

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

August 9, 2023

City of Grosse Pointe Woods  
Attn: Frank Schulte, City Administrator  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Invoice # 1079966

**RECEIVED**

AUG 14 2023

In Reference To: General Counsel

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

Professional Services Rendered Through July 31, 2023

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>		
7/5/2023 DAW Preparation of Outside Litigation Report	2.70 \$145.00/hr	391.50
7/7/2023 DAW Receipt/review correspondence from Clerk with agenda and packet for 7/10/23 Council meeting	0.30 \$145.00/hr	43.50
7/10/2023 DAW Attend City Council meeting	1.40 \$145.00/hr	203.00
7/12/2023 DAW Receipt/review of correspondence and summary of Council action from the 7/10/23 Council meeting	0.20 \$145.00/hr	29.00
7/17/2023 DAW Receipt/review correspondence from Clerk with agenda and packet for 7/17/23 City Council meeting	0.50 \$145.00/hr	72.50
DAW Attend Council meeting and closed session	0.70 \$145.00/hr	101.50
7/19/2023 DAW Receipt/review of correspondence with summary of 7/17/23 City Council meeting from Clerk	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	SUBTOTAL:	[ 6.00	870.00]
	<u>General Administration</u>		
7/5/2023	DAW Receipt/review of correspondence and revised SRO Agreement from the School District; Correspondence to City Administrator; Telephone call from Assistant; Receipt/review correspondence from Treasurer; Correspondence to Treasurer	1.80 \$145.00/hr	261.00
	DAW Receipt/review correspondence from School District attorney Abrahams; Correspondence in response	0.70 \$145.00/hr	101.50
7/6/2023	DAW Telephone conference with Assistant City Administrator regarding consent agenda minutes	0.30 \$145.00/hr	43.50
	DAW Research consent agenda minutes; Correspondence to Assistant City Administrator regarding consent agenda minutes with MML Handbook and relevant excerpt regarding consent agenda minutes	0.80 \$145.00/hr	116.00
	DAW Correspondence to School District Attorney Abrahams; Telephone conference with Attorney Abrahams	0.50 \$145.00/hr	72.50
7/7/2023	DAW Telephone conference with Public Safety Director regarding SRO contract issues and status; and Hope Not Handcuffs contract issues	1.30 \$145.00/hr	188.50
	DAW Telephone conference with City Administrator regarding concrete pavement repairs contract and SRO contract issues	0.20 \$145.00/hr	29.00
	DAW Telephone conference with Attorney Abrahams regarding SRO contract status	0.20 \$145.00/hr	29.00
	DAW Review of concrete pavement repair contract for required insurance and bonds; Two required coverages missing; Correspondence to Engineer	0.80 \$145.00/hr	116.00

			<u>Hrs/Rate</u>	<u>Amount</u>
7/7/2023	DAW	Receipt/review correspondence from City Administrator regarding pedestrian crosswalks; Research City Code and State law; Correspondence in response	0.90 \$145.00/hr	130.50
	DAW	Receipt/review correspondence from City Administrator regarding chauffeur license issue; Research and correspondence to City Administrator	0.80 \$145.00/hr	116.00
7/10/2023	DAW	Telephone conference with Engineer regarding my correspondence regarding missing insurance coverage for the concrete repair contract; Correspondence to insurance agent Johnson	0.40 \$145.00/hr	58.00
	DAW	Telephone conference with insurance agent Johnson; Approval of contract; Receipt/review correspondence from insurance agent Johnson	0.40 \$145.00/hr	58.00
7/11/2023	DAW	Receipt/review correspondence from Clerk with proposed form for review for Release of Motor Vehicle Crash Report; Review MCL 257.503 regarding access to motor vehicle accident reports; Edit proposed form and return to Clerk with correspondence	0.80 \$145.00/hr	116.00
7/12/2023	DAW	Preparation of draft privileged memo to Council regarding SRO Agreement status	1.10 \$145.00/hr	159.50
7/13/2023	DAW	Telephone conference from City Administrator (2) regarding an employment matter and the SRO Agreement	0.20 \$145.00/hr	29.00
	DAW	Receipt/review correspondence from City Administrator and Planner regarding easement relocation at Sunningdale Park; Correspondence in response	0.60 \$145.00/hr	87.00
	DAW	Correspondence to Engineer regarding sending proof that insurance and bonds have been reviewed and approved by the City's insurance agent	0.40 \$145.00/hr	58.00

