

## APPENDIX 3: SAMPLE RESOLUTION

**A RESOLUTION ADOPTING A FINAL PROJECT PLANNING DOCUMENT  
FOR WASTEWATER SYSTEM IMPROVEMENTS OR  
NPS POLLUTION CONTROL/STORMWATER IMPROVEMENTS  
AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the The City of Grosse Pointe Woods  
(legal name of applicant) recognizes the need to make improvements to its existing wastewater treatment and collection system or its existing NPS pollution control/stormwater treatment system; and

WHEREAS, the The City of Grosse Pointe Woods  
(legal name of applicant) authorized Anderson, Eckstein, and Westrick, Inc.  
(name of consulting engineering firm) to prepare a Project Planning Document, which recommends the construction of Sewer Rehabilitation and Improvements to Torrey Road Pump Station.

WHEREAS, said Project Planning Document was presented at a Public Hearing held on April 17, 2023 at 6:00 P.M.  
(Date and Time) and all public comments have been considered and addressed.

NOW THEREFORE BE IT RESOLVED, that the The City of Grosse Pointe Woods  
(legal name of applicant) formally adopts said Project Planning Document and agrees to implement the selected alternative Sewer Rehabilitation by Open Cut Repairs and Cured-In-Place Lining, and Torrey Road Pump Station Improvements  
(Selected Alternative Description)

BE IT FURTHER RESOLVED, that the Director of Public Services  
(title of the designee's position), a position currently held by Jim Kowalski  
(name of the designee), is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Clean Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Yeas (names of Members voting Yes):

Nays (names of Members voting No):

I certify that the above Resolution was adopted by \_\_\_\_\_ (the applicant's governing body)

on \_\_\_\_\_ (date of adoption) \_\_\_\_\_.

April 17, 2023

BY: \_\_\_\_\_

Name (please print or type)

\_\_\_\_\_

Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Date