

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of March 3, 2025

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 02/24/25
2. Committee-of-the-Whole 02/03/25

B. Minutes Received and Placed on File

1. Beautification Advisory Commission (BAC) 01/08/25 with recommendation*, 02/19/25 Minutes excerpts with three recommendations**

*Recommendation to approve an amount not to exceed \$130.00 to purchase two informational signs for the Native Adopt-a-Garden.

***Recommendation to approve the BAC 2025-2026 proposed budget for \$3,200.00.*

***Recommendation to approve a budget not to exceed \$40,000.00 for the total expense of the 2025 Flower Sale in May.*

***Recommendation to approve the BAC 2025 Parkway Beautification budget for \$23,490.00.*

2. Planning Commission 01/28/25*, 02/25/25 Minutes excerpt with recommendation**

*Please note that the recommendation in these minutes have been presented at the 02/03/25 council meeting.

**Recommendation requesting a budget increase of \$20,000.00 for FY 2025-2026 for resources to support the Master Plan targeted goals.

C. Resolution

1. Request for Proposals for 2025 CDBG Activities - The Helm/PAATS

a) Memo 02/28/25 - Assistant City Administrator Como

b) Proposed Resolution

D. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - 2024 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0475 - Final Construction Pay Estimate - Insituform Technologies USA, LLC - 02/13/25 - \$13,855.27.

2. McKenna - Building/Planning Services

a) Invoice No. 21849-105 - Building Services - January 2025 - 02/20/25 - \$46,423.61.

b) Invoice No. 22-064-38 - Planning Services - January 2025 - 02/21/25 - \$2,633.88.

Item 7 COMMUNICATION

Item 7A RESIGNATION – COMMUNITY TREE COMMISSION – DAVID ANDREWS
Prerogative of the Mayor to accept the resignation of David Andrews from the Community Tree Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Andrews.

Item 8 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9

ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank Schulte". The signature is written in a cursive style with a large, sweeping initial "F".

Frank Schulte
City Administrator