

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of January 23, 2023

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 01/09/23
2. Committee-of-the-Whole 01/09/23, 12/19/22
3. Beautification Advisory Commission 10/12/22
4. Citizens' Recreation Commission 12/13/22
5. Planning Commission 06/28/22

B. Monthly Financial Report

1. December 2022

C. Bids/Proposals/Contracts

1. 2023 Beautification Advisory Commission (BAC) Flower Sale
 - a. Letter 01/18/23 - BAC Members Gloria Arslanian/Rachelle Koester
 - b. Commission Request to Hold Special Event Application

D. Resolution

1. 2023 Special Events Special License Resolution
 - a. Memo 01/18/23 - City Clerk
 - b. Special License Application w/ aerial map of events and additional details

- c. Proposed Resolution
- d. LARA - Credit Card Authorization Form

Prerogative of the City Council to adopt the Resolution recommending the application be submitted for four Special Event Licenses serving beer and wine for the City's 2023 events, authorize the Mayor, City Clerk, and Director of Public Safety, to sign said application, and authorize payment in the amount of \$200.00 to the MLCC for the Special License application fee, funds to be taken from Community Events Account No. 213-803-880.130.

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. 2022-2023 GIS Maintenance - Invoice No. 0141398 - Proj. No. 0160-0458 - 01/02/23 - \$507.08.
 - b. Allard Rd. Recon.- Chester/Harper (WCL) - Invoice No. 0141475 - Proj. No. 0160-0433 - 01/04/23 - \$345.30.
 - c. Vernier Rd. Water Main Replacement - Invoice No. 0141476 - Proj. No. 0160-0446 - 01/04/23 - \$538.20.
 - d. Sewer System Evaluation - Invoice No. 0141477 - Proj. No. 0160-0449 - 01/04/23 - \$889.60.
 - e. 2022 Misc. Concrete Repair Program - Invoice No. 0141478 - Proj. No. 0160-0450 - 01/04/23 - \$5,336.08.
 - f. 2022 Sewer CCTV Investigation - Invoice No. 0141479 - Proj. No. 0160-0453 - 01/04/23 - \$444.22.
 - g. 2022 Sewer Rehab by Full Length CIPP LIN - Invoice No. 0141480 - Proj. No. 0160-0454 - 01/04/23 - \$822.22.
 - h. Hampton Rd. Water Main Resurface (Mack/Marte) - Invoice No. 0141481 - Proj. No. 0160-0456 - 01/04/23 - \$15,672.15.
 - i. Torrey Rd. Pump Station Cap Improve Plan - Invoice No. 0141482 - Proj. No. 0160-0457 - 01/04/23 - \$1,223.20.
 - j. 2022-2023 General Engineering - Invoice No. 0141483 - Proj. No. 0160-0459 - 01/04/23 - \$2,183.24.
 - k. 2020-2021 Water Main Replacement Program - Invoice No. 0141485 - Proj. No. 0160-0426 - 01/04/23 - \$2,679.10.
 - l. Sewer Rehabilitation - Open Cut - Invoice No. 0141486 - Proj. No. 0160-0430 - 01/04/23 - \$188.22.
 - m. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0454 - Pay Estimate No. 4 - Insituform Technologies USA, LLC - 01/11/23 - \$9,529.30.
 - n. 2021 Water Main Replacement Program - Proj. No. 0160-0426 - Pay Estimate No. 10 - Fontana Construction, Inc. - 01/11/23 - \$35,900.00.
2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20126 - 01/04/23 - \$1,624.32.
3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 01/18/23 - \$5,157.80.
4. Keller Thoma - Legal Services - Invoice No. 123333 - 01/01/23 - \$262.50.
5. McKenna - Building Services - Invoice No. 21849-68 - December 2022 - 01/12/23 - \$36,137.34.

6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078768 - 01/10/23 - \$5,890.52.
7. WCA Assessing - Assessing Services - Invoice No. 01162023 - February 2023 - 01/16/23 - \$6,833.50.

- Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 7 COMMUNICATIONS
- Item 7A RESIGNATION: CITIZENS' RECREATION COMMISSION – MARK MILLER
Prerogative of the Mayor to accept the resignation of Mark Miller from the Citizens' Recreation Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Miller.
- Item 7B RESIGNATION: BOARD OF REVIEW – GARY PATROSSO Prerogative of the Mayor to accept the resignation of Gary Patrosso from the Board of Review with regret, and direct that appropriate thanks and recognition be sent to Mr. Patrosso.
- Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 9 ADJOURNMENT Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator