

*Commission Approved*  
*12/14/21*

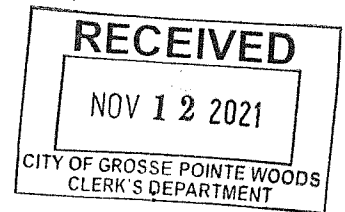
**Citizen's Recreation Commission Meeting Minutes**  
Meeting of the Citizen's Recreation Commission was held on November 9,  
2021 at Grosse Pointe Woods, Michigan.

**CALLED TO ORDER: 7:05**

**PRESENT:**

Gib Heim  
Lindsay Fratarolli  
Barb Janutol  
Abby Klotz  
Mark Miller  
Tony Rennpage  
Sarah Seger  
Amanda Starkey  
Amanda York

**ABSENT:**



**ALSO, PRESENT:** Angela Coletti Brown, Nicole Gerhart, and Melinda Billingsly

**APPROVAL OF THE AGENDA:**

**Motion** was made for acceptance of the agenda for November 9, 2021 by Mark Miller and seconded by Tony Rennpage.

**Approval of motion**

**Yes:** Heim, Fratarolli, Janutol, Klotz, Miller, Rennpage, Seger, Starkey  
and York  
**No:** None  
**Absent:** None

**APPROVAL OF THE MINUTES:**

**Motion** to accept the minutes from October 12, 2021 was made by Tony Rennpage and seconded by Mark Miller.

**Approval of motion:**

**Yes:** Heim, Fratarolli, Janutol, Klotz, Miller, Rennpage, Seger, Starkey  
and York  
**No:** None  
**Absent:** None

## **COUNCIL MEETING REPORT:**

- Woods Aglow is scheduled for 7:00pm on November 23<sup>rd</sup> in front of the City Hall, featuring Santa Claus!
- Abby Klotz was approved as the new member of our Commission.
- The budget for Winter Fest was approved.

## **SUPERVISOR'S REPORT:**

- The Polar Express tickets went on sale November 6<sup>th</sup>, and is now sold out. There are 35 folks on the waiting list. Approval of reservations (pending correct information) will be sent out this week.
- Bruce Smith is retiring at the end of the year. Frank Schulte was appointed by Council to replace him as the new City Manager, with Sue Como as Assistant City Manager. Congratulations to Bruce on his retirement and to the new appointees.

## **OLD BUSINESS:**

- The Chene-Trombley Park improvement plan was presented to Council. Barb and Amanda attended the meeting and are very excited about the upcoming improvements. Most of our suggestions were included. There is no date as to start of project yet. Funding is pending.
- Winter Fest 2022: January 29<sup>th</sup>, 2022
  - Event activities were discussed.
  - Chamberlin Pony Rides has been contacted but hasn't approved our date as yet. They are scheduling next year's events in January 2022. We are including them in our planning. Their cost for our 2020 Winter Fest was \$1050.00.
  - Wahl Tent Rental original quote for a staked for a 30X60 ft. tent with windowed sides, 2 heaters with propane, and set up was \$2714. Since the tent can't be staked due to proximity to activities, the new quote had a significant increase. Members decided to approve the new increase and to add 2 more heaters for the other tents. (The Wahl price was cheaper than what we paid in 2020 from another supplier). This tent will accommodate the Super hero characters, along with the DJ and Photo Booth.
  - We are anticipating using the other tents as shelter for eating.
  - Super Heroes quoted around \$1300.00 for 3 heroes/ 3 hours. It was decided to book them from 11:30 until 2:30.
  - The quote from the DJ was \$400 and the Photo Booth invoice was \$450.
  - Hot chocolate, cookies and supplies were \$500 in 2020. We are booking a food truck that has these for sale, so we will not have to pay for or staff this function.

- Super Heroes were discussed and we decided to book Spiderman, Captain Marvel and Captain America if Black Panther is not available. Amanda York is coordinating this event activity.
- Food trucks were discussed. Lindsay Fratarolli will contact Bear Claw and will look for one more available vender. Amanda Starkey has tentatively booked a soup vendor/chef.
- We will use the banner from our previous Winter Fest event with an updated date.
- The flyer needs to be updated to reflect new activities. Also, an event activity itinerary needs to be designed.
- Barb Janutol will take care of signboards at the event.
- Amanda York will contact the Library to see if they are interested in doing an activity in the Cook School House. She also will inquire as to the availability of having our *new fire truck* on display.
- We have decided to purchase 2 fire pits for this event. Last year we borrowed them from another park.
- Abby Klotz is looking into possible wearables for Commission Members on the day of the event.

#### **NEW BUSINESS:**

- Commission elections for chair/vice-chair, secretary and treasurer will be on our December Agenda.

#### **PUBLIC COMMENT:**

No public comment.

#### **ADJOURNMENT:**

**Motion** was made to adjourn the meeting by Sarah Seger and seconded by Gib Heim.

#### **Approval of motion:**

**Yes:** Heim, Fratarolli, Janutol, Klotz, Miller, Rennpage, Seger, Starkey and York

**No:** None

**Absent:** None

**Meeting Adjourned at 8:45 pm.**

Respectfully submitted by: Barbara Janutol, Secretary of the Grosse Pointe Woods Citizen's Recreation Commission.