

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of June 3, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 05/20/24
2. Planning Commission 04/23/24

**B. Bids/Proposals/Contracts**

1. Non-Union Employees
  - a) Memo 06/03/24 - City Administrator Schulte/Deputy Treasurer/Comptroller Schmidt

2. Fee Schedule Revision - Outdoor Cafes Site Plan Review
    - a) Memo 05/24/24 - City Planner Wolf
  3. Unpaid Invoices
    - a) Memo 06/03/24 - Deputy Treasurer/Comptroller Schmidt
    - b) Landscaping & Cross Connection Invoices - Summer 2024 Tax Roll
  4. Water & Sewer Storage Shed Replacement
    - a) Memo 05/30/24 – Director of Public Services Kowalski
    - b) Quote 05/22/24 – Rely-On Construction
- C. Proclamation**
1. Gun Violence Awareness Day
- D. Resolution**
1. FY 2024-2025 Industrial Waste Control (IWC) Charges
    - a) Memo 06/03/24 - City Administrator Schulte/Deputy Treasurer/Comptroller Schmidt
    - b) Fee Schedule
    - c) Proposed Resolution
- E. Claims and Accounts**
1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
    - a) Vernier Rd. Water Main Replacement - Invoice No. 150526 - Proj. No. 0160-0446 - 05/15/24 - \$461.61.
    - b) Torrey Rd. Pump Station Capital Improvement Plan - Invoice No. 150527 - Proj. No. 0160-0457 - 05/15/24 - \$514.35.
    - c) Water System CDSMI - Invoice No. 150528 - Proj. No. 0160-0461 - 05/15/24 - \$1,176.57.
    - d) Roslyn Rd. Water Main and Resurface (Mack/Marter) - Invoice No. 150529 - Proj. No. 0160-0464 - 05/15/24 - \$22,981.40.
    - e) Lake Front Park Splash Pad - Invoice No. 150530 - Proj. No. 0160-0465 - 05/15/24 - \$1,143.00.
    - f) 2023-2024 General Engineering - Invoice No. 150531 - Proj. No. 0160-0472 - 05/15/24 - \$594.87.
    - g) Torrey Rd. Pump Station Generator - Invoice No. 150532 - Proj. No. 150532 - Proj. No. 0160-0473 - 05/15/24 - \$3,285.95.
  2. McKenna - Building/Planning Services
    - a) Invoice No. 21849-90 - Building Services - April 2024 - 05/20/24 - \$33,607.74.
    - b) Invoice No. 22-064-26 - Planning Services - April 2024 - 05/16/24 - \$3,760.25.
  3. WCA Assessing - Assessing Services - Invoice No. 051524 - June 2024 - 05/15/24 - \$7,175.58.
  4. Banotai Greenhouse – Beautification Advisory Commission – GPW Flower Sale – Invoice No. 18467 – 05/07/24 - \$30,697.50.

\*Prerogative of the Mayor to read aloud the proclamation regarding Gun Violence Awareness Day.

Item 7        OATH OF OFFICE

Item 7A      OATH OF OFFICE – STEVEN SCHMIDT

Prerogative of the Mayor to ask the City Clerk to administer the Oath of Office to Steven Schmidt, who will be serving as the City Treasurer/Comptroller effective immediately.

Item 8        PRESENTATION

Item 8A      ARBOR DAY RECOGNITION AND POSTER CONTEST WINNERS

Prerogative of the City Council to receive the Tree City USA flag from the Tree Commission and announce the winners of the 2024 Arbor Day Poster Contest.

Item 9        ORDINANCE

Item 9A      SECOND READING: ZONING ORDINANCE AMENDMENT - REZONING RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL) AT 20100 MACK AVENUE

Prerogative of the City Council to approve this zoning ordinance amendment to rezone RO-1 (Restricted Office) to C (Commercial) at 20100 Mack Avenue as presented and make it effective 10 days after its enactment.

Item 9B      FIRST READINGS: ZONING ORDINANCE AMENDMENTS FOR SECTIONS 50-6.5 (OUTDOOR CAFES/DINING), 50-4.34 (HOME-BASED BUSINESS/HOME OCCUPATIONS), 50-4.2 (MIXED OCCUPANCY ALONG MACK AVENUE), 50-4.35 (ROOFTOP OPEN/SEMI-OPEN DINING), 50-4.36 (PERMANENT MAKEUP/MICROBLADING), AND 50-4.27 (PORTABLE STORAGE UNITS)

Prerogative of the City Council to concur with the recommendation of these zoning ordinance amendments regarding Sections 50-6.5 (Outdoor Cafes/Dining), 50-4.34 (Home-Based Business/Home Occupations), 50-4.2 (Mixed Occupancy along Mack Avenue), 50-4.35 (Rooftop Open/Semi-Open Dining), 50-4.36 (Permanent Makeup/Microblading), and 50-4.27 (Portable Storage Units), to set a date of June 17, 2024, for a second reading and final adoption.

Item 10      NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 11      ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank Schulte". The signature is written in a cursive style with a prominent initial "F" and a long, sweeping underline.

Frank Schulte  
City Administrator