

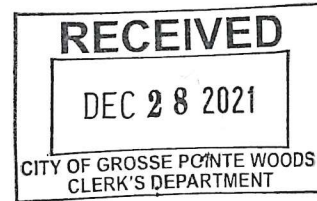


## CITY OF GROSSE POINTE WOODS MEMORANDUM

**Date:** January 4, 2021

**To:** Mayor and City Council

**From:** Shawn Murphy, Treasurer/Comptroller  
Frank Schulte, City Administrator



**Re:** Budget Amendment-Consulting Agreement

On December 20, 2021, City Council approved a consulting agreement with Bruce Smith for professional services for the period of January 1, 2022 through March 31, 2022. The City has agreed to pay Bruce Smith \$3,600 per month for January 1, 2022-March 31, 2022 for a maximum of 25 hours per month. In addition, any hours over the 25 hour maximum will be paid at \$70.00 per hour.

Funds were not budgeted for this expense in fiscal year 2021-2022. I am requesting a budget amendment in the amount of \$10,800 from prior year reserves account 101-000-697.000 to account 101-172-818.000 contractual services.

If you have any questions, please feel free to call me.

Thank you.

Shawn Murphy  
Treasurer/Comptroller

Frank Schulte  
City Administrator