

COUNCIL ADMINISTRATIVE MEMO
January 22, 2026

OFFICE OF THE CITY MANAGER

Subject: **Recommendations for the Rescheduled Council Meeting of January 26, 2026**

Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

A. **Approval of Minutes**

1. Council 01/05/26

B. **Items Received and Placed on File**

1. Beautification Advisory Commission Minutes 10/08/25
2. Senior Citizens' Commission Minutes 09/17/25 with recommendation*
*The event for this recommendation has already taken place on 12/05/25.
3. Community Tree Commission Minutes 11/05/25

C. Monthly Financial Report

1. December 2025

D. Bids/Proposals/Contracts

1. Doyle Court and Lee Court Water Main Replacement - AEW Proj. No. 0150-0497
 - a. Memo 01/13/26 - Director of Public Services Kowalski
 - b. Letter 01/05/26 - City Engineer Wilberding
 - c. Tabulation of Bids
2. Penny and Change Policy
 - a. Memo 01/25/26 - Treasurer/Comptroller Schmidt - City Manager Como
 - b. Proposed Penny and Change Policy
3. Contribution to Retiree Healthcare Trust Fund
Memo 01/26/26 - Treasurer/Comptroller Schmidt
4. MIDC Grant Agreement FY 2025-2026 and the Indigent Defense Independent Agreement
 - a. Memo 01/12/26 - City Manager Como
 - b. Council Minutes Excerpt 12/01/25
 - c. Memo 11/24/25 - Assistant City Manager Como
 - d. Proposed Independent Contractor Agreement for Indigent Defense
5. Dissolution of 75th Anniversary Committee
 - a. Memo 01/20/26 - City Clerk Antolin
6. Seventh Amendment To License Agreement For Use of City Hall Cell Tower
 - a) Memo 12/30/25 – Assistant City Attorney Shortley
 - b) Proposed Seventh Amendment License Agreement (AT&T) with attachments
 - c) Memo 01/23/26 – Building Official Collins
7. Michigan Municipal League (MML) 2026 CapCon
 - a) Memo 01/22/26 – City Manager Como
 - b) Registration Form and Event Information

E. Resolution(s)

1. Designation of Street Administrator
 - a. Proposed Resolution
2. 2026 GPW Special Events - Special License Resolution
 - a) Memo 01/20/26 - City Clerk Antolin
 - b) 2026 Special License Application
 - c) Proposed Resolution
 - d) LARA - Credit Card Authorization Form
 - e) Map of Special Events Layout

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Sidewalk Eval at 20640 Mack Ave. - Invoice No. 162165 - Proj. No. 0160-0502 - 12/02/25 - \$1,844.55.
 - b) Vernier & Mack Ave. Intersection Improvement - Invoice No. 162494 - Proj. No. 0160-0455 - 12/22/25 - \$3,900.36.
 - c) Torrey Rd. Pump Station Generator - Invoice No. 162496 - Proj. No. 0160-0473 - 12/22/25 - \$5,656.00.
 - d) 2025 Miscellaneous Concrete Program - Invoice No. 162497 - Proj. No. 0160-0493 - 12/22/25 - \$4,954.79.
 - e) 2025 Sewer Rehab Program - Invoice No. 162498 - Proj. No. 0160-0495 - 12/22/25 - \$3,028.86.
 - f) 2025-2026 General Engineering - Invoice No. 162499 - Proj. No. 0160-0498 - 12/22/25 - \$935.40.
 - g) 2025-2026 GIS Maintenance - Invoice No. 162500 - Proj. No. 0160-0499 - 12/22/25 - \$1,108.40.
 - h) Lee Ct., Doyle Ct. & Thorntree Water Mains - Invoice No. 162682 - Proj. No. 0160-0497 - 12/23/25 - \$544.94.
 - i) Sidewalk Eval at 20640 Mack Ave. - Invoice No. 162806 - Proj. No. 0160-0502 - 01/06/26 - \$285.25.
 - j) Lake Front Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 07 - In-Line Construction - 01/14/26 - \$26,927.70.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 23503 - December 2025 - 01/02/26 - \$232.42.
3. McKenna - Building Services - Invoice No. 21849-117 - December 2025 - 01/15/26 - \$31,048.26.
4. Rosati, Schultz, Joppich & Amtsuechler, P.C. - Legal Services - Invoice No. 1084889 - December 2025 - 01/13/26 - \$6,537.20.
5. State of Michigan - MDOT 00183 - Program #218128CON (Vernier Rd.) - 12/04/25 - \$2,272.47.
6. Tomlinson & McGrail, PLLC - Legal Billing - Invoice No. 360 - December 2025 - 01/05/26 - \$1,612.00.

Item 7 PRESENTATION

Item 7A K9 ARCOS INTRODUCTION - OATH OF OFFICE
Prerogative of the Mayor to ask Director of Public Safety to introduce K9 Arcos and ask the City Clerk to administer the Oath of Office.

Item 8 COMMUNICATION(S)

Item 8A **RESIGNATION: COMMUNITY TREE COMMISSION – GARY LECHNER**
Prerogative of the Mayor to accept the resignation of Gary Lechner from the Community Tree Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Lechner.

Item 9 **ORDINANCE(S)**

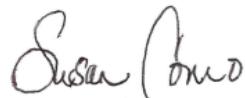
Item 9A **FIRST READING: AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION; ARTICLE IV. – EMPLOYEE BENEFITS; DIVISION 2. – RETIREMENT SYSTEM; SECTION 2-305. – NONDUTY DEATH, TO UPDATE CERTAIN PROVISIONS**
Prerogative of the City Council to approve this ordinance amendment regarding Chapter 2 – Administration; Article IV – Employee Benefits; Division 2 – Retirement System; Section 2-305 – Nonduty Death, To Update Certain Provisions, and set a date of February 2, 2026, for a second reading and final adoption.

Item 10 **NEW BUSINESS/PUBLIC COMMENT**
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 11 **ADJOURNMENT**
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Susan Como
City Manager