



CITY OF GROSSE POINTE WOODS MEMORANDUM

Date: October 14, 2022

To: Mayor and City Council

From: Shawn Murphy, Treasurer/Comptroller
Frank Schulte, City Administrator

Re: Budget Amendment-Building Department

On August 8, 2022, City Council approved a contract with McKenna Associates, Inc. to provide building department operations effective until June 30, 2023.

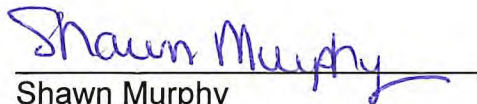
The building department budgeted expenses for FY 2022-2023 total \$677,576. It is projected that the total building department expenses for FY 2022-2023 will be \$682,296. The increase in the budget is the net effect of budget transfers between line items, leaving a budget shortage of \$4,720. This is primarily due to personnel costs related to terminations and planning services that are not included in the McKenna Associates contract.

I respectfully request City Council to approve a budget amendment in the amount of \$4,720.

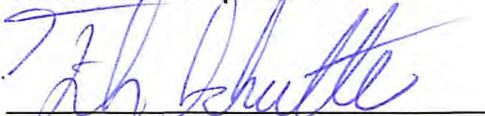
See the attached spreadsheet with details of the accounts and budget amendment amounts.

If you have any questions, please feel free to call me.

Thank you.



Shawn Murphy
Treasurer/Comptroller



Frank Schulte
City Administrator

**CITY OF GROSSE POINTE WOODS
BUILDING DEPARTMENT BUDGET AMENDMENT**

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE/(DECREASE)
BUILDING DEPARTMENT REVENUE		
101-000-476.000	BUILDERS LIC/PERM	4,720
	TOTAL REVENUE INCREASE	4,720
BUILDING DEPARTMENT EXPENSES		
101-180-702.000	SALARIES & WAGES	(203,854)
101-180-710.000	OVERTIME-BLDG DEPT	(1,008)
101-180-710.999	SICK/VAC PAY	7,142
101-180-715.000	SOCIAL SECURITY	(15,124)
101-180-717.000	RETIREE HEALTH CARE & LIFE INS	(4,650)
101-180-718.000	H.S.A.	(7,400)
101-180-719.000	HOSP/DENTAL/OPTICAL	(37,966)
101-180-720.000	LIFE & LTD INSURANCE	(2,824)
101-180-722.000	RETIREMENT	(66,622)
101-180-722.100	MEDICARE REIMBURSEMENT	(348)
101-180-818.000	CONTRACTUAL	338,874
101-180-958.001	TRAINING & SEMINARS	(1,500)
	TOTAL EXPENSE INCREASE	4,720