		<u>Hrs/Rate</u>	<u>Amount</u>
7/13/2023	DAW Final review and edits of confidential correspondence regarding the SRO Agreement status to the Mayor and City Council; Correspondence to City Administrator with correspondence for distribution	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from Engineer regarding insurance approval for the concrete repair contract; Correspondence that the contract was approved earlier this week	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from Engineer with email thread regarding insurance for the sewer, tv and cleaning program; Review and approve contract	0.40 \$145.00/hr	58.00
7/17/2023	DAW Telephone conference with Attorney Moats, representing the School District regarding the SRO Agreeemnt	0.40 \$145.00/hr	58.00
	DAW Telephone conference with City Administrator regarding SRO Agreement	0.20 \$145.00/hr	29.00
	DAW Receipt/review of voicemail from Attorney Moats	0.10 \$145.00/hr	14.50
7/18/2023	DAW Telephone conference with School District attorney regarding SRO issues; All issues resolved; Correspondence to City Administrator and Public Safety Director; Receipt/review correspondence in response	0.90 \$145.00/hr	130.50
7/19/2023	DAW Review of most recent documents to compile final SRO contract	0.60 \$145.00/hr	87.00
7/20/2023	DAW Telephone conference with Public Safety director regarding correspondence he received from the School District concerning the SRO Agreement and selection of SRO	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Public Safety Director with correspondence from the School District regarding meeting the SRO	0.20 \$145.00/hr	29.00

			<u>Hrs/Rate</u>	<u>Amount</u>
7/20/2023	DAW	Receipt/review correspondence from Clerk with approved certificate of insurance for the Instutiform sewer lining contract	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Engineer with insurance and bond approvals for the Instutiform sewer lining contract; Correspondence in response	0.30 \$145.00/hr	43.50
	DAW	Review and prepare SRO contract for execution; Correspondence to Attorney Motz with redline and clean versions	1.20 \$145.00/hr	174.00
7/24/2023	DAW	Telephone conference regarding tax-reverted property at 20948 Mack Avenue; Receipt/review correspondence from Wayne County Treasurer; Correspondence in response to Wayne County Treasurer	1.60 \$145.00/hr	232.00
	DAW	Receipt/review correspondence from and to City Administrator (2) regarding environmental testing and demolition costs for 20948 Mack Avenue	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Treasurer regarding extension within which to respond to first right of refusal for 20948 Mack Avenue; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW	Receipt/review correspondence from Clerk with police report, witness statements, felony warrant and questions concerning Freedom of Information Act redactions; Review documents and MCL 722.625, and Address Confidentiality Act (MCL 780.851, et seq), and MCL 15.231 to 15.246; MCL 780.758(2) and (3)(a) and (b); and MCL 15.243(b)(iii)	1.70 \$145.00/hr	246.50
7/25/2023	DAW	Receipt/review correspondence from Clerk regarding Freedom of Information Act response; Correspondence in reply	0.10 \$145.00/hr	14.50
	DAW	Telephone conference with City Administrator regarding 20948 Mack Avenue status (occupied and operating); Correspondence to Wayne County	0.50 \$145.00/hr	72.50

			<u>Hrs/Rate</u>	<u>Amount</u>
		Treasurer requesting delinquent tax notifications		
7/25/2023	DAW	Review of file provided by Wayne County Treasurer for 20948 Mack Avenue	0.60 \$145.00/hr	87.00
	DAW	Telephone conference with City Administrator, Treasurer, Assessor, Assistant City Administrator and Clerk	0.20 \$145.00/hr	29.00
	DAW	Correspondence to Attorney Tomlinson regarding attending the City Council meeting on August 7th	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Instutiform sewer lining contract; Review and approve	0.40 \$145.00/hr	58.00
7/26/2023	DAW	Telephone conference with Assistant City Administrator (2) regarding digital contract process and SRO contract	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from Public Safety Director regarding SRO contract; Correspondence in response	0.30 \$145.00/hr	43.50
	DAW	Review/compare final SRO contract and Receipt/review correspondence from Assistant City Administrator; Correspondence with approved signature page in response	0.90 \$145.00/hr	130.50
	DAW	Receipt/review correspondence from Assistant City Administrator to Engineer regarding electronic contract book procedure issues	0.20 \$145.00/hr	29.00
7/27/2023	DAW	Receipt/review correspondence from Assistant City Administrator with a Certificate of Insurance for Skyline Chimney Services to review; Review certificate and Sect. 2-677 of the City Code; Respond to Assistant City Administrator	0.70 \$145.00/hr	101.50
	DAW	Receipt/review correspondence from Clerk and from insurance agent regarding Pellegrino flood claim, 839 Cook Road	0.30 \$145.00/hr	43.50

