

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of September 18, 2023

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA
All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
- Prerogative of the City Council to approve all items (5A-5C) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 09/11/23
2. Committee-of-the-Whole 09/11/23
3. Historical Commission 05/11/23
4. Tree Commission 06/07/23

B. Bids/Proposals/Contracts

1. CLEMIS Agreement for I.T. Services
 - a. Memo 09/11/23 - Director of Public Safety
 - b. Proposed Agreement
2. FY 2023/2024 General Liability & Property Insurance
 - a. Memo 09/05/23 - City Administrator

- b. HCA Asset Management Report 07/17/23
- c. Committee-of-the-Whole Minutes Excerpt 09/11/23
- 3. AEW Fees for Torrey Road Pump Station Generator
 - a. Memo 09/12/23 - Director of Public Services
 - b. Design engineering Fees - City engineer
 - c. Concept Design Narrative - Peter Basso Associates
 - d. Committee-of-the-Whole Minutes Excerpt 09/11/23

C. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Vernier Rd. Water Main Replacement - Invoice# 0145784 - Proj.# 0160-0446 - 09/06/23 - \$12,833.58.
 - b. 2022 Misc. concrete Repair Program - Invoice# 0145785 - Proj.# 0160-0450 - 09/06/23 - \$985.79.
 - c. Vernier & Mack Ave. Intersection Improvement - Invoice# 0145786 - Proj.# 0160-0455 - 09/06/23 - \$10,062.50.
 - d. Hampton Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145787 - Proj.# 0160-0456 - 09/06/23 - \$20,624.44.
 - e. Roslyn Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145788 - Proj.# 0160-0464 - 09/06/23 - \$74,858.20.
 - f. 2023 Sewer CCTV Investigation - Invoice# 0145789 - Proj.# 0160-0467 - 09/06/23 - \$1,347.20.
 - g. 2023 Sidewalk Repair Program - Invoice# 0145791 - Proj.# 0160-0470 - 09/06/23 - \$437.85.
 - h. 2023 Sidewalk Grinding Program - Invoice# 0145792 - Proj.# 0160-0471 - 09/06/23 - \$400.05.
 - i. 2023/2024 General Engineering - Invoice# 0145793 - Proj.# 0160-0472 - 09/06/23 - \$617.85.
 - j. Hampton Rd. Water Main & Resurfacing Project - Proj.# 0160-0456 - Pay Estimate No. 4 - Pamar Enterprises, Inc. - 09/11/23 - \$478,496.82.
- 2. Hallahan & Associates, P.C. - Professional Services - Invoice# 20873 - August 2023 - 09/05/23 - \$967.28.
- 3. Keller Thoma - Legal Services - Invoice# 124623 - August 2023 - 09/01/23 - \$43.75.
- 4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. – Legal Services – Invoice# 1080068 – August 2023 – 09/13/23 - \$2,601.45.
- 5. WCA Assessing - Assessing Services - Invoice# 091123 - October 2023 - 09/11/23 - \$7,175.58.
- 6. York, Dolan & Tomlinson - Legal Services - Invoice# 122 - August 2023 - 09/05/23 - \$5,936.50.

Item 6

ACCEPTANCE OF THE AGENDA

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 7 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 8 ADJOURNMENT
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank Schulte".

Frank Schulte
City Administrator