



MCKENNA

HEADQUARTERS  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

O 248.596.0920  
F 248.596.0930  
MCKA.COM

Frank Schulte  
City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

May 20, 2024  
Invoice No: 21849 - 90

Project 21849 Grosse Pointe Woods Building Services

**Professional Services from April 1, 2024 to April 30, 2024**

Building Department Services - 85% of Revenue

SM ✓

**Contract Amount**

Number of Permit Revenue	40,126.75
Fee Each	.85
Total Fee	34,107.74

**Total Fee \$34,107.74**

Vehicle Credit (500.00)

**Total (\$500.00)**

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Associate Planner	23.00	
<b>Total</b>		<b>0.00</b>

**Invoice Total \$33,607.74**

THANK YOU. Please remit to above address and indicate project number on voucher.

RECEIVED

MAY 29 2024

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

101371 818 000

SS 5/22/24

FS 5-22-24



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May 16, 2024  
Invoice No: 22-064 - 26

RECEIVED

MAY 29 2024

Project 22-064 Grosse Pointe Woods Planning Services  
Professional Services from April 1, 2024 to April 30, 2024

Professional Hourly Services

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

	Hours	Rate	Amount
President			
	1.00	150.00	150.00
Prepare for and attend April 8, 2024 City Council Meeting.			
Senior Planner			
	.25	100.00	25.00
Reviewed lighting regulations in other cities for reference for Grosse Pointe Woods.			
Associate Planner			
	3.00	90.00	270.00
Update social district maps.			
	1.00	90.00	90.00
Communicate with participating businesses and prepare material for MLCC review, including an updated map.			
	4.50	90.00	405.00
Contact businesses to participate in the social district, discuss with potential participants, and follow-up with participating businesses.			
	3.50	90.00	315.00
Prepare the agenda packet material for the April 23, 2024 Planning Commission meeting.			
	2.50	90.00	225.00
Finalize packet material for the April 23, Planning Commission Meeting.			
	1.50	90.00	135.00
Format zoning amendments for first reading at the April 15/May6 City Council Meeting.			
	2.00	90.00	180.00
Prepare for and attend the April 15, 2024 City Council Meeting.			
	4.50	90.00	405.00
Prepare for and attend the April 23, 2024 Planning Commission Meeting.			
	2.00	90.00	180.00
Prepare material for the May 6, 2024 Council and Zoning Board of Appeals Meeting.			

Project	22-064	Grosse Pointe Woods Planning Services	Invoice	26
		1.50 90.00	135.00	
		Prepare memorandum for the April 15 City Council Committee of the Whole Meeting.		
		1.50 90.00	135.00	
		Prepare public notices and work with City Clerk office to distribute.		
		1.50 90.00	135.00	
		Research exterior lighting standards.		
Assistant Planner		2.00 85.00	170.00	
		Post April 23, 2024 Planning Commission meeting packets to Municode.		
		<b>Total</b>		<b>\$2,955.00</b>

REVIEW SERVICES

✓ 20331 Mack Ave Site Plan Review - Nino's Cafe

Site Plan Review - \$800 + \$75/acre

\$805.25

Invoice Total \$3,760.25

THANK YOU. Please remit to above address and indicate project number on voucher.

101000283000 \$400.00  
 101371818000 \$3360.25

SS 5/22/24 c  
 # 5-22-24