

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of January 22, 2024

- Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.
- Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 01/08/24
2. Committee-of-the-Whole 01/08/24 with 2 recommendations*
 - a) *Recommendation to approve ordinance amendments for Chapter 32 – “Signs” and place on 01/22/24 Council agenda for 1st reading*
 - b) *Recommendation to concur with Administration’s succession plan upon Treasurer/Comptroller Murphy’s retirement*
3. Beautification Advisory Commission 10/11/23

B. Monthly Financial Report

1. December 2023

C. Bids/Proposals/Contracts

1. Annual Fuel Purchase Contract
 - a. Memo 01/12/24 - Director of Public Services with attachments
2. Purchase - Scag 61" Turf Tiger Riding Mower
 - a. Memo 01/12/24 - Director of Public Services
 - b. Quote 12/05/23 - Billings Lawn Equipment
3. Torrey Road Pump Station Generator - AEW Project No. 0160-0473
 - a. Memo 01/16/24 - Director of Public Services
 - b. Letter 01/16/24 - City Engineer Wilberding
 - c. Bid Tabulation Sheet

D. Resolution

1. 2024 Special Events - Special License Resolution
 - a. Memo 01/18/24 - City Clerk
 - b. 2024 Special License Application
 - c. Proposed Resolution
 - d. LARA - Credit Card Authorization Form
 - e. Aerial map of events and additional details

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) City Engineers
 - a. Vernier Road Water Main Replacement - Invoice No. 147799 - Proj. No. 0160-0446 - 01/03/24 - \$2,627.13.
 - b. Sewer System Evaluation - Invoice No. 147800 - Proj. No. 0160-0449 - 01/03/24 - \$457.20.
 - c. 2022 Sewer CCTV Investigation - Invoice No. 147802 - Proj. No. 0160-0453 - 01/03/24 - \$681.60.
 - d. Roslyn Road Water Main & Resurface (Mack/Marter) - Invoice No. 147803 - Proj. No. 0160-0464 - 01/03/24 - \$8,133.18.
 - e. Lake Front Park Splash Pad - Invoice No. 147804 - Proj. No. 0160-0465 - 01/03/24 - \$342.90.
 - f. 2023-2024 General Engineering - Invoice No. 147805 - Proj. No. 0160-0472 - 01/03/24 - \$7,006.20.
 - g. Torrey Road Pump Station Generator - Invoice No. 147806 - Proj. No. 0160-0473 - 01/03/24 - \$18,560.00.
 - h. Sewer Rehabilitation - Open Cut - Invoice No. 148025 - Proj. No. 0160-0430 - 01/05/24 - \$650.25.
 - i. 707 N. Renaud Plot Plan Review - Invoice No. 148026 - Proj. No. 0160-0474 - 01/05/24 - \$571.50.
 - j. 2022 Sidewalk Repair Program Dist 8 - Invoice No. 148034 - Proj. No. 0160-0452 - 01/05/24 - \$2,091.15.
 - k. 2022 Sewer Cleaning and CCTV Investigation Program - Proj. No. 0160-0453 - Final Pay Estimate - Corby Energy Services, Inc. - 01/10/24 - \$27,921.12.1. 2023 Sewer Cleaning and CCTV

Investigation Program - Proj. No.

0160-0467 - Final Pay Estimate - Corby Energy Services, Inc. -
01/10/24 - \$10,755.00.

2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 21152 -
December 2023 - 01/08/24 - \$38,687.55.
3. Keller Thoma - Legal Services - Invoice No. 125332 - December 2023 -
01/01/24 - \$175.00.
4. McKenna - Building/Planning Services
 - a. Invoice No. 21849-86 - Building Services - December 2023 - 01/15/24
- \$27,904.45.
 - b. Invoice No. 22-064-21 - Planning Services - December 2023 - 01/15/24
- \$2,018.75.
5. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice
No. 1080706 - December 2023 - 01/09/24 - \$5,898.85.
6. Veritext, LLC - Professional Services - Invoice No. 7077282 - DRSN Real
Estate GP LLC v. City of Grosse Pointe Woods - 12/28/23 - \$1,257.00.
7. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 154 -
December 2023 - 01/04/24 - \$2,759.00.

Item 7 COMMUNICATIONS

Item 7A RESIGNATION: BEAUTIFICATION ADVISORY COMMISSION – CAROL ROMANO

Prerogative of the Mayor to accept the resignation of Carol Romano from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Romano.

Item 8 ORDINANCE

Item 8A FIRST READING: ORDINANCE AMENDMENT – CHAPTER 32 – SIGNS,

Prerogative of the City Council to concur with the recommendation of this ordinance, to set a date of February 5, 2024, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10 ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank Schulte". The signature is written in black ink and is positioned between the phrase "Respectfully submitted," and the printed name and title.

Frank Schulte
City Administrator