

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of August 18, 2025**

Item 1 **CALL TO ORDER**

Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**

Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**

Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**

Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 08/04/25
2. Committee-of-the-Whole 08/04/25

**B. Monthly Financial Report**

1. July 2025

**C. Bids/Proposals/Contracts**

1. Retention of Labor Services
  - a) Memo 08/07/25 - City Administrator Schulte
  - b) Letter 08/05/25 - Carol A. Rosati (Rosati, Schultz, Joppich, and Amtsbuechler, P.C.)
2. Camera System - Lake Front Park
  - a) Memo 08/07/25 - Information Technology Manager Capps
  - b) Proposal 5758-1-0 07/31/25 - Pointe Alarm
3. 2024 CDBG Subrecipient Agreement
  - a) Memo 08/8/25 - Assistant City Administrator Como
  - b) Council Minutes Excerpt 02/12/25 c) Subrecipient Agreement (Term 07/01/24 through 06/30/26)
  - d) Certificate of Insurance
4. Municipal Credit and Community Interlocal Agreement Between Suburban Mobility Authority For Regional Transportation (SMART) and Grosse Pointe Woods
  - a) Memo 08/14/25 – City Administrator Schulte/Assistant City Administrator Como
  - b) Proposed Municipal Credit and Community Interlocal Agreement
  - c) Council Minutes Excerpt 06/16/25

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) LFP Boat Launch Parking Lot - Invoice No. 159666 - Proj. No. 0160-0480 - 08/04/25 - \$3,272.07.
  - b) 2025 Sewer Rehab Program - Invoice No. 159667 - Proj. No. 0160-0495 - 08/04/25 - \$23,578.84.
  - c) Wedgewood Resurface (Vernier/Hawthorne) - Invoice No. 159668 - Proj. No. 0160-0496 - 08/04/25 - \$11,637.50.
  - d) Lee Ct., Doyle Ct. & Thorntree Water Mains - Invoice No. 159669 - Proj. No. 0160-0497 - \$19,125.00.
  - e) 2025-2026 General Engineering - Invoice No. 159670 - Proj. No. 0160-0498 - 08/04/25 - \$3,743.40.
  - f) Ghesquiere & Lakefront Park Bldg Renovations - Invoice No. 159699 - Proj. No. 0160-0479 - 08/05/25 - \$666.65
  - g) Vernier Rd. & Mack Ave. Intersection Improvement - Invoice No. 159778 - Proj. No. 0160-0455 - 08/07/25 - \$37,804.54.
  - h) Ghesquiere Park Walking Path - Invoice No. 159779 - Proj. No. 0160-0482 - 08/07/25 - \$6,720.91.
  - i) 2025 Miscellaneous Concrete Program - Invoice No. 159780 - Proj. No. 0160-0493 - 08/07/25 - \$40,779.60.
  - j) 2024 Concrete Pavement Repair Program - Proj. No. 0160-0477 - Final Pay Estimate - Mattioli Cement Co. LLC - 08/08/25 - \$5,000.00.
  - k) Lake Front Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 04 - In-Line Construction - 08/06/25 - \$49,881.72.

2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 23036 - July 2025 - 08/01/25 - \$60.37.
3. Keller Thoma - Legal Services - Invoice No. 128016 - July 2025 - 08/01/25 - \$87.50.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1084025 - July 2025 - 08/13/25 - \$8,878.60.
5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 318 - July 2025 - 08/05/25 - \$2,309.50.

Item 7      ORDINANCE

Item 7A      FIRST READING: ZONING ORDINANCE/MAP AMENDMENT TO REZONE 20160 MACK AVENUE FROM RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL)

Prerogative of City Council to concur with the City Planner's and Planning Commission's recommendations and approve the first reading of the ordinance and zoning map amendment for the proposed rezoning at 20160 Mack Avenue (Parcel ID 40-009-01-0001-000) from the RO-1 Restricted Office District to the C Commercial Business District, based on the following findings of fact and set a date of September 8, 2025, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News:

- a. The proposed site is architecturally consistent with the neighboring residential neighborhood; and
- b. There is demand for more commercial retail along the Mack Avenue corridor in Grosse Pointe Woods, and to promote walkability, and
- c. The rezoning to support mixed use along Mack Avenue aligns with the newly adopted 2024 Master Plan and Future Land Use Plan Map, which shows Corridor Mixed Use, aligning with the C (Commercial Business District), for the subject site and sites up and down the same side of Mack Avenue.

\*If there are any "NAY" votes, must conduct a roll call vote.

Item 8      PUBLIC HEARING

Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Make a motion to close the Public Hearing.

\*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 9      NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10

ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is written in a cursive, flowing style.

Frank Schulte  
City Administrator