

CITY OF GROSSE POINTE WOODS

Building Department

MEMORANDUM

DATE: July 5, 2022
TO: Mayor and City Council
FROM: Gene Tutag, Building Official
SUBJECT: Mobile Food Vending Ordinance – Daily Permit Fee

After many discussions with City Attorney, Tim Tomlinson and the Planning Commission, the Mobile Food Vending Ordinance was brought forward to the Committee-of-the-Whole on June 6, 2022.

The proposed ordinance states: **“Sec. 10-644 - Fees. An applicant for a mobile food vending unit permit shall pay a daily fee as established by resolution of City Council.”**

I am recommending a \$25 daily permit fee. This proposed daily fee would offset any cost incurred by the city and seems reasonable based on what other communities are doing, especially specific to Grosse Pointe Woods and the proposed ordinances’ intent.

Please see below for Ferndale and Birmingham’s Food Truck permit fees for reference.

Ferndale’s Mobile Food Truck fee schedule goes as follows:

- **Application fee: \$275.00**
- **Cash bond for all applicants: \$50.00**
- **Daily parking per day/space: \$13.00**
 - **Weekly: \$45.50**
 - **Monthly: \$156.00**

Birmingham’s Mobile Food Truck fee goes as follows:

- **Application Fee: \$50.00**
- **Daily Fee Option: \$10.00 per day/peddler**
- **Yearly Fee Option: \$1,825.00 (calendar year – January 1 to December 31)**
- **Amendment to the Application: \$16.00**

I will be available to answer any questions you may have.

Thank you,

Gene Tutag
Building Official