

MEMO 25-11

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services JK

DATE: April 16, 2025

SUBJECT: AEW Fees – Lake Front Park Old Concession Stand Building Renovation

At the City Council meeting on March 17, 2025, the Lake Front Park old concession stand building renovation was approved and awarded to In-Line Construction. Anderson, Eckstein and Westrick, Inc. prepared the bid and design engineering for the renovation that was approved at the August 12, 2024 City Council meeting.

To move forward with the renovation of the Lake Front Park old concession stand, I recommend construction engineering and architectural administration fees that will be provided by Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$13,333.00.

This is a budgeted item included in 2024/2025 fiscal year budget available in the Municipal Improvements Parks and Recreation account no. 401-902-977.104.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council Consideration:

  
\_\_\_\_\_  
Frank Schulte, City Administrator

4-16-25  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
\_\_\_\_\_  
Steven Schmidt, Treasurer/Comptroller

4/16/25  
Date



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

**CIVIL ENGINEERS - SURVEYORS - ARCHITECTS**

Shelby Township - Roseville - Livonia

586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

**Authorization for Additional Services**

Project: **Lakefront Park Building Addition**

AEW Project No. 0160-0479

Date: April 11, 2025

Anderson, Eckstein and Westrick, Inc., respectfully submits the following request for additional services for the above referenced project.

**Description of Service Request (Limited)**

Value engineering and typical architectural Construction Administration as needed for the above referenced project.

**Lump Sum Fee : \$13,333.00**

Sincerely,

Anderson, Eckstein and Westrick, Inc.

Accepted By

\_\_\_\_\_  
Jason R. Arlow, AIA  
Executive Vice President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Date