

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of February 24, 2025

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

A. Appointments/Re-Appointments

1. Council New Appointments to Commissions, Boards, Committees and General Organizations
 - a) Memo 02/24/25 - Administrative Clerk Coyle
2. Council Re-Appointments to Commissions, Boards, Committees and General Organizations
 - a) Memo 02/24/25 - Administrative Clerk Coyle
3. Staff Appointments to the Community Events Committee
 - a) Memo 02/20/25 – Administrative Clerk Coyle

B. Approval of Minutes

1. Council 02/03/25
2. Committee of the Whole 01/27/25

C. Minutes Received and Placed on File

1. Citizens' Recreation Commission 01/14/25
2. Tree Commission 12/04/24 with recommendation*

*Recommendation requesting that City Council direct city administration to hire a professional landscape architect to collaborate with the Tree Commission to develop a proposal for the replacement of the memorial trees at city hall.

D. Reports

1. Monthly Financial Report - January 2025
2. Grosse Pointe Woods Employees Retirement System – P.A. 202 Actuarial Valuation Report 06/30/24

E. Bids/Proposals/Contracts

1. Trackless Stump Grinder - Purchase
 - a) Memo 02/11/25 - Director of Public Services Kowalski
 - b) Quote 01/23/25 - Macqueen Equipment, LLC
2. Mechanic's Tire Machine - Purchase
 - a) Memo 02/11/25 - Director of Public Services Kowalski
 - b) Quote 01/28/25 - Snap-On Inc.
3. Sidewalk Repair Programs
 - a) Memo 02/11/25 - Director of Public Services Kowalski
 - b) Estimate #89 01/27/25 - James J. Leamon Landscape Design & Construction
4. MCOLES CPE Funds Transfer Request
 - a) Memo 02/11/25 - Director of Public Safety Kosanke
 - b) GL Period Details for MCOLES Training Fund
5. 2025 Beautification Advisory Commission (BAC) Flower Sale
 - a) Letter 02/10/25 - Melissa Puppos/Toni Feltman (BAC Flower Sale Chairpersons)
6. 2025 Fee Schedule Revisions/Updates
 - a) Memo 02/20/25 - City Clerk Antolin
 - b) Proposed 2025 Fee Schedule

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Ghesquiere & Lakefront Park Bldg Renovation - Invoice No. 155657 - Proj. No. 0160-0479 - 01/20/25 - \$1,250.00.
 - b) 2024 Sewer Rehab by Full Length CIPP LIN - Invoice No. 155767 - Proj. No. 0160-0475 - 01/22/25 - \$437.85.
 - c) 2024-2025 General Engineering - Invoice No. 155768 - Proj. No. 0160-0484 - 01/22/25 - \$360.00.
 - d) 2024-2025 GIS Maintenance - Invoice No. 155769 - Proj. No. 0160-0485 - 01/22/25 - \$973.00.
 - e) 2024 Water Reliability Study & AMP - Invoice No. 155770 - Proj. No. 0160-0490 - 01/22/25 - \$4,400.00.
 - f) Vernier & Mack Ave. Intersection Improvement - Invoice No. 156078 - Proj. No. 0160-0455 - 02/06/25 - \$6,245.40.
 - g) Hampton Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 156079 - Proj. No. 0160-0456 - 02/06/25 - \$99.12.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 22315 - January 2025 - 02/03/25 - \$2,394.51.
3. Keller Thoma - Legal Services - Invoice No. 127196 - January 2025 - 02/01/25 - \$525.00.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1082941 - January 2025 - 02/11/25 - \$5,210.91.
5. WCA Assessing - Assessing Services - Invoice No. 021725 - March 2025 - 02/17/25 - \$7,534.41.
6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 265 - January 2025 - 02/03/25 - \$2,015.00

Item 7

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 8

ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator