

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

RECEIVED
JAN 21 2026

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

January 13, 2026

City of Grosse Pointe Woods
Attn: Frank Schulte, City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1084889

In Reference To: General Counsel

Professional Services Rendered Through December 31, 2025

			<u>Hrs/Rate</u>	<u>Amount</u>
<u>General Administration</u>				
12/1/2025	DAW	Receipt/review correspondence from A. Pike with correspondence from Treasurer regarding overtime tax exemption questions; Correspondence in response	0.30 \$165.00/hr	49.50
	JES	Receipt/review correspondence from S. Como regarding building permit needs for 20027 Mack Plaza Drive AT&T equipment modification	0.10 \$165.00/hr	16.50
12/3/2025	DAW	Receipt/review correspondence from Assistant City Manager with voice message from Ms. Kavaya regarding miscellaneous tax assessment and penalties; Correspondence in response	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Clerk with Summary of Council Action on December 1, 2025	0.10 \$165.00/hr	16.50
12/4/2025	DAW	Receipt/review correspondence from Clerk with correspondence from Attorney Seibert regarding case evaluation on Sebastian v Grosse Pointe Woods	0.30 \$165.00/hr	49.50

			<u>Hrs/Rate</u>	<u>Amount</u>
12/5/2025	DAW	Receipt/review correspondence from Planner with link to the agenda and packet for the December 9th Planning Commission meeting; Review documents	0.60 \$165.00/hr	99.00
12/7/2025	DAW	Receipt/review of two correspondences from City Manager; Receipt/review correspondence from Ms. Pitts; Correspondence in response to City Manager	0.80 \$165.00/hr	132.00
	DAW	Receipt/review correspondence from Attorney Pike to Treasurer regarding overtime tax issue	0.20 \$165.00/hr	33.00
12/8/2025	DAW	Receipt/review correspondence from City Manager to Ms. Pitts in response to her email dated December 5, 2025	0.20 \$165.00/hr	33.00
	DAW	Receipt/review correspondence from City Clerk with Freedom of Information Act request for CFS 24-4642; Review documents; Research definition of "arrest records"; Correspondence in response	0.90 \$165.00/hr	148.50
	DAW	Receipt/review correspondence from City Manager with correspondence concerning the Sign Ordinance; Correspondence in response	0.60 \$165.00/hr	99.00
	DAW	Receipt/review correspondence from City Manager to Ms. Pitts regarding request to meet concerning sign ordinance	0.10 \$165.00/hr	16.50
12/9/2025	DAW	Receipt/review correspondence from Ms. Pitts to City Manager regarding Planning Commission meeting	0.20 \$165.00/hr	33.00
	DAW	Continued review of Planning Commission agenda and packet; Attend Planning Commission meeting	2.90 \$165.00/hr	478.50
	DAW	Receipt/review correspondence from the Department of Public Works with Wayne County permit documents (3) and a proposed Council resolution for review; Begin review	0.80 \$165.00/hr	132.00
12/10/2025	DAW	Telephone conference with City Manager regarding Planning Commission meeting; Correspondence to City Manager	0.50 \$165.00/hr	82.50

			<u>Hrs/Rate</u>	<u>Amount</u>
12/10/2025	DAW	Receipt/review correspondence from Clerk with Platinum Oil Change rendering for the Planning Commission meeting on December 9, 2025	0.10 \$165.00/hr	16.50
12/11/2025	DAW	Telephone conference with City Manager and City Clerk regarding 20160 Mack Ave conditional rezoning request	0.20 \$165.00/hr	33.00
	DAW	Receipt/review of two correspondences from City Clerk regarding City Manager appointment with attachments; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from City Manager to City Council regarding Planning Commission meeting on December 9th	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from City Clerk with additional petitions opposing rezoning at 20160 Mack Ave.	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from City Clerk regarding process following Charter Amendment approval; Correspondence in response with instructions and draft correspondence	0.60 \$165.00/hr	99.00
	DAW	Receipt/review correspondence from Treasurer regarding penny shortage issue; Correspondence (second request) to Michigan Municipal League General Counsel for guidance	0.50 \$165.00/hr	82.50
12/12/2025	DAW	Telephone conference with City Manager regarding Council agenda item	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from Clerk's office with agenda and packet for the December 15, 2025 City Council meeting; Review agenda and packet	0.60 \$165.00/hr	99.00
12/14/2025	DAW	Receipt/review correspondence from Treasurer with BS&A contract for review; Review contract; Correspondence in response with requested changes to	1.70 \$165.00/hr	280.50

