



CITY OF GROSSE POINTE WOODS
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input type="checkbox"/>	Beautification Commission	<input type="checkbox"/>	Building Authority
<input type="checkbox"/>	Board of Review	<input checked="" type="checkbox"/>	Community Tree Commission
<input checked="" type="checkbox"/>	Citizens' Recreation Commission	<input type="checkbox"/>	Downspout Board of Appeals
<input type="checkbox"/>	Construction Board of Appeals	<input type="checkbox"/>	Historical Commission
<input checked="" type="checkbox"/>	Community Events Committee	<input type="checkbox"/>	Mack Avenue Business Study Committee
<input type="checkbox"/>	Local Officers' Compensation Commission	<input checked="" type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Pension Board	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Senior Citizens' Commission	<input type="checkbox"/>	

NAME: Melinda Billingsley

ADDRESS: 20143 Doyle Ct

TELEPHONE: Home: 313-473-8474 Office: 626-346-8460

E-Mail: billingsleymelinda@gmail.com

OCCUPATION: Non-profit Communications Manager

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 10 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

I am experienced in local policy, event planning, and communications from my work in non-profits and degree in Pol Sci

EDUCATION: BA Political Science, Univ of Chicago

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: _____

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I attend many City Council

and commission meetings, so I am familiar with the work of all the bodies of the city and how they can interact. I can also help commissions share their work and upcoming events with the community.

Signature of sponsor

Melinda Billingsley

Signature of applicant

Date: 3/10/2022

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

Boards, Commissions and Committees

<u>Name</u>	<u>Appointed by</u>	<u>Term</u>	<u>Members</u>	<u>Meetings</u>	<u>Intent</u>
Beautification Commission	Mayor	3 years	15	2nd Wednesday/Month	Beautify City
Board of Review	Council	2 years	6	March Annually	Review assessor's records
Building Authority	Council	3 years	3	As needed	Serve as financial mechanism for capital projects recommended by Mayor or Council
Citizens' Recreation Commission	Council	3 years	9	2nd Tuesday/Month	Review recreational needs of City
Community Events Committee	Mayor	No term	10	Called by Mayor	Coordinate and fund-raise for City events
Community Tree Commission	Mayor	3 years	11	1st Wednesday/Month	Reforestation
Construction Board of Appeals	Mayor	2 years	3	As needed	Allow an appeal process of the City's code
Downspout Board of Appeals	Mayor	3 years	4	As needed	Allow an appeal process of downspout disconnection
Historical Commission	Mayor	3 years	11	2nd Thursday/Month	Preservation of the history of Grosse Pointe Woods
Local Officers' Compensation Commission	Mayor	5 years	5	Odd-numbered years	Recommend salaries of local elected officials
Mack Avenue Business Study Committee	Mayor	No term	6	As needed	Recommend and review public improvements to commercial district
Pension Board	Mayor/Council	3 years	5	Called by Pension Board	Administer municipal employees' Pension Retirement System
Planning Commission	Mayor	3 years	9	4th Tuesday/Month	Recommend and review City's physical development
Senior Citizens' Commission	Mayor	Staggered	9	3rd Tuesday/Month	Serve seniors

To apply to serve as a Member on a Board, Commission, or Committee, fill out a Biographical Sketch form and return to the City Clerk's office. Applicants must be a resident of the City for a minimum of 2 years at the time of making application. The form will be kept on file for consideration when a vacancy occurs.