

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, JULY 17, 2023, IN THE COUNCIL-COURTROOM OF  
THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE  
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:09 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Koester, McConaghy, Vaughn  
ABSENT: Gafa, Granger

Also Present: City Administrator Schulte  
Treasurer/Comptroller Murphy  
City Attorney Walling  
City Clerk Antolin  
Assistant City Administrator Como  
Director of Public Safety Kosanke  
Director of Public Services Kowalski  
City Engineer Lockwood  
City Engineer Wilberding

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Melinda Billingsley, Citizens' Recreation Commission
- Catherine Dumke, Senior Citizens' Commission

**Motion** by McConaghy, seconded by Koester, that Councilmembers Gafa and Granger, be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa, Granger

The City Clerk addressed the Committee-of-the-Whole minutes for July 10, 2023, being added to the consent agenda and revisions to the Administrative Memo. City Council took a few minutes to review the July 10, 2023, Committee-of-the-Whole minutes.

**Motion** by McConaghy, seconded by Brown, that the Consent Agenda be amended to include the July 10, 2023, Committee-of-the-Whole minutes and be approved as amended.

**A. Approval of Minutes**

1. Council 07/10/23
2. Committee-of-the-Whole 07/10/23 with recommendation
  - 1) Recommends City Council to ratify the Corrective Action Plan as soon as possible.
3. Citizens' Recreation Commission 05/09/23, 06/13/23 \*with 2 recommendations, 07/11/23 \*\*with 1 recommendation
  - \*1) Recommends Vortex Option 1 along with additional permanent bench seating for adults for installation of the Splash Pad.
  - 2) Request \$3,000.00 to fund the “Fishing Derby” and September “Cruisin’ Through the Woods” events.

\*\*1) Recommends Swing Set Plan with the change to a “parent child” swing rather than the partner swing that was presented.

**B. Monthly Financial Report**

1. June 2023

**C. Bids/Proposals/Contracts**

1. 2023 Sewer Rehabilitation by Full Length CIPP Lining
  - a. Memo 07/12/23 - Director of Public Services
  - b. Letter 07/11/23 - City Engineer Varicalli
  - c. Proposal

\*Approved contract with Insituform Technologies USA, LLC for the 2023 Sewer Rehabilitation by Full Length CIPP Lining AEW Project #0160-0468 in an amount of the total project not to exceed \$200,000.

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a. Hampton Rd. Water Main & Resurfacing Project (Mack to Marter) - Proj. No. 0160-0456 - Pay Estimate No. 2 - Pamar Enterprises, Inc. - 07/06/23 - \$455,869.66.

- b. 2023 Concrete Pavement Repair Program - Proj. No. 0160-0466 - Pay Estimate No. 1 - Mattioli Cement Co. LLC - 07/12/23 - \$212,505.69.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 20677 - June 2023 - 07/05/23 - \$1,322.80.
3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - June 2023 - USSIC v GPW - 07/07/23 - \$802.50.
4. Keller Thoma - Legal Services - Invoice No. 124221 - June 2023 - 07/01/23 - \$437.50.
5. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services
  - a. Invoice No. 1079626 - May 2023 - 06/08/23 - \$5,155.40.
  - b. Invoice No. 1079775 - June 2023 - 07/12/23 - \$3,575.45.
6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 107 - June 2023 - 07/07/23 - \$5,316.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa, Granger

**Motion** by Koester, seconded by McConaghy, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa, Granger

Dean Dauphinais of Families Against Narcotics (FAN) provided an overview of the “Hope Not Handcuffs” program.

**Motion** by Vaughn, seconded by Brown, that the City Council concur with the Director of Public Safety and enter into an agreement with the “Hope Not Handcuffs” Program and authorize the City Administrator to sign the agreement.

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
 No: None  
 Absent: Gafa, Granger

**Motion** by Koester, seconded by McConaghy, that the City Council concur with the Director of Public Safety and approve the replacement of a part-time dispatcher position with a full-time dispatcher position and authorize a budget amendment in an amount not to exceed \$53,097.00 from the 911 Fund as listed below from the accounts on the table in the City Administrator’s Memo dated July 13, 2023.

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>FY 23-24 BUDGET AMENDMENT</b>
<b>911 FUND</b>		
<b>REVENUE</b>		
261-000-543.100	STATE OF MICHIGAN	4,000
261-000-619.000	911 AMERITECH	20,000
261-000-692.000	TRF PRIOR YR RESERVES	29,097
	<b>TOTAL REVENUE INCREASE</b>	<b>53,097</b>
<b>EXPENSES</b>		
<b>Dept 602 - ADMINISTRATION</b>		
261-602-702.000	SALARIES & WAGES	15,272
261-602-709.000	OVERTIME	(2,000)
261-602-715.000	SOCIAL SECURITY	1,016
261-602-717.000	RETIREE HEALTH CARE & LIFE INS	1,800
261-602-722.000	RETIREMENT	15,112
261-602-723.000	SUPPLEMENTAL ANNUITY	5,854
261-602-955.000	INSURANCE	0
261-602-960.000	EDUCATION-TRAINING	(3,000)
	<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>34,054</b>
<b>Dept 603 - FRINGE BENEFITS</b>		
261-603-717.000	RETIREE HEALTH CARE & LIFE INS	0
261-603-718.000	H.S.A.	2,000
261-603-719.000	HOSP/DENTAL/OPTICAL	16,500
261-603-720.000	LIFE & LTD INSURANCE	143

