

AMENDED COUNCIL ADMINISTRATIVE MEMO INCLUDING ITEM 9A
November 6, 2025

OFFICE OF THE CITY ADMINISTRATOR

Subject: **Recommendations for the Rescheduled Council Meeting of November 10, 2025**

Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **OATHS OF OFFICE**

Item 6A/6B **MAYOR AND CITY COUNCIL MEMBERS** Prerogative of the City Clerk to administer the Oaths of Office to the Mayor and City Council Members elected at the Local General Election held November 4, 2025.

Item 7 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (7A-7D) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 10/20/25

B. Items Received and Placed on File

1. Election Commission Minutes 10/06/25
2. Planning Commission Minutes 09/23/25
3. Correspondences regarding letters received on October 15, 2025
 - a) Letter 10/15/25 - Lynne Aldrich and Christina Pitts
 - b) Letter 10/15/25 - Residents Against Rezoning
 - c) Email/Letter 10/21/25 - City Attorney Walling
 - d) Email/Letter 10/22/25 - City Attorney Tomlinson
4. Michigan Fair Elections Institute (MFEI) - Sunlight Award
 - a) Letter 10/19/25 - Patrice Johnson (MFEI - Chair/Founder)
 - b) Certificate of Award - Paul Antolin

C. Bids/Proposals/Contracts

1. Pointe Area Assisted Transportation Service (PAATS) Board Appointment
 - a) Memo 11/04/25 - City Administrator Schulte
2. Emergency Purchase - Information Technology Department
 - a) Memo 10/24/25 - IT Manager Capps
 - b) Exchange 2019 to Exchange Online Migration - Statement of Work
3. Unpaid Invoices
 - a) Memo 11/10/25 - Treasurer/Comptroller Schmidt
 - b) Landscaping & Cross Connection Invoices - Winter 2025 Tax Roll

D. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Ghesquiere & Lakefront Park Bldg Renovations - Invoice No. 161384 - Proj. No. 0160-0479 - 10/27/25 - \$666.65.
 - b) Vernier & Mack Ave. Intersection Improvements - Invoice No. 161435 - Proj. No. 0160-0455 - 10/28/25 - \$21,066.61.
 - c) Torrey Road Pump Station Generator - Invoice No. 161436 - Proj. No. 0160-0473 - 10/28/25 - \$2,487.40.
 - d) LFP Boat Launch Parking Lot - Invoice No. 161437 - Proj. No. 0160-0480 - 10/28/25 - \$865.80.
 - e) Ghesquiere Park Walking Path - Invoice No. 161438 - Proj. No. 0160-0482 - 10/28/25 - \$1060.10.
 - f) 2025 Miscellaneous Concrete Program - Invoice No. 161439 - Proj. No. 0160-0493 - 10/28/25 - \$12,872.62.
 - g) 2025-2026 General Engineering - Invoice No. 161440 - Proj. No. 0160-0498 - 10/28/25 - \$3,967.54.
 - h) Wedgewood Resurfacing (Vernier/Hawthorne) - Invoice No. 161498 - Proj. No. 0160-0496 - 10/28/25 - \$19,247.10.
 - i) Torrey Road Pump Station Generator - Proj. No. 0160-0473 - Payment No. 7 - Rauhorn Electric, Inc. - 10/28/25 - \$137,552.40.

- j) 2024 Pavement Joint and Crack Sealing Program - Proj. No. 0160-0476 - Pay Estimate No. 3 - Scodeller Construction, Inc. - 10/27/25 - \$19,694.24.
- k) 2025 Pavement Joint and Crack Sealing Program - Proj. No. 0160-0494 - Payment Invoice No. 1 - Scodeller Construction, Inc. - 10/27/25 - \$16,871.08.
- l) Wedgewood Rd. Resurfacing - Proj. No. 0160-0496 - Payment Invoice No. 2 - Al's Asphalt Paving Co. - 10/30/25 - \$250,333.61.
- m) Lakefront Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 06 - In-Line Construction - 10/30/25 - \$55,468.55.

2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-114 - Building Services - September 2025 - 10/21/25 - \$71,261.04.
 - b) Invoice No. 22-064-47 - Planning Services - September 2025 - 10/24/25 - \$2,452.50.
 - c) Invoice No. 25-030-5 - GPW MSHDA Zoning Ordinance Update - September 2025 - 10/13/25 - \$3,500.00.
3. Rosati, Schultz, Joppich & Amtsuechler, P.C. - Legal Services - Invoice No. 1084344 - September 2025 - 10/14/25 - \$7,165.80.
4. State of Michigan - MDOT 00183
 - a) Program #218128CON (Vernier Rd.) - 10/05/25 - \$77,498.90.
 - b) Program #219533CON (Sunningdale Dr.) - 10/05/25 - \$74,499.16.
5. WCA Assessing - Assessing Services - Invoice No. 102825 - November 2025 - 10/28/25 - \$7,911.08.
6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 340 - October 2025 - 11/03/25 - \$2,077.00.

Item 8

ZONING BOARD OF APPEALS

Recess as a City Council and convene as a Zoning Board of Appeals. Upon conclusion of the public hearing, adjourn as a Zoning Board of Appeals and reconvene as a City Council.

Item 8A

VARIANCES REQUEST: 541 ROBERT JOHN

(See ZBA Agenda 11/10/25)

Item 9

ORDINANCES

Item 9A

SECOND READING: AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CHAPTER 6 – ANIMALS; ARTICLE II – DOGS, CATS AND WILD ANIMALS; DIVISION 1 – GENERALLY, BY ADDING SECTION 6-41 – CARE OF ANIMALS

Prerogative of the City Council to approve this ordinance amendment regarding Chapter 6, Article II, Division 1, by adding section 6-41 - Care of Animals as presented and make it effective 10 days after enactment.

Item 10

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 11

ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator