

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of September 8, 2025

- Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.
- Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
- Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.
- A. Appointment**
1. Historical Commission (Mayor)
a) Biographical Sketch - Krystle English - Term to Expire: 12/31/27
- B. Approval of Minutes**
1. Council 08/18/25
- C. Commission Minutes Received and Placed on File**
1. Beautification Advisory Commission 07/09/25

2. Historical Commission 05/08/25 with recommendation*
**This recommendation is being addressed under agenda item A.I. on tonight's agenda.*
3. Planning Commission 07/22/25 with recommendation*
**This recommendation was addressed at the 8/18/25 Council meeting.*
4. Senior Citizens' Commission 05/16/25 with recommendation*
**This recommendation was addressed at the 07/14/25 Council meeting.*

D. Bids/Proposals/Contracts

1. Residential Cross Connection Control Program
 - a) Memo 09/03/25 - Director of Public Services Kowalski
 - b) Proposed Project Plan - HydroCorp
2. Purchase - Rubbish Truck
 - a) Memo 09/04/25 - Director of Public Services Kowalski
 - b) Quote 08/27/25 - Macqueen Equipment, LLC
3. Wedgewood Drive Resurfacing Project - AEW Project No. 0160-0496
 - a) Memo 09/04/25 - Director of Public Services Kowalski
 - b) Letter 09/03/25 - City Engineer Wilberding
 - c) Bid Documents - AL's Asphalt Paving Co.
4. Metro Act Fees PA 48
 - a) Memo 09/08/25 - Treasurer/Comptroller Schmidt
 - b) Right-of-Way Telecommunications Permit Amendment
 - c) Amended Exhibit A - Metro Act Route Map
 - d) Exhibit B - Right-of-Way Performance and Completion Bond
 - e) Arch Insurance Company Statement of Financial Condition (12/31/24)
5. Wayne County Appraisal (WCA) Contract
 - a) Memo 09/08/25 - Treasurer/Comptroller Schmidt - City Administrator Schulte
 - b) Proposed Assessment Contract
 - c) Letter - Thomas Agrusa
 - d) Certificate of Insurance

E. Proclamations

1. Patriot Day and National Day of Service and Remembrance (9/11)
2. Prostate Cancer Awareness Month (September)

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - Torrey Rd. Pump Station Generator - Proj. No. 0160-0473 - Pay Application No. 5 - Rauhorn Electric, Inc. - 08/26/25 - \$24,750.00.

2. Keller Thoma - Legal Services - Invoice No. 128093 - August 2025 - 09/01/25 - \$437.50.
3. McKenna - Building/Planning Services
 - a) Invoice No. 21849-112 - Building Services - July 2025 - 08/29/25 - \$58,140.57.
 - b) Invoice No. 22-064-44 - Planning Services - July 2025 - 08/26/25 - \$4,765.00.
 - c) Invoice No. 25-030-3 - GPW MSHDA Zoning Ordinance Update - July 2025 - 08/18/25 - \$3,625.00.
4. State of Michigan - MDOT 00183
 - a) Program # 218128CON (Vernier Rd.) - 08/04/25 - \$2,985.32.
 - b) Program # 219533CON (Sunningdale Dr.) - 08/04/25 - \$10,918.80.
5. WCA Assessing - Assessing Services - Invoice No. 082125 - September 2025 - 08/21/25 - \$7,534.41.
6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 324 - August 2025 - 09/02/25 - \$2,046.00.

Item 7 ZONING BOARD OF APPEALS

Recess as a City Council and convene as a Zoning Board of Appeals. Upon conclusion of the public hearing, adjourn as a Zoning Board of Appeals and reconvene as a City Council.

Item 7A VARIANCES REQUEST: 2086 RIDGEMONT AVENUE
(See ZBA Agenda 09/08/25)

Reconvene the City Council Meeting

Item 8 COMMUNICATIONS

Item 8A RESIGNATION – BEAUTIFICATION ADVISORY COMMISSION – LILLIAN KORBUS

Prerogative of the Mayor to accept the resignation of Lillian Korbus from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Korbus.

Item 9 ORDINANCE

Item 9A SECOND READING: ZONING ORDINANCE/MAP AMENDMENT TO REZONE 20160 MACK AVENUE FROM RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL)

PETITIONER HAS WITHDRAWN THE REZONING APPLICATION OF 20160 MACK AVENUE

Item 9B FIRST READING: AN ORDINANCE TO AMEND CHAPTER 44 – UTILITIES;
ARTICLE III – CROSS CONNECTIONS; SECTIONS 44-198, 44-199, AND 44-204
Prerogative of the City Council to concur with the Director of Public Services
Kowalski’s recommendation of this ordinance amendment and set a date of October 6,
2025 for a second reading and final adoption.

Item 10 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City
Council from the City Council or Administration; and then, to ask members of the
audience if there is any Public Comment to come before the City Council.

*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.

Item 11 ADJOURNMENT
Upon the conclusion of New Business/Public Comment with no further business to be
conducted by the City Council, prerogative of the City Council to motion for
adjournment of tonight’s meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is fluid and cursive, with the first name "Frank" and last name "Schulte" clearly distinguishable.

Frank Schulte
City Administrator