

COUNCIL ADMINISTRATIVE MEMO
December 30, 2025

OFFICE OF THE CITY MANAGER

Subject: **Recommendations for the Rescheduled Council Meeting of January 5, 2026**

Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

A. **Re-Appointment**

1. **Re-Appointment: Beautification Advisory Commission**

a) Memo 01/05/26 - Administrative Clerk Coyle

b) Jeannette Rogers - Term to Expire: 12/31/28

B. **Approval of Minutes**

1. Council 12/15/25

C. Bids/Proposals/Contracts

1. Holster Purchases - Budget Transfer Request
 - a) Memo 12/18/25 - Director of Public Safety Kosanke
 - b) List of 2025 Holster Purchases
 - c) Invoice# 024423 - 11/18/25 - CMP Distributors Inc.
2. BS&A Cloud Contract and Budget Amendment
 - a) Memo 01/05/25 - Treasurer/Comptroller Schmidt - City Manager Como
 - b) Proposed Customer Order Form with Terms and Conditions (Contract)
 - c) Certificate of Liability Insurance
3. Legal Service Agreement: York, Dolan & Tomlinson, P.C. - Name Change
 - a) Letter 12/19/25 - City Attorney Tomlinson
 - b) W-9 Form - Tomlinson & McGrail, PLLC

D. Resolution(s)

1. Wayne County Annual Permit Community Resolutions
 - a) Memo 12/18/25 - Director of Public Services Kowalski
 - b) Letter 11/17/25 - Wayne County Permit Office - Randa Saghir
 - c) Maintenance Permit No. A-26054/Conditions & Limitations/Indemnity & Insurance/Certificate of Insurance/Proposed Resolution
 - d) Letter 12/08/25 - Wayne County Permit Office - Randa Saghir
 - e) Pavement Restoration Permit No. A-26109/Conditions & Limitations/Indemnity & Insurance/Scope of Allowable Work/Certificate of Insurance/Proposed Resolution
 - f) Letter 11/17/25 - Wayne County Permit Office - Randa Saghir
 - g) Special Events Permit No. A-26142/Conditions & Limitations/Indemnity & Insurance/Scope of Allowable Work/Certificate of Insurance/Proposed Resolution

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - 2025 Pavement Joint and Crack Sealing - Proj. No. 0160-0494 - Payment Invoice No. 02 - Scodeller Construction, Inc. - 12/17/25 - \$9,537.85.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-116 - Building Services - November 2025 - 12/08/25 - \$42,585.65.
 - b) Invoice No. 22-064-48 - Planning Services - October-November 2025 - 12/18/25 - \$6,647.50.
 - c) Invoice No. 25-030-6 - GPW MSHDA Zoning Ordinance Update - October 2025 - 11/21/25 - \$4,750.00.
 - d) Invoice No. 25-030-7 - GPW MSHDA Zoning Ordinance Update - November 2025 - 12/16/25 - \$1,000.00.

3. Rosati, Schultz, Joppich & Amtsuechler, P.C. - Legal Services - Invoice No. 1084834 - November 2025 - 12/11/25 - \$4,936.70.
4. WCA Assessing - Assessing Services - Invoice No. 121025 - January 2026 - 12/12/25 - \$7,911.08.

Item 7 COMMUNICATION(S)

Item 7A LEGAL PROCEEDINGS: YVONNE LEATH VS CITY OF GROSSE POINTE WOODS

Prerogative of the City Council to receive these legal proceedings and forward to the City Attorney for further processing.

Item 8 PUBLIC HEARING(S)

Individually open each of the Public Hearings. Receive and place on file all communications pertaining to each request. Hear any comments, first in support of, second in opposition to, the requests. Make a motion to close each of the Public Hearings. Any action taken will be made during second readings under item 9 (Ordinances).

Item 8A REZONING (MAP AMENDMENT) 1925, 1927, AND 1929 VERNIER ROADS (RO-1, RESTRICTED OFFICE DISTRICT TO C, COMMERCIAL BUSINESS DISTRICT)

Prerogative of City Council as to action taken will be made under item 9A.

Item 8B REZONING (MAP AMENDMENT) 21800 MARTER ROAD (R-3, PLANNED MULTIPLE FAMILY RESIDENTIAL TO CF, COMMUNITY FACILITIES)

Prerogative of City Council as to action taken will be made under item 9B.

Item 8C CONDITIONAL REZONING (MAP AMENDMENT) REVIEW #2 – 20160 MACK AVENUE (RO-1, RESTRICTED OFFICE DISTRICT TO C, COMMERCIAL BUSINESS DISTRICT, CONDITIONALLY)

Prerogative of City Council as to action taken will be made under item 9C.

Item 9 ORDINANCE(S)

Item 9A SECOND READING: REZONING (MAP AMENDMENT) 1925, 1927, AND 1929 VERNIER ROADS (RO-1, RESTRICTED OFFICE DISTRICT TO C, COMMERCIAL BUSINESS DISTRICT)

Prerogative of City Council to concur with the City Planner's and Planning Commission's recommendations and approve the ordinance and zoning map amendment for the proposed rezoning at 1925, 1927, and 1929 Vernier Roads from the RO-1, Restricted Office District to the C, Commercial Business District, as presented and make it effective 10 days after its enactment.

Item 9B **SECOND READING: REZONING (MAP AMENDMENT) 21800 MARTER ROAD (R-3, PLANNED MULTIPLE FAMILY RESIDENTIAL TO CF, COMMUNITY FACILITIES)**

Prerogative of City Council to concur with the City Planner's and Planning Commission's recommendations and approve the ordinance and zoning map amendment for the proposed rezoning at 21800 Marter Road from the R-3, Planned Multiple Family Residential to the CF, Community Facilities, as presented and make it effective 10 days after its enactment.

Item 9C **SECOND READING: CONDITIONAL REZONING (MAP AMENDMENT) REVIEW #2 – 20160 MACK AVENUE (RO-1, RESTRICTED OFFICE DISTRICT TO C, COMMERCIAL BUSINESS DISTRICT, CONDITIONALLY)**

Prerogative of City Council to concur with the City Planner's and Planning Commission's recommendations and approve the ordinance and zoning map amendment for the proposed conditional rezoning at 20160 Mack Avenue from the RO-1, Restricted Office District to the C, Commercial Business District (Conditionally), as presented upon the conditions that the owner signs the final Conditional Rezoning Agreement and completing the project within 18 months from when the building permit is approved; and make it effective 10 days after its enactment.

Item 10 **NEW BUSINESS/PUBLIC COMMENT**

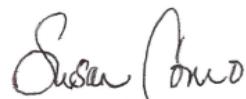
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 11 **ADJOURNMENT**

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Susan Como
City Manager