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JAN 28 2026

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Susan Como
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

January 25, 2026

Invoice No: 22-064 - 49

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from December 1, 2025 to December 31, 2025

Professional Hourly Services

	Hours	Rate	Amount
Vice President			
Conduct office hours on December 3, 2025.	3.00	135.00	405.00
Conduct office hours on December 9, 2025.	2.50	135.00	337.50
Conducted office hours on December 30, 2025.	2.75	135.00	371.25
Total			\$1,113.75

Meetings

	Hours	Rate	Amount
Vice President			
Prepare and attend the Council meeting on December 15, 2025.	1.50	135.00	202.50
Prepare and attend the Planning Commission meeting on December 9, 2025.	4.00	135.00	540.00
Total			\$742.50

Invoice Total \$1,856.25

THANK YOU. Please remit to above address and indicate project number on voucher.

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101-371-818.000



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20025 Mack Plaza
Grosse Pointe Woods, MI 48236

January 14, 2026

Invoice No: 25-030 - 8

Project 25-030 Grosse Pointe Woods MSHDA Zoning Ordinance Update

Professional Services from December 1, 2025 to December 31, 2025

Professional Services

Continued progress on the Zoning Ordinance Rewrite: Complete scope of services to include:

Step 1: Technical Review and Proposed Table Of Contents

Step 2: First Planning Commission Meeting

Step 3: Zoning Ordinance First Draft

Step 4: First Draft Review and Preparation Of A Second Draft

Step 5: Community Open House (Or Other Engagement As Desired)

Step 6: Adoption Process

Contract Amount

Total Fee	50,000.00		
Percent Complete	51.00	Total Earned	25,500.00
		Previous Fee Billing	21,750.00
		Total Fee	\$3,750.00
		Invoice Total	\$3,750.00

THANK YOU. Please remit to above address and indicate project number on voucher.

SS
SC

101-311-818.000