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AUG 04 2026

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

HEADQUARTERS

235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Susan Como
City Manager
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

July 22, 2026

Invoice No: 21849 - 123

Project 21849 Grosse Pointe Woods Building Services

Professional Services from June 1, 2026 to June 30, 2026

Building Department Services - 85% of Revenue

Contract Amount

Number of Permit Revenue	69,898.00
Fee Each	.85
Total Fee	59,413.30

Total Fee	\$59,413.30
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Vehicle Credit	(500.00)
Total	(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Vice President		
	8.25	
Senior Planner		
	.25	
Assistant Planner		
	2.25	
Total		0.00

Invoice Total	\$58,913.30
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THANK YOU. Please remit to above address and indicate project number on voucher.

SS &

101-371-818,000



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Susan Como
City Manager
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July 22, 2026

Invoice No: 22-064 - 55

Project 22-064 Grosse Pointe Woods Planning Services

Professional Services from June 1, 2026 to June 30, 2026

Professional Hourly Services

	Hours	Rate	Amount
Vice President			
Conduct office hours on June 23, 2026.	4.00	135.00	540.00
Conduct office hours on June 30, 2026.	4.00	135.00	540.00
Total			\$1,080.00

Meetings

	Hours	Rate	Amount
Vice President			
Prepare and attend the City Council meeting on June 1, 2026.	1.50	135.00	202.50
Prepare and attend the Planning Commission meeting on June 23, 2026.	1.25	135.00	168.75
Total			\$371.25

REVIEW SERVICES

20647 Mack - Playa Sign 1

	Hours	Rate	Amount
Assistant Planner			
	.50	85.00	42.50
Total			\$42.50

20930 Mack - Site Plan 1

Site Plan Review			\$875.00
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Project	22-064	Grosse Pointe Woods Planning Services			Invoice	55
20481 Mack Avenue - Sign 1		Hours	Rate	Amount		
Assistant Planner						
		1.75	85.00	148.75		
Total					\$148.75	
20338 Mack - Sign 1						
		Hours	Rate	Amount		
Assistant Planner						
		2.25	85.00	191.25		
Total					\$191.25	
				Invoice Total	\$2,708.75	

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101-371-819.000



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Susan Como
City Manager
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

July 12, 2026

Invoice No: 25-030 - 14

Project 25-030 Grosse Pointe Woods MSHDA Zoning Ordinance Update
Professional Services from June 1, 2026 to June 30, 2026

Professional Services

Continued progress on the Zoning Ordinance Rewrite: Complete scope of services to include:

Step 1: Technical Review and Proposed Table Of Contents

Step 2: First Planning Commission Meeting

Step 3: Zoning Ordinance First Draft

Step 4: First Draft Review and Preparation Of A Second Draft

Step 5: Community Open House (Or Other Engagement As Desired)

Step 6: Adoption Process

Contract Amount

Total Fee	50,000.00		
Percent Complete	74.00	Total Earned	37,000.00
		Previous Fee Billing	36,500.00
		Total Fee	\$500.00
		Invoice Total	\$500.00

Outstanding Invoices

Number	Date	Balance
13	6/14/2026	2,500.00
Total		\$2,500.00

THANK YOU. Please remit to above address and indicate project number on voucher.

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