

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for Rescheduled Council Meeting of January 10, 2022

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the Deputy City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

1. City Council 12/20/21
2. Committee-of-the-Whole 12/20/21
4. Citizen's Recreation Commission 11/09/21

B. Bids/Proposals/Contracts

1. Consulting Agreement: Bruce Smith
 - a. Memo 01/04/22 – Treasurer/Comptroller – City Administrator
2. Retainer Agreement/Budget Amendment – Jacobs & Diemer – Attorney Fees
 - a. Memo 01/04/22 – Treasurer/Comptroller-City Administrator

C. Resolution

1. 2022 Special License Application
 - a. Memo 01/06/22 – Deputy City Clerk
 - b. Special License Application – w/ aerial map of events and additional details
 - c. Proposed Resolution
 - d. LARA – Credit Card Authorization Form

D. Claims and Accounts

1. City Engineer - Anderson, Eckstein & Westrick
 - a. Vernier Rd. Resurfacing - Fairway to ECL - Invoice No. 0134772 -

- 12/14/21 - \$87.70;
- b. 2019 Sewer Open Cut Repair Program - Invoice No. 0134773 - 12/14/21 - \$887.60;
- c. 2020-2021 Water Main Replacement Program-Invoice No. 0134774- 12/14/21- \$21,004.38;
- d. 2020 Concrete Pavement Repair Program - Invoice No. 0134775 – 12/14/21 - \$1,280.22;
- e. Sewer Rehabilitation - Lining - Invoice No. 0134776 - 12/14/21 - \$417.20;
- f. Sewer Rehabilitation - Open Cut - Invoice No. 0134777 - 12/14/21 – \$3,060.10;
- g. 2021 Misc. Concrete Repair - Invoice No. 0134778 - 12/14/21 - \$3,499.06;
- h. 2021 Sewer Rehab. by FCIPP - Invoice No. 0134780 - 12/14/21 – \$814.32;
- i. Oxford Rd. Recon. - Mack to Holiday - Invoice No. 0134786 – 12/14/21 - \$283.65;
- j. Allard Rd. Recon. Chester/Harper (WCL) - Invoice No. 0134787 – 12/14/21 - \$19,442.00;
- k. 2021-2022 GIS Maintenance - Invoice No. 0134857 - 12/17/21 – \$1,024.75;
- l. 2021-2022 General Engineering - Invoice No. 0134858 - 12/17/21 – \$1,222.66;
- m. 2020 Concrete Pavement and Parking Repair Program - Final Pay Estimate - L. Anthony Construction Inc. - 01/03/22 - \$17,307.53

- 2. McKenna - Professional Services - Invoice No. 21849-46 12/21/21 - \$2,710.00.
- 3. York, Dolan & Tomlinson, P.C. - City Attorney - December 2021 – 01/03/22 - \$2,030.50.
- 4. Jacobs & Diemer, PC - Claim No. JPJPC-20222Q - (Services through 12/31/21) - 01/04/22 - \$13,965.00.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 PRESENTATION

Item 7A 2021 AMAR Review Certificate Prerogative of the Mayor to present the outstanding achievement of receiving a perfect score on the 2021 Audit of Minimum Assessing Requirements (AMAR) Review from the Michigan State Tax Commission.

Item 8 COMMUNICATIONS

Item 8A COMPUTER SYSTEM REPLACEMENTS The IT Manager, in his memo dated January 7, 2022, states that the current group of computers are up for replacement after a 4-year lifecycle and are no longer under warranty. Funds are included in the 2021/2022 budget to replace 27 computer workstations.

Prerogative of the City Council to approve the purchase of 27 computer workstations with funds to be taken from the accounts listed on the IT Manager's Memo.

Item 11 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 12 ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is written in a cursive, flowing style.

Frank Schulte
City Administrator