

MINUTES OF THE REGULAR PLANNING COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON JANUARY 25, 2022, IN THE COUNCIL-COURT ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Vice-Chair Fuller

Roll Call: Vice-Chair Fuller
Planning Commissioners: Fenton, Gerhart, Hamborsky, O’Keefe
Absent: Chair Bailey, Gilezan, Vitale
Also Present: Building Official Tutag
City Attorney Tim Tomlinson
Building Admin. Assistant/PC Recording Secretary Modrack
Council Representative Thomas Vaughn

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

MOTION by Hamborsky, seconded by Fenton, that commissioners Bailey, Gilezan, and Vitale be excused from tonight’s meeting.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe
NO: None
Absent: Bailey, Gilezan, Vitale

MOTION by Fenton, seconded by Gerhart, that all items on tonight’s agenda be received, and placed on file, taken in order of appearance as presented.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe
NO: None
Absent: Bailey, Gilezan, Vitale

Vice-Chair Fuller recognized Council Representative Vaughn who was in attendance at tonight’s meeting.

MOTION by Gerhart, seconded by Hamborsky, that the December 14, 2021 Planning Commission Meeting Minutes be received and placed on file as presented.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe
NO: None
Absent: Bailey, Gilezan, Vitale

The next item on the agenda was the **Election of Planning Commission Chair and Vice-Chair/Secretary for the year of 2022.**

MOTION by Hamborsky, seconded by Fenton, to nominate Planning Commission Member Michael Fuller to Planning Commission Chair for the year of 2022.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe

NO: None

Absent: Bailey, Gilezan, Vitale

MOTION by Hamborsky, seconded by Fuller, to nominate Planning Commission Member Steve Gerhart to Planning Commission Vice-Chair/Secretary for the year 2022.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe

NO: None

Absent: Bailey, Gilezan, Vitale

The next item on the agenda was the **Adoption of Rules of Order and Procedure.**

MOTION by Gerhart, seconded by O’Keefe, that the Planning Commission approve and adopt the Rules of Order and Procedure as presented.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe

NO: None

Absent: Bailey, Gilezan, Vitale

The next item on the agenda was to **Schedule a Public Hearing** to consider public comment regarding the repealer and replacement of the City of Grosse Pointe Woods, Wayne County, Zoning Ordinance and Zoning Map in its entirety.

MOTION by Gerhart, seconded by O’Keefe, to schedule a Public Hearing to consider the public comment regarding the repealer and replacement of the City of Grosse Pointe Woods, Wayne County, Zoning Ordinance and Zoning Map in its entirety for Tuesday, February 22, 2022 at 7:00 p.m. local time, located in the Council-Court Room of the Robert E. Notvitke Municipal Center, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236.

Motion carried by the following vote:

YES: Fenton, Fuller, Gerhart, Hamborsky, O’Keefe

NO: None

Absent: Bailey, Gilezan, Vitale

The next item on the agenda was the **discussion regarding food truck ordinances**. City Attorney Tim Tomlinson and Planning Commissioners discussed the potential of a food truck ordinance for the City of Grosse Pointe Woods. The current City Code is silent on food trucks, meaning they are not permitted. Planning Commissioners shared their thoughts regarding the regulations and stipulations of a food truck ordinance. City Attorney Tomlinson said he would create a draft based on their comments and have it ready for the next meeting.

The next item on the agenda was the **Building Official's Monthly Report**, and the following items were presented for the month of December 2021.

- Building Official Tutag also presented the Building Department Annual Report of 2021 as it compared to 2020.
- Updated commissioners on ordinance amendments and their statuses: sign ordinance, colonial, outside storage and inoperable vehicles.
- Looking at RFPs for the Master Plan Review.
- New businesses: The Cheese Shoppe is open and another type of cheese shop, "Cheese to Please" will also be opening soon. New Urgent Care going in where Koueaters Jewelers used to be. Healy's Health Hut has sold and is going to be renovated, yet to receive plans as of tonight's meeting.
- Thanked the Building Department Staff.

The next item on the agenda was the **Council Reports**:

- Council Representative Vaughn did not have anything to report regarding the December 2021 Council Meetings.
- Chair Fuller reported on the January 10 & 24, 2022 Council Meetings.

Under **New Business**, the following items were discussed:

- 2020 Plan Subcommittee: Nothing to report.
- Crosswalk/Pocket Park Subcommittee: Chair Fuller had nothing to report, hasn't heard from Wayne County since before COVID.
- Streetscape Subcommittee: Nothing to report.

Nobody wished to comment under **Public Comment**.

MOTION by Hamborsky, seconded by Gerhart, to adjourn at 8:00 p.m.

Respectfully Submitted,
Josie Modrack,
Administrative Assistant to the Building Official