



CITY OF GROSSE POINTE WOODS
MEMORANDUM

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MAY 22 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Date: June 2, 2025

To: Mayor Bryant and City Council

From: Frank Schulte, City Administrator
Steven Schmidt, Treasurer/Comptroller

Re: Non-Union Employees

1. Effective July 1, 2025, there will be a **two percent (2.0%)** across the board wage increase for appointed officials, department heads, non-union employees and permanent part-time administrative employees who have been employed with the City for six (6) months.
2. Five (5) unpaid furlough days, scheduled as follows:

Furlough Days Fiscal Year 2025-2026

July 7, 2025	Day after 4 th of July
August 29, 2025	Friday before Labor Day
January 19, 2026	Martin Luther King Day
April 6, 2026	Easter Monday
May 22, 2026	Friday before Memorial Day

Effective July 1, 2025, we respectfully request City Council to approve a two percent (2.0%) pay increase for appointed officials, department heads, non-union employees and permanent part-time administrative employees who have been employed with the City for six (6) months.

Frank Schulte, City Administrator

Steven Schmidt, Treasurer/Comptroller