



MCKENNA

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APR 08 2026

HEADQUARTERS  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

O 248.596.0920  
F 248.596.0930  
MCKA.COM

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

March 18, 2026

Invoice No: 21849 - 119

Susan Como  
City Manager  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Project 21849 Grosse Pointe Woods Building Services

**Professional Services from February 1, 2026 to February 28, 2026**

Building Department Services - 85% of Revenue

**Contract Amount**

Number of Permit Revenue	54,262.00
Fee Each	.85
Total Fee	46,122.70

**Total Fee \$46,122.70**

Vehicle Credit	(500.00)
<b>Total</b>	<b>(\$500.00)</b>

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Vice President	2.00	
Senior Planner	5.50	
Associate Planner	1.00	
<b>Total</b>	<b>1.50</b>	<b>0.00</b>

**Invoice Total \$45,622.70**

THANK YOU. Please remit to above address and indicate project number on voucher.

101-257-814.000  
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March 17, 2026  
Invoice No: 22-064 - 51

Project 22-064 Grosse Pointe Woods Planning Services  
Professional Services from February 1, 2026 to February 28, 2026

Professional Hourly Services

	Hours	Rate	Amount
Vice President			
Conduct office hours on February 10, 2026.	4.00	135.00	540.00
Conduct office hours on February 19, 2026.	5.00	135.00	675.00
Conduct office hours on February 5, 2026.	4.00	135.00	540.00
<b>Total</b>			<b>\$1,755.00</b>

Meetings

	Hours	Rate	Amount
Vice President			
Prepare and attend the City Council meeting on February 23, 2026.	2.00	135.00	270.00
Prepare and attend the City Council meeting on February 2, 2026.	.75	135.00	101.25
Prepare and attend the Planning Commission meeting on February 24, 2026.	2.50	135.00	337.50
<b>Total</b>			<b>\$708.75</b>

REVIEW SERVICES

21043 Mack - Site Plan 1

Site Plan Review - \$800 + \$75/acre **\$800.00**

1050 N. Oxford - Variance 1

Flat Fee \$200 **\$200.00**

20930 Mack Avenue - Site Plan 1

Site Plan Review - \$800 + \$75/acre

\$875.00

Invoice Total \$4,338.75

**Outstanding Invoices**

Number	Date	Balance
50	2/26/2026	6,617.50
<b>Total</b>		<b>\$6,617.50</b>

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101-371-702,000

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Susan Como  
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March 17, 2026  
Invoice No: 25-030 - 10

Project 25-030 Grosse Pointe Woods MSHDA Zoning Ordinance Update  
**Professional Services from February 1, 2026 to February 28, 2026**

Professional Services

Continued progress on the Zoning Ordinance Rewrite: Complete scope of services to include:

- Step 1: Technical Review and Proposed Table Of Contents
- Step 2: First Planning Commission Meeting
- Step 3: Zoning Ordinance First Draft
- Step 4: First Draft Review and Preparation Of A Second Draft
- Step 5: Community Open House (Or Other Engagement As Desired)
- Step 6: Adoption Process

Contract Amount

Total Fee	50,000.00		
Percent Complete	57.80	Total Earned	28,900.00
		Previous Fee Billing	27,500.00
		<b>Total Fee</b>	<b>\$1,400.00</b>
		<b>Invoice Total</b>	<b>\$1,400.00</b>

Outstanding Invoices

Number	Date	Balance
9	2/20/2026	2,000.00
<b>Total</b>		<b>\$2,000.00</b>

THANK YOU. Please remit to above address and indicate project number on voucher.

101-371-702.000

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