



CITY OF GROSSE POINTE WOODS
MEMORANDUM

Date: June 3, 2024
To: Mayor Bryant and City Council
From: Frank Schulte, City Administrator
Steven Schmidt, Treasurer/Comptroller
Re: Non-Union Employees

1. Effective July 1, 2024, there will be a **two and a half percent (2.5%)** across the board wage increase for appointed officials, department heads, non-union employees and permanent part-time administrative employees who have been employed with the City for six (6) months.
2. Five (5) unpaid furlough days, scheduled as follows:

Furlough Days Fiscal Year 2024-2025

July 5, 2024	Day after 4 th of July
August 30, 2024	Friday before Labor Day
January 20, 2025	Martin Luther King Day
April 21, 2025	Easter Monday
May 23, 2025	Friday before Memorial Day

Effective July 1, 2024, we respectfully request City Council to approve a two and a half percent (2.5%) pay increase for appointed officials, department heads, non-union employees and permanent part-time administrative employees who have been employed with the City for six (6) months.

Handwritten signature of Frank Schulte in blue ink.

Frank Schulte, City Administrator

Handwritten signature of Steven Schmidt in blue ink.

Steven Schmidt, Treasurer/Comptroller

RECEIVED

MAY 21 2024

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT