sion		
	12/6/2022	1.00	100.00	100.00	
	Communicated with City staff and compiled regarding launch of Master Plan upate proce		tion		
	12/8/2022	4.00	100.00	400.00	
	Held McKenna staff discussion regarding Plan and procedures. Made calls to impacted mur stakeholders regarding the upcoming Master are correctly notified, per the MI Planning En	nicipalities and o Plan effort, to e	ther		
	12/9/2022	1.50	100.00	150.00	RECEIVED
	Spoke to and emailed contact info to Sue Cor	mo for Master Pl	an Notice of		
	Intent To Plan letters. Discussed agenda item Commission meeting with McKenna staff.	is for next Planni	ng		FEB 01 2023
				CITY	

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

12/12/20222.00100.00200.00Conducted email communication with the City Manager regarding rezoning processes in Grosse Pointe Woods.250.00250.00Prepared for and attended Grosse Pointe Woods Planning Commission meeting on December 13, 2022.1.00100.00400.00Drafted minutes and communicated with City staff regarding the Planning Commission proteool for future meetings.12/14/20221.25100.00125.00Compiled Planning Commission meeting minutes and info on PC actions for the 2022 Annual Planning Report.12/16/20221.25100.00125.00Compiled Planning Commission meeting minutes and info on PC actions for the 2022 Annual Planning Report.12/16/2022.25100.0025.00Made corrections to minutes of the Grosse Pointe Woods Planning Commission meeting on December 13, 2022.1.25100.0025.00Made corrections to minutes of the Grosse Pointe Woods Planning Commission meeting on December 19, 2022.2.5100.0025.00Preparation and follow-up for City Council meeting on December 19, 2022.2.5100.00300.00Preparation of Annual Planning Report for Planning Commission's Annual Planning Report.12/19/20222.0085.00170.00Stattant Planner12/19/20222.0085.00170.0012/10/2021.2785.0063.75Prepare for and attend the December 19, 2022 City Council Meeting, 12/19/20222.0085.00170.0012/10/2021.2785.0063.75Prepare for and attend the December 19, 2022 City Council Meeting, 12/	ect 22-	-064	Grosse Pointe Woo	ds Planning Ser	vices	Invoice	5
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				3.50	85.00	297.50	
Total \$4.172.	Draft [	December 13, 2022		n meeting minu	ites.		
		Total					\$4,172.50
Invoice Total \$4,172.					Invata	Total	\$4,172.50

THANK YOU. Please remit to above address and indicate project number on voucher.

## 101371818000

Sm 1/31/23 FS- 1-21-23