

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Rescheduled Council Meeting of April 8, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6C) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 03/18/24
2. Committee-of-the-Whole 03/18/24

**B. Bids/Proposals/Contracts**

1. Bark Mulch for City Landscape Beds and Installation of Playground Mulch
  - a) Memo 03/22/24 - Director of Public Services Kowalski
  - b) Bid Opening Documents 03/19/24

2. Eastern Wayne County Special Response Team Inter-Agency Special Response Team Agreement
  - a) Memo 03/28/24 - Director of Public Safety Kosanke
  - b) Proposed Agreement

**C. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Vernier Rd. Water Main Replacement - Invoice No. 148781 - Proj. No. 0160-0446 - 02/22/24 - \$962.25.
  - b) 2023 Sidewalk Grinding Program - Invoice No. 148801 - Proj. No. 0160-0471 - 02/23/24 - \$153.15.
  - c) Lake Front Park Splash Pad - Invoice No. 148802 - Proj. No. 0160-0465 - 02/23/24 - \$720.09.
  - d) Vernier & Mack Ave. Intersection Improvement - Invoice No. 148803 - Proj. No. 0160-0455 - 02/23/24 - \$10,062.50.
  - e) 2023-2024 General Engineering - Invoice No. 149235 - Proj. No. 0160-0472 - 03/05/24 - \$1,441.44.
  - f) Torrey Rd. Pump Station Generator - Invoice No. 149236 - Proj. No. 0160-0473 - 03/05/24 - \$4,308.90.
  - g) 2022 Misc. Concrete Repair Program - Invoice No. 149258 - Proj. No. 0160-0450 - 03/06/24 - \$619.95.
  - h) Water System CDSMI - Invoice No. 149283 - Proj. No. 0160-0461 - 03/12/24 - \$16,850.00.
2. Giffels-Webster - Professional Services - GPW Master Plan Update - Invoice No. 131318 - Proj. # 2034600 - 03/25/24 - \$4,625.00.
3. McKenna - Building/Planning Services
  - a) Invoice No. 21849-88 - Building Services - February 2024 - 03/19/24 - \$30,299.75.
  - b) Invoice No. 22-064-23 - Planning Services - February 2024 - 03/19/24 - \$2,012.50
4. WCA Assessing - Assessing Services - Invoice No. 031524 - April 2024 - 03/15/24 - \$7,175.58.

Item 7 COMMUNICATIONS

Item 7A FY 2024/2025 GENERAL LIABILITY & PROPERTY INSURANCE  
 Prerogative of the City Council to approve and authorize Nickel and Saph Inc. to continue to be the city's general liability and property insurances provider in an amount not to exceed \$269,608.15 and to approve a budget amendment from prior year reserves in the amount \$29,174.15 taken from the accounts listed on the City Administrator's memo dated April 4, 2024.

Item 7B FEE SCHEDULE REVISION/UPDATE  
 Prerogative of the City Council to approve the proposed 2024 Fee Schedule as

presented and to make the Community Center and Lake Front Park Fees be in effect on May 1, 2024.

Item 8

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank Schulte". The signature is written in a cursive style with a large, sweeping initial "F".

Frank Schulte  
City Administrator