



**CITY OF GROSSE POINTE WOODS**  
**MEMORANDUM**

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**Date:** February 9, 2024

**To:** Mayor and City Council

**From:** Frank Schulte, City Administrator *F.S.*

**Subject:** 2024 Commission Appreciation Reception

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With the exception of the past few years, the City of Grosse Pointe Woods hosts an *Annual Commission Appreciation Reception* honoring various commission members who volunteer within the City of Grosse Pointe Woods.

This is a budgeted item in the FY 23/24 budget, account #101-101-881.000, in the amount of \$10,000.00. Due to price increases a budget transfer will be required in the amount of \$4,245.70. There are funds available in account #101-101-967.100.

It is my recommendation that city council authorize a budget transfer in the amount of \$4,245.70 from account #101-101-967.100 and approve the FY 2023/24 budgeted line item #101-101-881.000 in the amount of \$4,245.70.

**Fund Certification:**

A budget transfer is required from Account No. 101-101-967.100 into Account No. 101-101-881.000 in the amount of \$4,245.70, and that the account number has been verified.

*Shawn Murphy*

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Treasurer/Comptroller Signature

**RECEIVED**

**FEB 09 2024**

**CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT**