

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of May 6, 2024

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.

- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.

- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

A. Appointments

- 1. Community Tree Commission (Mayoral)
 - a) Biographical Sketch - Kate Colborn - Term to expire: 12/31/25
 - b) Biographical Sketch - Stevan Skorupski - Term to expire: 12/31/24

B. Approval of Minutes

- 1. Council 04/15/24
- 2. Committee-of-the-Whole Sitting As Finance Committee 04/15/24 with Recommendation*

*Recommendation to Council to approve the Proposed FY 2024-2025 Budget as presented.

3. Compensation and Evaluation Committee 05/15/23
4. Planning Commission 03/26/24
5. Beautification Advisory Commission 03/13/24

C. Proclamation

1. Holocaust Memorial - "Days of Remembrance" (May 5 - 12)
2. National Military Appreciation Month (May)
3. Peace Officers Memorial Day (May 15) / National Police Week (May 12 - 18)

D. Resolution

1. Grosse Pointe Woods - Social District
 - a) Memo 05/03/24 – City Planner Wolf
 - b) Proposed Resolution
 - c) Operations and Maintenance Plan
 - d) GPW Social District Participation Permit
 - e) Exhibit A: Proposed Social Districts with Marked Qualified Businesses
 - f) Exhibit B: Proposed Northern Social District
 - g) Exhibit C: Proposed City Hall Social District

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Hampton Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 149841 - Proj. No. 0160-0456 - 04/15/24 - \$641.43.
 - b) Torrey Rd. Pump Station Capital Improvement Plan - Invoice No. 149842 - Proj. No. 0160-0457 - 04/15/24 - \$800.10.
 - c) Water System CDSMI - Invoice No. 149844 - Proj. No. 0160-0461 - 04/15/24 - \$1,229.31.
 - d) Lake Front Park Splash Pad - Invoice No. 149848 - Proj. No. 0160-0465 - 04/15/24 - \$1,714.50.
 - e) 2023 Sewer Rehab Program - Invoice No. 149852 - Proj. No. 0160-0468 - 04/15/24 - \$162.90.
 - f) Torrey Rd. Pump Station Generator - Invoice No. 149857 - Proj. No. 0160-0473 - 04/15/24 - \$1,557.00.
 - g) 2023-2024 General Engineering - Invoice No. 149900 - Proj. No. 0160-0472 - 04/15/24 - \$5,249.01.
 - h) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 150092 - Proj. No. 0160-0464 - 04/19/24 - \$7,718.34.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-89 - Building Services - March 2024 - 04/19/24 - \$33,954.75.

- b) Invoice No. 22-064-25 - Planning Services - March 2024 - 04/18/24 - \$5,208.75.
- 3. Tokio Marine HCC - Deductible Invoice - Claim No. 197417 - Date of Loss: 06/07/20 - Policy No. PKG81410016 - 04/19/24 - \$15,000.00.
- 4. WCA Assessing - Assessing Services - Invoice No. 041524 - May 2024 - 04/16/24 - \$7,175.58.

*Prerogative of the Mayor to read aloud the proclamations.

Item 7 ZONING BOARD OF APPEALS

Recess as a City Council and convene as a Zoning Board of Appeals. Upon conclusion of the public hearing, adjourn as a Zoning Board of Appeals and reconvene as a City Council.

Item 7A SIDE YARD SETBACK VARIANCES REQUEST: 20620 FAIRWAY LANE, KATIE AND JONATHON CLERK
(See ZBA Agenda 05/06/24)

Reconvene the City Council Meeting

Item 8 PUBLIC HEARING

Item 8A RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL) REZONING AND SPECIAL LAND USE REQUESTS: 20100 MACK AVENUE, BUCCELLATO DEVELOPMENT, LLC

Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Close the Public Hearing.

Item 8A1 RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL) REZONING REQUEST:

The applicant proposes to rezone the site to allow for an interested commercial business to occupy the vacant building. The applicant wishes to seek zoning as C (Commercial District) to support an interested tenant, which would operate as an event space for children.

Prerogative of the City Council to concur with the City Planner’s and Planning Commission’s recommendations to approve the proposed rezoning at 20100 Mack Avenue (Parcel ID 44-012-05-0090-000) from the RO-1 (Restricted Office District) to C (Commercial Business) based on the following finding of fact:

- a. The subject site has been sitting vacant and is situated on the Commercial Corridor;
- b. Being architecturally consistent with the neighboring residential neighborhood;

- c. Expanding the site to commercial uses aligns with the direction of the Master Plan Future Land Use Plan Map based on discussions throughout the 2023-2024 master planning process.

Item 8A2 SPECIAL LAND USE REQUEST:

Following the Planning Commission’s recommendation for approval of the special land use and approval of the site plan, the applicant requests special land use approval for a children’s even space, called Friendship Factory, at 20100 Mack Avenue.

Since the specific use is not listed as a land use type in the Zoning Ordinance, a children’s event space would be considered a miscellaneous business establishment and it must be approved in accordance with the procedures set for a special land use approval, pending rezoning approval.

The applicant has applied for a rezoning request from RO-1 (Restricted Office) to C (Commercial Business) to allow for this use.

Prerogative of the City Council to concur with the City Planner and Planning Commission’s recommendations to approve the special land use request for a children’s event hall at 20100 Mack Avenue (Parcel ID 44-012-05-0090-000) based on the findings of compliance with the Ordinance, listed in the review and with the following conditions:

- a. The site is approved for rezoning from the RO-1 district to the C district;
- b. A shared parking agreement or parking waiver is approved, if necessary;
- c. At least one off-street parking space is designated as a pick-up and drop-off loading space.

Item 9 COMMUNICATIONS

Item 9A FY 2024-2025 WATER AND SEWER BUDGET

Prerogative of the City Council to approve the FY 2024-2025 Water and Sewer Budget as presented.

Item 9B SCHEDULE PUBLIC HEARING DATE FOR THE PROPOSED FY 2024-2025 BUDGET

Prerogative of the City Council to set May 20, 2024, for a Public Hearing to consider final adoption of the Proposed FY 2024-2025 budget, and to authorize the City Clerk to publish said Public Hearing Notice in the *Grosse Pointe News*.

Item 9C RESIGNATION – HISTORICAL COMMISSION – FRANK ROMANO

Prerogative of the Mayor to accept the resignation of Frank Romano from the Historical Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Romano.

Item 9D APPOINTMENT – PENSION BOARD ADMINISTRATOR

Prerogative of the City Council to appoint Steven Schmidt as the Pension Board Administrator.

Item 9E

APPOINTMENT – PENSION BOARD SECRETARY

Prerogative of the City Council to appoint Tina Hoenicke as the Pension Board Secretary.

Item 10

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 11

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator