



MEMORANDUM

TO: Frank Schulte, City Administrator

FROM: Scott Lockwood, PE

DATE: 1/31/2023

SUBJECT: **Mack and Vernier Intersection Improvements**
Safe Routes to Schools Grant Submittal

Per our recent meeting on January 25, 2023 with the Grosse Pointe Schools and the Grant Administrator for the State of Michigan Safe Routes to Schools Program, it is the intent of the Schools to submit a grant application for the next available date which is February 22, 2023. Since the work takes place in City right of way, the State requires the City to be the responsible agency for the proposed improvements. If successful, there is as much as \$600,000 available in grant funding (\$300,000 per school for both Mason and Parcels) with no required match.

In order to conform with State requirements a resolution from the City must accompany the application. Following are the requirements of the resolution as outlined by the State. We have included the proposed project name in red, but that may be modified if the City prefers. We suggest this item be included on the next available Council agenda. Please contact me with any questions or comments.

- Resolutions from Act 51 Agencies should include:
 - Name the project **Safety Improvements to Vernier, Mack and Sunningdale Drive**
 - Pass with majority vote
 - Specify concurrence of the body in support of the proposed projects
 - The following language:
 1. *Authorizes a specific employee, official, or agent to:*
 - *act as agent/representative on behalf of the applicant agency during project development*
 - *request SRTS funding*
 - *sign a project agreement (contract) upon receipt of a funding award*
 2. *Commit to being responsible for engineering for design and construction, permit fees, administration costs, potential cost overruns, and any non-participating items, etc., and*
 3. *Commit to owning/operating the facility constructed with SRTS funding and funding/implementing a maintenance plan/program in perpetuity or causing operations and maintenance to occur.*