

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of July 1, 2024

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.

- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.

- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6C) listed under the consent agenda as presented.

A. Appointments

- 1. Planning Commission - City Council Representative
 - a) Kenneth Gafa (Term to expire: November 2027)
- 2. Election Commission – City Council Representative (Council Appointment)
 - a) Angela Coletti Brown (Term to expire: November 2027)
- 3. Community Tree Commission (Mayoral Appointment)
 - a) Christina Pitts (Term to Expire: 12/31/26) – Biographical Sketch
 - b) Tree Commission Minutes Excerpt 06/05/24

B. Approval of Minutes

1. Council 06/17/24
2. Committee-of-the-Whole 06/17/24
3. Planning Commission 05/28/24 with recommendations*

**Recommendation to Council to approve the proposed Chapter 50 Zoning amendment, as corrected, to add Section 50-4.36, Permanent Makeup Services. This item has been addressed at the April 15, 2024 Committee-of-the-Whole meeting.*

** Recommendation to Council to approve the proposed amendments regarding outdoor Café Permit Requirements. This item has been addressed at the April 15, 2024 Committee-of-the-Whole meeting.*

4. Beautification Advisory Commission 05/08/24 with recommendations**

***Recommendation to secure Marchiori for the November 13, 2024 Beautification Awards Ceremony dinner in an amount not to exceed \$9,000.00.*

***Recommendation to hire an outside photography resource for the 2024 Beautification Awards Ceremony. Photography resource and cost will be discussed at their June meeting.*

***Recommendation to approve purchase of signs for Adopt-a-Garden program in an amount not to exceed \$500.00.*

5. Historical Commission 05/09/24
6. Senior Citizens' Commission 03/19/24

C. Claims and Accounts

1. McKenna - Building/Planning Services
 - a) Invoice No. 21849-91 - Building Services - May 2024 - 06/25/24 - \$39,488.12.
 - b) Invoice No. 22-064-27 - Planning Services - May 2024 - 06/25/24 - \$8,481.25.
2. WCA Assessing - Assessing Services - Invoice No. 061724 - July 2024 - 06/17/24 - \$7,175.58.

Item 7 COMMUNICATION

Item 7A LEGAL PROCEEDINGS: DELLISHA JORDAN VS. THEODORE A. METRY
Prerogative of the City Council to receive these legal proceedings and forward to the City Attorney for further processing.

Item 7B OATH OF OFFICE – DIRECTOR OF THE DEPARTMENT OF PARKS AND RECREATION – OWEN GAFA
Prerogative of the Mayor to ask the City Clerk to administer the Oath of Office to

Owen Gafa, who will be serving as the Director of the Department of Parks and Recreation.

Item 8

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank Schulte". The signature is written in a cursive style with a large initial "F" and "S".

Frank Schulte
City Administrator