

COUNCIL ADMINISTRATIVE MEMO
January 29, 2026

OFFICE OF THE CITY MANAGER

Subject: **Recommendations for the Regular Council Meeting of February 2, 2026**

Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 01/26/26

B. Items Received and Placed on File

1. Historical Commission Minutes 09/11/25
2. Planning Commission Minutes 12/09/25 with recommendations*

*All three recommendations were addressed at the 01/26/26 Council Meeting.

C. Bids/Proposals/Contracts

1. Grosse Pointe Farms Pool Usage Request - Summer 2026
 - a) Memo 01/29/26 - Director of Parks and Recreation Gafa/City Manager Como

D. Claims and Accounts

1. a) Vernier Rd. & Mack Ave. Intersection Improvement - Invoice No. 163050 - Proj. No. 0160-0455 - 01/20/26 - \$4,743.51.
b) Torrey Rd. Pump Station Generator - Invoice No. 163051 - Proj. No. 0160-0473 - 01/20/26 - \$1,134.35.
c) 2025 Miscellaneous Concrete Program - Invoice No. 163052 - Proj. No. 0160-0493 - 01/20/26 - \$756.60.
d) 2025 Sewer Rehab Program - Invoice No. 163053 - Proj. No. 0160-0495 - 01/20/26 - \$2,047.50.
e) 2025-2026 General Engineering - Invoice No. 163054 - Proj. No. 0160-0498 - 01/20/26 - \$988.20.
f) Ghesquiere & Lakefront Park Bldg Renovations - Invoice No. 163065 - Proj. No. 0160-0479 - 01/20/26 - \$266.66.
g) Sidewalk Eval at 20640 Mack Ave. - Invoice No. 163144 - Proj. No. 0160-0502 - 01/22/26 - \$360.25.
2. McKenna - Planning Services
 - a) Invoice No 22-064-49 - Planning Services - December 2025 - 01/25/26 - \$1,856.25.
 - b) Invoice No. 25-030-8 - GPW MSHDA Zoning Ordinance Update - December 2025 - 01/14/26 - \$3,750.00.
3. State of Michigan - MDOT 00183
 - a) Program #218128CON (Vernier Rd.) - 01/04/26 - \$34,266.00.
 - b) Program #219533CON (Sunningdale Dr.) - 01/04/26 - \$85,560.75.
4. WCA Assessing - Assessing Services - Invoice No. 012626 - February 2026 - 01/26/26 - \$7,911.08.

Item 7

ZONING BOARD OF APPEALS (PUBLIC HEARING)

Recess as a City Council and convene as a Zoning Board of Appeals. Upon conclusion of the public hearing, adjourn as a Zoning Board of Appeals and reconvene as a City Council.

Item 7A

VARIANCE REQUEST: 809 SHOREHAM RD. – SIDE YARD SETBACKS
(See ZBA Agenda 02/02/26)

Item 8

ORDINANCE

Item 8A SECOND READING: AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION; ARTICLE IV. – EMPLOYEE BENEFITS; DIVISION 2. – RETIREMENT SYSTEM; SECTION 2-305. – NONDUTY DEATH, TO UPDATE CERTAIN PROVISIONS

Prerogative of the City Council to approve this ordinance amendment regarding Chapter 2 – Administration; Article IV – Employee Benefits; Division 2 – Retirement System; Section 2-305 – Nonduty Death, To Update Certain Provisions, as presented and make it effective 10 days after enactment.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 10 ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Susan Como
City Manager