		<u>Hrs/Rate</u>	<u>Amount</u>
7/28/2023	DAW Telephone conference with City Administrator regarding insurance for Skyline Chimney Services	0.10 \$145.00/hr	14.50
	DAW Correspondence to Wayne County Treasurer to confirm sale price and expected transfer date for 20948 Mack Avenue	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from insurance agent Johnson regarding Pellegrino flood claim, 839 Cook Road	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Attorney Tomlinson and from Assessor regarding property lines at 20948 Mack Avenue	0.20 \$145.00/hr	29.00
7/31/2023	DAW Telephone conference with City Administrator regarding 20948 Mack Avenue and Planning Commission issue	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Clerk with proposed notice for a Zoning Board of Appeals meeting on Aug. 21st; Review and edit notice; Correspondence to Clerk	0.40 \$145.00/hr	58.00
	DAW Research regarding removal of appointed official; Correspondence to City Administrator	1.20 \$145.00/hr	174.00
	DAW Begin preparation of draft memo to Council regarding acquisition of 20948 Mack Avenue	2.30 \$145.00/hr	333.50
	SUBTOTAL:	[ 31.50	4,567.50]

Litigation

7/5/2023	DAW Receipt/review correspondence from Assistant Attorney General Ajami regarding eligibility for setting aside conviction in the People v Iesha Taylor matter; Correspondence to Attorney Tomlinson	0.40 \$145.00/hr	58.00
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	<u>Hrs/Rate</u>	<u>Amount</u>
7/6/2023 DAW Receipt/review correspondence from Hallahan & Associates with further updates for the semi-annual litigation report; Edit/revise the report to incorporate updates; Correspondence to City Clerk with report	0.90 \$145.00/hr	130.50
7/11/2023 DAW Receipt/review correspondence from Attorney General's Office regarding eligibility to set aside conviction in People v Adarae Goodman; Correspondence with letter to Attorney Tomlinson	0.20 \$145.00/hr	29.00
DAW Receipt/review correspondence from Attorney General's Office regarding eligibility to set aside conviction in People v Charles McKnight; Correspondence with letter to Attorney Tomlinson	0.20 \$145.00/hr	29.00
DAW Receipt/review correspondence from Attorney General's Office regarding eligibility to set aside conviction in People v Eric Upshaw; Correspondence with letter to Attorney Tomlinson	0.20 \$145.00/hr	29.00
 SUBTOTAL:	 [ 1.90	 275.50]
 For professional services rendered	 39.40	 \$5,713.00
 Additional charges:		
	<u>Qty/Price</u>	
 <u>City Council</u>		
7/10/2023 Attorney Mileage - Attend Council Meeting [D. Walling]	73 0.65	47.45
7/17/2023 Attorney Mileage - Attend Council Meeting [D. Walling]	73 0.65	47.45
 SUBTOTAL:		 [ 94.90]



	<u>Qty/Price</u>	<u>Amount</u>
<u>General Administration</u>		
7/19/2023 Photocopies - Redlined versions of SRO Contract	30 0.20	6.00
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SUBTOTAL:		[ 6.00]
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Total costs		\$100.90
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Total amount of this bill		\$5,813.90
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Previous balance		\$8,730.85
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7/20/2023 Payment - thank you. Check No. 66968		(\$8,730.85)
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Balance due		\$5,813.90
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Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate	39.40	145.00

101266801.000

SM 8/11/23

FS 8-11-23