



**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY**

Date: January 31, 2023

To: Frank Schulte, City Administrator

From: John G. Kosanke, Director

Subject: 911 Recording Equipment & Office Space Renovation – Budget Amendment

The Department of Public Safety would like to proceed with the 911 Recording Equipment Project which was not completed in the prior fiscal year of 2021-2022. The 2021-2022 fiscal year budget included a transfer of \$25,000.00 to the Municipal Improvement Fund for this project. The scope and cost of the project has changed to an estimated \$9,655.00.

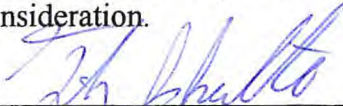
There will be an estimated \$15,345.00 remaining from the 911 Recording Equipment Project. We are requesting approval to use some of the remaining funds to renovate the office space previously used by the Building Department.

Quotes for the two projects were received from two vendors:

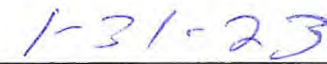
Equature	18311 W. Ten Mile Road	Southfield, MI 48075	\$9,655.00
Rely-On Construction (office renovation)	P.O. Box 36185	Grosse Pointe Farms, MI 48230	\$7,450.00

I respectfully request a \$25,000.00 budget amendment from account 401-000-692.000, Prior Year Reserves, to the Municipal Improvements – Public Safety account 401-902-977.102 to complete the 911 Recording Project and to renovate the Building Department office space.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

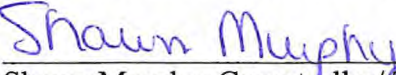


Frank Schulte, City Administrator



Date

Fund Certification:
Account numbers have been verified as presented.



Shawn Murphy, Comptroller/Treasurer



Date