



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

DATE: June 10, 2025

TO: Mayor Bryant and City Council

FROM: Steven Schmidt, Treasurer/Comptroller
Frank Schulte, City Administrator

SUBJECT: Fiscal Year End 2024-2025 Budget Amendments

RECEIVED

JUN 10 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

After reviewing the preliminary year-end financial statements, I recommend the following budget amendments for the General Fund, Major Street Fund, Local Street Fund, 911 Fund, Water and Sewer Fund, Boat Dock Fund, and Commodity Sale Fund. These changes do affect the Fund Balance in the Local Street Fund and the 911 Fund, but not in the other funds, for those funds we were able to increase revenue or reduce another expenditure to account for the overages.

The General Fund departments that require a budget amendment are Public Safety and City Parks Department. This is primarily due to an increase in retirement, overtime and work on the baseball fields at Ghesquiere Park.

The Special Revenue Funds of Major Street Fund, Local Street Fund and 911 Fund have an increase primarily due to increases in personnel related costs.

The Enterprise Funds of Parking Fund, Water and Sewer Fund, Boat Dock and Commodity Fund have an increase primarily due to increases in personnel related costs, bank fees and utilities.

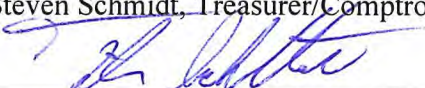
I respectfully request City Council to approve the following budget amendments:

General Fund	\$ 0
Major Street Fund	\$ 0
Local Street Fund	\$ 121,100
911 Fund	\$ 31,000
Water and Sewer Fund	\$ 0
Boat Dock Fund	\$ 15,000
Commodity Sale Fund	\$ 700

See the attached spreadsheet with details of the accounts and budget amendment amounts.

Thank you.


Steven Schmidt, Treasurer/Comptroller


Frank Schulte, City Administrator

City of Grosse Pointe Woods
FY 2024-2025 Year End Budget Amendments

Account Number	Department	Account Name	Increase/ (Decrease)
General Fund			
Expenses			
101-193-702.000	CONTROLLER	SALARIES & WAGES	(35,000.00)
101-265-702.000	CITY HALL/GROUNDS	SALARIES & WAGES	(35,000.00)
101-266-801.301	CITY ATTORNEY	MTT-APPRAISALS & OTHER CONSULTANTS	(20,000.00)
101-310-709.400	PUBLIC SAFETY	OVERTIME - PSO	46,500.00
101-310-722.000	PUBLIC SAFETY FRINGE	RETIREMENT	35,000.00
101-523-702.000	FORESTRY	SALARIES & WAGES	(125,000.00)
101-523-722.000	FORESTRY	RETIREMENT	(35,000.00)
101-775-702.000	CITY PARKS	SALARIES & WAGES	95,000.00
101-775-709.000	CITY PARKS	OVERTIME	15,000.00
101-775-715.000	CITY PARKS	SOCIAL SECURITY	8,000.00
101-775-722.000	CITY PARKS	RETIREMENT	45,000.00
101-775-921.000	CITY PARKS	UTILITIES	5,500.00
		TOTAL EXPENSE INCREASE	-
Major Street Fund			
Expenses			
202-478-702.000	WINTER MAINTENANCE	SALARIES & WAGES	(22,000.00)
202-523-702.000	FORESTRY SERVICES	SALARIES & WAGES	6,500.00
202-523-709.000	FORESTRY SERVICES	OVERTIME	7,500.00
202-523-722.000	FORESTRY SERVICES	RETIREMENT	5,000.00
202-530-958.000	ADMINISTRATION	FEES & CHARGES	3,000.00
		TOTAL EXPENSE INCREASE	-

Local Street Fund			
Revenue			
203-000-665.000		INTEREST INCOME	35,000.00
203-000-546.300		METRO ACT P.A.48	8,400.00
203-000-692.000		TRF PRIOR YR RESERVES	77,700.00
		TOTAL REVENUE INCREASE	121,100.00
Expenses			
203-463-702.000	ROUTINE MAINTENANCE	SALARIES & WAGES	85,000.00
203-463-715.000	ROUTINE MAINTENANCE	SOCIAL SECURITY	7,500.00
203-463-722.000	ROUTINE MAINTENANCE	RETIREMENT	30,000.00
203-474-702.000	TRAFFIC	SALARIES & WAGES	2,000.00
203-529-710.999	FRINGE	SICK/VAC PAY	(3,500.00)
203-478-702.000	WINTER MAINTENANCE	SALARIES & WAGES	(16,902.00)
203-478-709.000	WINTER MAINTENANCE	OVERTIME	(13,869.00)
203-478-715.000	WINTER MAINTENANCE	SOCIAL SECURITY	(2,572.00)
203-478-722.000	WINTER MAINTENANCE	RETIREMENT	(6,195.00)
203-478-757.000	WINTER MAINTENANCE	OPERATING SUPPLIES	(16,162.00)
203-523-702.000	FORESTRY	SALARIES & WAGES	40,000.00
203-523-709.000	FORESTRY	OVERTIME	6,000.00
203-523-722.000	FORESTRY	RETIREMENT	24,000.00
203-530-722.000	ADMINISTRATION	RETIREMENT	(14,200.00)
		TOTAL EXPENSE INCREASE	121,100.00
911 Fund			
Revenue			
261-000-692.000		TRF PRIOR YR RESERVES	31,000.00
		TOTAL REVENUE INCREASE	31,000.00

Expenses			
261-602-702.000	ADMINISTATON	SALARIES & WAGES	7,000.00
261-602-709.000	ADMINISTATON	OVERTIME	12,000.00
261-602-722.000	ADMINISTATON	RETIREMENT	12,000.00
		TOTAL EXPENSE INCREASE	31,000.00
Water and Sewer Fund			
Expenses			
592-536-812.000	ADMINISTATON	CLAIMS/OUTSIDE COUNSEL	(20,000.00)
592-542-921.000	STORM PUMPING	UTILITIES	20,000.00
		TOTAL EXPENSE INCREASE	-
Boat Dock Fund			
Revenue			
594-000-665.000		INTEREST INCOME	15,000.00
		TOTAL REVENUE INCREASE	15,000.00
Expenses			
594-785-702.000	ADMINISTATON	SALARIES & WAGES	15,000.00
		TOTAL EXPENSE INCREASE	15,000.00
Commodity Sales Fund			
Revenue			
598-000-665.000		INTEREST INCOME	700.00
		TOTAL REVENUE INCREASE	700.00
Expenses			
598-787-958.000	OPERATIONS & MAINTENANCE	FEES & CHARGES	700.00
		TOTAL EXPENSE INCREASE	700.00