			<u>Hrs/Rate</u>	<u>Amount</u>
the contract				
12/15/2025	DAW	Receipt/review correspondence from Ms. Pitts regarding public hearing on 20160 Mack Avenue and suggested conditions; Review 8/18/25 Council agenda; Review applicable state law; Correspondence in response	1.10 \$165.00/hr	181.50
	DAW	Telephone conference with Clerk regarding Zoning Ordinance and City Charter Amendment issues	0.30 \$165.00/hr	49.50
	DAW	Telephone conferences (3) with City Manager regarding Council agenda issues	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from Clerk's Office with minutes from the 12/9/25 Planning Commission meeting; Review minutes	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Treasurer with revised BS&A Contract section and correspondence from BS&A; Review and respond	0.40 \$165.00/hr	66.00
	DAW	Attend City Council meeting	0.90 \$165.00/hr	148.50
12/16/2025	DAW	Receipt/review correspondence from Treasurer regarding BS&A Contract	0.20 \$165.00/hr	33.00
	DAW	Receipt/review of correspondence (2) from Ms. Pitts regarding 20160 Mack Avenue conditional rezoning	0.20 \$165.00/hr	33.00
	DAW	Receipt/review correspondence from the Department of Public Works with the packet of documents for the Wayne County annual permits (3); Review and approval all documents; Correspondence in response	1.40 \$165.00/hr	231.00
	DAW	Receipt/review correspondence from Clerk's Office with a summary of Council action on December 15, 2025	0.20 \$165.00/hr	33.00

			<u>Hrs/Rate</u>	<u>Amount</u>
12/17/2025	DAW	Receipt/review correspondence (2) from Clerk regarding approval of City Manager's Employment Agreement; Correspondence (2) in response with approval	0.40 \$165.00/hr	66.00
	DAW	Review of state law (MCL 125.3405) and City Ordinance (Sec. 50.714C) for drafting a Conditional Zoning Agreement for 20160 Mack Avenue; Correspondence to City Manager and City Planner regarding issues to be addressed/resolved in the Agreement	1.40 \$165.00/hr	231.00
	DAW	Receipt/review correspondence from City Clerk regarding Freedom of Information Act Request CFS 24-4642; Correspondence in response	0.30 \$165.00/hr	49.50
12/20/2025	DAW	Receipt/review correspondence from Treasurer regarding additional overtime exemption information and questions for A. Pike	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from City Clerk in response to Ms. Pitts' two correspondences	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from City Clerk to Wayne County Clerk and Secretary of State with City Charter Amendment certified voting results and the Charter Amendment as required by MCL 117.24; Review of documents enclosed with correspondence	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Treasurer with BS&A's Certificate of Liability Insurance; Review Certificate of Insurance; Correspondence in response	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Treasurer regarding penny shortage issue and next steps; Correspondence in response	0.40 \$165.00/hr	66.00
12/22/2025	DAW	Receipt/review correspondence from Treasurer with additional questions regarding penny shortage; Review City Charter and City Code; Correspondence in	1.00 \$165.00/hr	165.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		response		
12/28/2025	DAW	Preparation of draft Conditional Rezoning Agreement for 20160 Mack Ave; Correspondence to City Manager and Planner with draft	3.90 \$165.00/hr	643.50
12/29/2025	DAW	Receipt/review of two correspondences from Planner regarding information needed for the draft Conditional Rezoning Agreement for 20160 Mack Ave; Correspondence in response	0.40 \$165.00/hr	66.00
12/30/2025	JES	Preparation of memo to Council explaining the proposed 7th amendment to the City Hall Tower License Agreement and revised Seventh Amendment	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondence from Buccellato Development with entity owner information and legal description; Receipt/review correspondence from Architect; Correspondence in response to Planner and to Architect requesting additional information	0.60 \$165.00/hr	99.00
12/31/2025	DAW	Telephone conference (2) with City Manager regarding Conditional Rezoning issues; Receipt/review correspondence from Ms. Pitts; Research referenced Michigan Supreme Court Opinion; Research Grosse Pointe Woods Zoning Ordinance; Correspondence in response to Ms. Pitts	2.30 \$165.00/hr	379.50
	DAW	Receipt/review of two correspondences from Architect for 20160 Mack Ave. with legal description and other information needed for a draft Conditional Rezoning Agreement; Review and revise draft Agreement; Correspondence to City Manager and Planner with draft Agreement	2.30 \$165.00/hr	379.50
SUBTOTAL:			<hr/> [33.80	<hr/> 5,577.00]
		<u>Labor</u>		
12/3/2025	AMP	Correspondence with City Administrator regarding inquiry regarding update from FOP regarding Huot	0.10 \$165.00/hr	16.50

