

MEMO 24-14

TO: Frank Schulte, City Administrator  
FROM: James Kowalski, Director of Public Services *JK*  
DATE: March 22, 2024  
SUBJECT: Recommendation – Bark Mulch for City Landscape Beds and Installation of Playground Mulch

An "Invitation to Bid" for supplying bark mulch and injection of mulch in city landscape beds and delivery and installation of playground mulch throughout the city was posted on the Michigan Intergovernmental Trade Network (MITN) website on February 21, 2024. The information was also advertised in the Grosse Pointe News. The following bids were received at the bid opening on March 19, 2024.

Superior Groundcover, Inc.	\$38,507.50
Parks Services	\$41,550.00
Capital Landscape	\$48,500.00
Greg Davis Landscape	\$58,200.00
Russell Landscaping, Inc.	\$87,885.00
Tommy's Lawn Service	\$97,050.00
Tiles In Styles	\$104,760.00

RECEIVED

MAR 25 2024

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

Superior Groundcover, Inc. submitted the low bid in the amount of \$38,507.50.

Therefore, I recommend the lowest bidder, Superior Groundcover, Inc., located at 10588 Linden Dr. NW, Grand Rapids, MI 49534, to supply bark mulch and inject the mulch in city landscape beds and delivery and installation of engineered wood fiber playground mulch in the amount of \$38,507.50.

This is a budgeted item in FY 2023/2024 budget included in accounts 101-265-818.000 in the amount of \$1,697.50, 101-441-818.000 in the amount of \$5,055.00, 101-774-757.102 in the amount of \$1,000.00, 101-774-818.102 in the amount of \$6,000.00, 101-775-757.000 in the amount of \$4,755.00, and 202-463-818.000 in the amount of \$20,000.00.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

  
Frank Schulte, City Administrator

*3-25-24*  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
Steven Schmidt, Deputy Treasurer/Comptroller

*3/25/2024*  
Date

**DOUBLE SHREDDED BROWN HARDWOOD MULCH  
AND INJECTION OF MULCH IN LANDSCAPE BEDS AND  
DELIVERY AND INSTALLATION OF PLAYGROUND  
MULCH THROUGHOUT THE CITY**

MARCH 19, 2024

10:00 a.m.

COMPANY	SIGNED BID YES -- NO	TOTAL AMOUNT
Superior Ground Cover	Yes	\$38,507.50
Parks Services	Yes	\$41,550.00
Tommy's Lawn Service	Yes	\$97,050.00
Russell Landscape	Yes	\$87,885.00
Greg Davis Landscape	Yes	\$58,200.00
Capital Landscape	Yes	\$48,500.00
Tites In Styles	Yes	\$104,760.00

IN ATTENDANCE: Jim Kowalski  
Elise Coyle





City of Grosse Pointe Woods  
20025 Mack Plaza Drive  
Grosse Pointe Woods, MI 48236

February 21, 2024

**NOTICE TO BIDDERS**

Sealed bids will be received by the City of Grosse Pointe Woods at the Municipal Buildings, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236-2397, until **Tuesday, March 19, 2024 at 10:00 a.m.**, at which time and place bids will be publicly opened and read aloud for furnishing the following item as described herein below:

**DOUBLE SHREDDED BROWN HARDWOOD MULCH AND INJECTION  
OF MULCH IN LANDSCAPE BEDS AND DELIVERY AND INSTALLATION OF PLAYGROUND  
MULCH THROUGHOUT THE CITY**

Bid sheets should be submitted in a sealed, opaque envelope bearing the following notation:

CITY CLERK  
CITY OF GROSSE POINTE WOODS  
20025 MACK PLAZA  
GROSSE POINTE WOODS, MI 48236-2397

**CLEARLY MARKED:      HARDWOOD AND PLAYGROUND MULCH**

- A. All bids shall be submitted exclusive of any sales tax, excise tax, etc.
- B. The bidder shall list on a separate sheet of paper any variation from or exceptions to the conditions and specifications of this bid. This sheet shall be labeled "Exceptions to Bid Conditions and Specifications", and shall be attached to the bid.
- C. Descriptive literature may be required by the city.
- D. All bids shall be F.O.B. the City of Grosse Pointe Woods.
- E. All bids must state date or schedule proposed.
- F. All bids shall incorporate any requirements of the Michigan State laws and shall incorporate all safety equipment and standards in conformance with the latest regulations of the Occupational Safety and Health Administration (OSHA).
- G. Additional copies of the specifications and bid sheets may be obtained from the City Clerk.