261-603-721.000	WORKERS COMP	0
261-603-725.000	CLOTHING/UNIFORM ALLOWANCE	400
	<b>TOTAL FRINGE BENEFIT EXPENSES</b>	<b>19,043</b>
	<b>TOTAL EXPENSES</b>	<b>53,097</b>

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
 No: None  
 Absent: Gafa, Granger

**Motion** by Brown, seconded by McConaghy, that the City Council concur with the recommendation of the Director of Public Safety and approve the purchase of a 2023 Chevrolet Tahoe from Berger Chevrolet, Inc. in an amount of \$40,672.00, with additional outfitting costs of \$18,780.30 for a total amount not to exceed \$59,452.30. The funds will be taken from the Motor Vehicle Equipment – Public Safety Account #661-901-977.349, and to authorize a budget transfer from General Fund – Prior Year Reserves Account No. 101-000-692.100 into the Motor Vehicle Equipment – Public Safety Account #661-901-977.349 in the amount of \$5,000.00 to cover the difference in cost that was not included in the FY 2023/24 budget.

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
 No: None  
 Absent: Gafa, Granger

**Motion** by Vaughn, seconded by Koester, that the City Council concur with the Director of Public Services recommendation and approve the installation of the 4’ tall black vinyl coated chain link fence and gate for the dog park at City Hall by Kimberly Fence & Supply Inc., in an amount not to exceed \$21,263.17. The funds will be taken from the Municipal Improvements – Parks and Recreation Account #401-902-977.104.

Motion failed by the following vote:

Yes: Bryant, Koester, Vaughn  
 No: Brown, McConaghy  
 Absent: Gafa, Granger

\*4 approving votes are required when appropriating money.

Mayor Bryant stated that the dog park at City Hall will be further discussed at a future Committee-of-the-Whole meeting when more Council members are present.

**Motion** by McConaghy, seconded by Vaughn, that the City Council concur with the Director of Public Services recommendation and award the Roslyn Road Water Main and Resurfacing Project contract to Pamar Enterprises, Inc., in the amount of \$2,524,727.75, with a contingency amount of \$75,272.25, for a total amount not to exceed \$2,600,000.00 and authorize a budget amendment in the amount of \$200,000.00 to cover the difference in cost that was not included in the FY 2023/24 budget. The funds will be transferred from Local Street Fund – Prior Year Reserves Account #203-000-692.000 into Local Streets Construction Account #203-451-977.804 in the amount of \$50,000.00 and Water and Sewer Fund – Prior Year Reserves Account #592-000-692.000 into Water Main Replacement Account #592-537-977.300 in an amount of \$150,000.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa, Granger

Under New Business the following individual was heard:

- Mayor Bryant addressed Ahee Jewelers to reimburse the city for the cost of bagging parking meters during the months of November and December of 2023.

\***Motion** by McConaghy, seconded by Vaughn, that the City Council accept Ahee Jewelers' proposal for payment to reimburse parking expenses to bag parking meters in the months of November and December 2023.

Motion carried by the following vote:

Yes: Brown, Bryant, Koester, McConaghy, Vaughn  
No: None  
Absent: Gafa, Granger

- City Administrator Schulte congratulated and thanked Treasurer/Comptroller Murphy on receiving the GFOA's Certificate of Achievement for Excellence in Financial Reporting (50<sup>th</sup> consecutive year) and the Popular Annual Financial Report (PAFR) award letter and certificate (10<sup>th</sup> consecutive Year).

- City Administrator Schulte thanked the Beautification Advisory Commission and the Department of Public Works for the success of the first Adopt-A-Garden program located near Cheese Shoppe at 20551 Mack Avenue.

No one wished to be heard under Public Comment.

**Motion** by Brown, seconded by McConaghy, that the City Council recess the Regular City Council Meeting at 7:47 p.m. and convene in Closed Session, pursuant to MCL 15.268 (c) To discuss labor negotiations and (h) to consider material exempt from discussion or disclosure by state or federal statute.

Motion carried by the following roll call vote:

Bryant:	Yes
Brown:	Yes
Gafa:	Absent
Granger:	Absent
Koester:	Yes
McConaghy:	Yes
Vaughn:	Yes

City Council reconvened in regular session at 8:42 p.m.

**Motion** by Koester, seconded by McConaghy, to **adjourn tonight's meeting** at 8:42 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

---

Paul P. Antolin  
City Clerk

---

Arthur W. Bryant  
Mayor