



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

June 25, 2024

Invoice No: 21849 - 91

Project 21849 Grosse Pointe Woods Building Services

RECEIVED

Professional Services from May 1, 2024 to May 31, 2024

JUN 28 2024

Building Department Services - 85% of Revenue

Contract Amount

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Number of Permit Revenue	47,044.85
Fee Each	.85
Total Fee	39,988.12

Total Fee \$39,988.12

Vehicle Credit	(500.00)
Total	(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Associate Planner		
	19.50	
Assistant Planner		
	1.50	
Total		0.00

Invoice Total \$39,488.12

THANK YOU. Please remit to above address and indicate project number on voucher.

55 6/28/24
TS 6-28-24
101-371-818.000



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20025 Mack Plaza
Grosse Pointe Woods, MI 48236

June 25, 2024

Invoice No: 22-064 - 27

RECEIVED

JUN 28 2024

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from May 1, 2024 to May 31, 2024

Professional Hourly Services

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

	Hours	Rate	Amount
Principal Planner			
	14.00	115.00	1,610.00
Social District Boundary signs - design options. Revisions to Social Districts map.			
Associate Planner			
	2.50	90.00	225.00
Revising Social District maps.			
	6.00	90.00	540.00
Prepare material for Social District.			
	3.00	90.00	270.00
Address questions from business owners regarding MLCC review process for the Social District. Address questions from the Police chief and relay information to City Administration.			
	1.00	90.00	90.00
Conduct field study on existing exterior lighting.			
	2.50	90.00	225.00
Discuss outdoor cafes with business owners and public right of way information with potential homeowner on Bournemounth. Prepare for Monday, May 20 Council Meeting.			
	3.00	90.00	270.00
Prepare and distribute memo on Public Safety in the Social District. Revise signage.			
	5.00	90.00	450.00
Prepare for and attend the May 28, 2024 Planning Commission Special Meeting and Regularly Scheduled Meeting.			
	3.50	90.00	315.00
Prepare the May 28, 2204 Planning Commission regular and special meeting agendas. Prepare and distribute packet material.			
	2.25	90.00	202.50
Respond to BeautiLofts, potential applicant at 1925 Vernier, and applicants of the approved variance at 20620 Fairway.			
	2.50	90.00	225.00
Review business license for 20095 Mack. Review preliminary development plans for residential projects. Begin sign review for Zestia.			

Project	22-064	Grosse Pointe Woods Planning Services	Invoice	27
		3.50 90.00	315.00	
		Revise and submit MLCC application information. Verify public notice requirements for Zoning Ordinance map and text amendments with the City Clerk's Office.		
		3.50 90.00	315.00	
		Address planning and zoning questions regarding outdoor cafes, social district, site plan applications, etc.		
		2.50 90.00	225.00	
		Communicate with participating social district businesses and coordinate application material needed for MLCC and the City.		
		3.00 90.00	270.00	
		Meet with City Administration and the Building Department, facilitate ongoing projects with the social district, outdoor cafes, residential encroachment, and fee schedule modifications.		
		4.00 90.00	360.00	
		Prepare and distribute material on the rezoning, special land use, and social district for the May 6, 2024 Council and Zoning Board of Appeals meeting.		
		3.00 90.00	270.00	
		Prepare and distribute Social District information to the Michigan Liquor Control Commission.		
		4.50 90.00	405.00	
		Prepare for and attend the May 6, 2024 Committee of the Whole meeting to discuss social districts, the Zoning Board of Appeals meeting to present on a variance request for 20620 Fairway, and the general Council meeting to present on the rezoning and special land use request for 20100 Mack.		
		6.50 90.00	585.00	
		Prepare material for the June 3, 2024 Council meeting.		
		3.00 90.00	270.00	
		Prepare material on exterior lighting, outdoor cafes, etc for the May 28, 2024 Planning Commission Meeting.		
		1.25 90.00	112.50	
		Social District Correspondence with MLCC and participating businesses.		
		1.50 90.00	135.00	
		Update the social district map and communicate with the MLCC in regards to Special Licenses and Social Districts.		
		1.00 90.00	90.00	
		Work with Graphics Team to prepare a public facing Social District Map and information.		
Assistant Planner		1.25 85.00	106.25	
		Prepare and post May 28, 2024 Planning Commission agenda packets to Municode.		
		Total		\$7,881.25

REVIEW SERVICES

19852 Mack Ave Site Plan Amendment and Outdoor Cafe - Crispellis

Flat Fee \$400

\$400.00

Project 22-064 Grosse Pointe Woods Planning Services Invoice 27

20620 Fairway Non-Use Variance - Residential Addition

Dimensional Variance

\$200.00

Invoice Total \$8,481.25

THANK YOU. Please remit to above address and indicate project number on voucher.

SS 6/28/24

161-771-818.000

⇒ 6-28-24