**The City of Grosse Pointe Woods reserves the right to accept or reject any and all bids, to waive any informality in the bidding process or minor deviations from the specifications in a proposal and to accept any bid that deems itself in the best interest of the city.**

# SPECIFICATIONS FOR DOUBLE SHREDDED BROWN HARDWOOD MULCH AND INJECTION OF MULCH IN LANDSCAPE BEDS AND DELIVERY AND INSTALLATION OF PLAYGROUND MULCH THROUGHOUT THE CITY

## General:

Furnish labor, equipment, and materials for injection of Double Shredded Brown Hardwood Mulch in landscape beds throughout the city and installation of Engineered Wood Fiber Playground Mulch at various locations in city parks. Final quantities and locations will be determined at time of delivery. **All work to be completed on or before Friday, May 17, 2024.**

## Specifications to Include:

- Injection of Double Shredded Brown Hardwood Mulch to be installed at 1½” depth in all city landscape beds as follows –
  - 80 Cubic Yards Vernier Road Medians
  - 270 Cubic Yards Mack Avenue Medians (including trees)
  - 30 Cubic Yards D.P.W.
  - 35 Cubic Yards City Hall
  
- Injection of Double Shredded Brown Hardwood Mulch to be installed at 2” to 2½” depth along the Activities Building, Bathhouse, Concession Stand, Gate House, three pine trees around the pool deck, the boardwalk and around the three boardwalk gazebos at Lake Front Park as follows –
  - 160 Cubic Yards Lake Front Park
  
- Bulk delivery of materials to D.P.W. –
  - 200 Cubic Yards Hardwood Mulch
  
- Delivery and installation of Certified to ASTM Engineered Wood Fiber Playground Mulch at various locations in city parks as follows–
  - 30 Cubic Yards Chene-Trombley Park
  - 55 Cubic Yards Ghesquiere Park
  - 50 Cubic Yards Lake Front Park
  - 60 Cubic Yards Sweeney Park

## Insurance Coverage:

As a condition of performing work for the City of Grosse Pointe Woods, the contractor must provide the City with satisfactory evidence of insurance coverage as follows:

1. Worker’s Compensation including Employer’s Liability Insurance covering statutory obligations for the state in which work is to be performed in aggregate amount of not less than \$1,000,000.
2. Automobile liability insurance applicable to all owned, non-owned and hired vehicles: Bodily Injury & Property Damage - \$1,000,000 combined single limit.
3. Comprehensive General Liability - \$1,000,000 each occurrence, \$2,000,000 policy aggregate including products & completed operations and no exclusions for XCU (explosion, collapse and underground).
4. Evidence of contractor’s insurance coverage, required herein, is to be provided to Owner on ACORD Certificate Form 26 or 25-S.

**CITY OF GROSSE POINTE WOODS**

IT IS UNDERSTOOD THAT THE CITY OF GROSSE POINTE WOODS IS A GOVERNMENTAL UNIT AND AS SUCH IS EXEMPT FROM THE PAYMENT OF ALL STATE AND FEDERAL TAXES APPLYING ON THE ABOVE MENTIONED EQUIPMENT, AND THE ABOVE PRICES THEREFORE DO NOT INCLUDE THIS AMOUNT.

The bidder by execution of the proposal thereby declares that the bid is made without collusion with any other person, firm or corporation making any other bid, or who otherwise would make a bid, and agrees to furnish all bid items in strict accordance with all Federal Regulatory Measures.

All bids must be submitted on the city's bid sheet.

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid sheet and specifications, and that he understands and agrees to abide by each and all of the stipulations and requirements contained therein.

BIDDERS ARE REQUESTED TO SUBMIT ALL AVAILABLE DATA AND DESCRIPTIVE LITERATURE COVERING THE MATERIALS PROPOSED TO BE FURNISHED AS REQUESTED BY THE CITY.

