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NOV 05 2025

CITY OF GROSSE POINTE WOODS

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

October 21, 2025

Invoice No: 21849 - 114

Project 21849 Grosse Pointe Woods Building Services

Professional Services from September 1, 2025 to September 30, 2025

Building Department Services - 85% of Revenue

Contract Amount

Number of Permit Revenue	84,424.75
Fee Each	.85
Total Fee	71,761.04

Total Fee \$71,761.04

Vehicle Credit	(500.00)
Total	(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Vice President		
	4.00	
Associate Planner		
	16.00	
Total		0.00

Invoice Total **\$71,261.04**

THANK YOU. Please remit to above address and indicate project number on voucher.

FS
SS

101-371-818.000



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CITY OF GROSSE POINTE WOODS
MANAGEMENT

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

October 24, 2025

Invoice No: 22-064 - 47

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from September 1, 2025 to September 30, 2025

Professional Hourly Services

	Hours	Rate	Amount
Vice President			
	4.00	135.00	540.00
Held office hours on September 26, 2025.			
Associate Planner			
	.50	90.00	45.00
Discussed Planning Commission meeting with City Manager and prepared noticing.			
	2.50	90.00	225.00
Prepare for and attend September 23, 2025 Planning Commission meeting.			
	1.75	90.00	157.50
Prepare for and attend September 8, 2025 ZBA meeting.			
	.50	90.00	45.00
Reviewed application and prepared noticing for Fence Exception at 1684 Brys Drive.			
	9.25	90.00	832.50
Responded to Planning and Zoning questions.			
	2.00	90.00	180.00
Draft review #2 for 19271 Mack Avenue.			
	1.00	90.00	90.00
Draft variance review for 1684 Brys Drive.			
Total			\$2,115.00

2025 Review Services

SLU. #1- 20647 Mack (PlayaBowls)

	Hours	Rate	Amount
Associate Planner			
	.50	90.00	45.00
Total			\$45.00

19271 Mack - Churchill's; Site Plan #2

Project	22-064	Grosse Pointe Woods Planning Services		Invoice	47
		Hours	Rate	Amount	
	Associate Planner				
		2.25	90.00	202.50	
	Total				\$202.50

	20397 Mack (Plat. Oil) - Sign Review #2				
		Hours	Rate	Amount	
	Associate Planner				
		.50	90.00	45.00	
	Total				\$45.00

	19299 Mack Ave: Toothworks: Wall Sign				
		Hours	Rate	Amount	
	Associate Planner				
		.50	90.00	45.00	
	Total				\$45.00
				Invoice Total	<u>\$2,452.50</u>

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Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

October 13, 2025

Invoice No: 25-030 - 5

Project 25-030 Grosse Pointe Woods MSHDA Zoning Ordinance Update
Professional Services from September 1, 2025 to September 30, 2025

Professional Services

Continued progress on the Zoning Ordinance Rewrite: Complete scope of services to include:

Step 1: Technical Review and Proposed Table Of Contents

Step 2: First Planning Commission Meeting

Step 3: Zoning Ordinance First Draft

Step 4: First Draft Review and Preparation Of A Second Draft

Step 5: Community Open House (Or Other Engagement As Desired)

Step 6: Adoption Process

Contract Amount

Total Fee	50,000.00		
Percent Complete	32.00	Total Earned	16,000.00
		Previous Fee Billing	12,500.00
		Total Fee	\$3,500.00
		Invoice Total	\$3,500.00

Outstanding Invoices

Number	Date	Balance
4	9/9/2025	3,875.00
Total		\$3,875.00

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