			<u>Hrs/Rate</u>	<u>Amount</u>
Grievance				
12/3/2025	AMP	Correspondence with FOP Business Agent regarding Huot Grievance status, appeal period, suspension of answer deadline	0.20 \$165.00/hr	33.00
12/5/2025	AMP	Correspondence with Public Safety Director regarding Memorandum of Agreement regarding compensatory time	0.10 \$165.00/hr	16.50
	AMP	Telephone conference with Public Safety Director regarding revisions to Memorandum of Agreement	0.20 \$165.00/hr	33.00
	AMP	Edit/revise Memorandum of Agreement	0.20 \$165.00/hr	33.00
	AMP	Legal research regarding One Big Beautiful Bill Act	3.20 \$165.00/hr	528.00
	AMP	Correspondence to Treasurer/Comptroller regarding One Big Beautiful Bill Act overtime tax exemption and tracking, answers to questions about the Act	0.90 \$165.00/hr	148.50
SUBTOTAL:			<hr/> [4.90	<hr/> 808.50]
<u>Michigan Tax Tribunal</u>				
12/30/2025	DAW	Receipt/review correspondence from Assessor and from Attorney Hallahan with Notice from the Michigan Tax Tribunal of Petitioner's Motion to withdraw the tax appeal filed by Pointe Plaza Development, LLC	0.30 \$165.00/hr	49.50
SUBTOTAL:			<hr/> [0.30	<hr/> 49.50]
For professional services rendered			<hr/> 39.00	<hr/> \$6,435.00

Additional charges:

		<u>Qty/Price</u>
<u>General Administration</u>		
12/9/2025	Attorney Mileage - Planning Commission Meeting [D. Walling]	73 0.70
12/15/2025	Attorney Mileage - City Council meeting [D. Walling]	73 0.70
SUBTOTAL:		<u>102.20</u>
<u>Amount</u>		
Total costs		<u>\$102.20</u>
Total amount of this bill		<u>\$6,537.20</u>
Previous balance		<u>\$4,936.70</u>
Balance due		<u>\$11,473.90</u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary			
Name	Hours	Rate	
Andrea M. Pike, Shareholder	4.90	165.00	
Debra A. Walling, Associate Attorney	33.50	165.00	
Joellen Shortley, Associate	0.60	165.00	

RC
SS

101-266-810.00 808.50
101-266-801.000 5,728.70