THE UNDERSIGNED, by execution of this bid, certified that he is the Sales manager of the firm named as bidder in the bid; and that he signs the bid on behalf of the firm; and that he is authorized to execute the same in behalf of said firm.

**NAME AND ADDRESS OF BIDDER:**

COMPANY NAME Superior Groundcover Inc

ADDRESS 10588 Linden Dr NW

CITY Grand Rapids STATE MI ZIP 49534

SUBMITTED BY: Andy BAAS Sales manager  
(NAME) (TITLE)

SIGNATURE: 

TELEPHONE 616-299-6024 FAX \_\_\_\_\_

DATE 3/8/2024

**THIS PAGE MUST BE RETURNED WITH BID SHEET**

CITY OF GROSSE POINTE WOODS

BID SHEET

THE UNDERSIGNED DECLARES THAT A CAREFUL EXAMINATION HAS BEEN MADE OF THE ITEM OF THE ACCOMPANYING SPECIFICATIONS INCLUDED IN THIS BID SHEET AND THE UNDERSIGNED UNDERSTANDS ALL OF THE REQUIREMENTS OF SAME. IT IS FURTHER UNDERSTOOD THAT THE UNDERSIGNED WILL CONTRACT TO DELIVER WITHIN THE SPECIFIED TIME, DATE, AFTER THE ISSUANCE OF THE CITY'S PURCHASE ORDER, ANY ITEMS AND SERVICES AS CONTAINED IN THIS BID AND IN ACCORDANCE WITH SPECIFICATIONS, TO-WIT:

DOUBLE SHREDDED BROWN HARDWOOD MULCH AND INJECTION OF MULCH IN LANDSCAPE BEDS AND DELIVERY AND INSTALLATION OF PLAYGROUND MULCH THROUGHOUT THE CITY

Installed Double Shredded Brown Hardwood Mulch at 1 1/2" depth in city landscape beds as follows:

- 80 CubicYards - Vernier Road Medians @\$ 48.50 /C.Y. \$ 3,880.00
- 270 CubicYards - Mack Avenue Medians @\$ 48.50 /C.Y. \$ 13,095.00  
(including trees)
- 30 CubicYards - D.P.W. @\$ 48.50 /C.Y. \$ 1,455.00
- 35 CubicYards - City Hall @\$ 48.50 /C.Y. \$ 1,697.50

Installed Double Shredded Brown Hardwood Mulch at 2" to 2 1/2" depth at Lake Front Park as follows:

- 160 Cubic Yards - Lake Front Park @\$ 48.50 /C.Y. \$ 7,760.00

200 Cubic Yards of Bulk Double Shredded Brown Hardwood Mulch @\$ 18.00 /C.Y.

- Delivered to DPW \$ 3600.00

Installed Certified ASTM Engineered Wood Fiber Playground Mulch in city parks as follows:

- 30 CubicYards - Chene-Trombley Park @\$ 36.00 /C.Y. \$ 1080.00
- 55 CubicYards - Ghesquiere Park @\$ 36.00 /C.Y. \$ 1980.00
- 50 CubicYards - Lake Front Park @\$ 36.00 /C.Y. \$ 1800.00
- 60 CubicYards - Sweeney Park @\$ 36.00 /C.Y. \$ 2160.00

TOTAL COST \$ 38,507.50

Thirty Eight Thousand, Five Hundred + Seven Dollars and .50/100  
TOTAL COST IN WRITING

DELIVERY DATE April 2024

COMPANY NAME Superior Groundcover Inc

CONTACT PERSON Andy BAAS

TELEPHONE 616-299-6024 FAX \_\_\_\_\_



**Superior  
Groundcover**  
INCORPORATED

**Andy Baas**

*Blower Truck Services  
Conveyor Applications*

*10588 Linden Dr. NW  
Grand Rapids, MI 49534  
Ph : 616.669.7479  
Cell : 616.299.6024  
Fax : 616-643-8077*

*[andy@superiorgroundcover.com](mailto:andy@superiorgroundcover.com)*