

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of April 28, 2025

- Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.
- Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 04/07/25
2. Committee-of-the-Whole 04/07/25 with Recommendation* & 02/24/25
**Recommendation to increase Planning Commission Budget by \$20,000 for the next fiscal year (FY 2025-2026).*

B. Commission Minutes Received and Placed on File

1. Beautification Advisory Commission (BAC) 03/12/25 with Recommendations*

**Recommendation to approve an amount of \$1,000.00 to reserve Lochmoor Club for the 11/12/25 BAC Awards night dinner.*

**Recommendation to approve a budget not to exceed \$8,000.00 for the total expense of the 11/12/25 BAC Awards night dinner.*

**Note the recommendation appointing George Dinicu to the BAC was presented at the 04/07/25 Council meeting.*

2. Citizens' Recreation Commission 02/11/25 with Recommendations* & 03/11/25

**Recommendation requesting the Commission's FY 2025/2026 Budget of \$17,500.00.*

**Recommendation requesting up to \$3,000.00 from Account No. 101-105-880.000 for activities and signage for SpringFest.*

3. Historical Commission 09/12/24 & 11/14/24 (amended)

C. Monthly Financial Report

1. March 2025

D. Bids/Proposals/Contracts

1. AEW Fees - Lake Front Park Old Concession Stand Building Renovation
 - a) Memo 04/16/25 - Director of Public Services Kowalski
 - b) Authorization for Additional Services
2. Bark Mulch for City Landscape Beds and Installation of Playground Mulch
 - a) Memo 04/23/25 – Director of Public Services Kowalski
 - b) 04/22/25 BID Opening Documents

E. Resolution

1. Resident Canada Goose Management Program
 - a) Memo 04/23/25 – Director of Parks and Recreation Gafa
 - b) Letter 04/14/25 - Permit Specialist - Michigan Department of Natural Resource/Wildlife Division
 - c) Proposed Resolution
 - d) Petition to Request Permit to Participate in Canada Goose Programs

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) ENG. Plan Review - Parcels Middle School - Invoice No. 156830 - Proj. No. 0160-0492 - 03/19/25 - \$4,426.00.
 - b) ENG. Plan Review - Monteith Elementary - Invoice No. 156836 - Proj. No. 0160-0491 - 03/20/25 - \$4,540.50.
2. Keller Thoma - Legal Services - Invoice No. 127473 - March 2025 - 04/01/25 - \$393.75.

3. McKenna - Building/Planning Services
 - a) Invoice No. 21849-108 - Building Services - March 2025 - 04/21/25 - \$52,927.60.
 - b) Invoice No. 22-064-40 - Planning Services - March 2025 - 04/15/25 - \$3,395.00.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1083260 - March 2025 - 04/11/25 - \$2,726.70.
5. WCA Assessing - Assessing Services - Invoice No. 040225 - May 2025 - 04/02/25 - \$7,534.41.

Item 7 PRESENTATION

Item 7A SNOW CREATION CONTEST WINNERS – CITIZENS’ RECREATION COMMISSION

Prerogative of the Mayor to ask the Citizens’ Recreation Commission to present the Snow Creation Contest Awards to the following recipients:

- Most Creative – “Summertime Dreamin’” by the Swaneck Family
- Best Creation – “Fort Littlestone” by the O’Hara Family
- Best Traditional – “Chilly Charlie” by the Trost Family

Item 8 ORDINANCE

Item 8A SECOND READING – CHAPTER 50 - ZONING ORDINANCE AMENDMENT: SHORT-TERM RENTALS; PROVIDING A DEFINITION OF SHORT-TERM RENTALS AND REGULATING SHORT-TERM RENTALS

Prerogative of the City Council to approve this zoning ordinance amendment regarding Chapter 50 – Short-Term Rentals as presented and make it effective 10 days after its enactment.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10 ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte
City Administrator