

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
 27555 Executive Drive, Suite 250
 Farmington Hills, MI 48331
 (248) 489-4100 Tax ID# 38-3107356

September 12, 2022

City of Grosse Pointe Woods
 Attn: Frank Schulte, City Administrator
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236

Invoice # 1078111

RECEIVED

SEP 14 2022

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

In Reference To: General Counsel

Professional Services Rendered Through August 31, 2022

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>		
8/4/2022 DAW Review of draft agenda/pink packet for meeting on August 8, 2022; Correspondence to Clerk	0.50 \$145.00/hr	72.50
8/8/2022 DAW Attend meeting	0.50 \$145.00/hr	72.50
8/12/2022 DAW Receipt/review of Council agenda and packet for meeting on August 15, 2022	0.40 \$145.00/hr	58.00
8/15/2022 DAW Review of agenda and packet for August 15, 2022 meeting	0.30 \$145.00/hr	43.50
DAW Attend Council Meeting	0.20 \$145.00/hr	29.00
8/16/2022 DAW Receipt/review of Summary of August 15, 2022 Council meeting	0.20 \$145.00/hr	29.00
 SUBTOTAL:	 [2.10	 304.50]

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>General Administration</u>			
8/1/2022	DAW	Review of Monsanto proposed class action settlement; Correspondence to City Administrator	0.20 \$145.00/hr 29.00
8/2/2022	DAW	Receipt/review of Instutiform contract and insurance review; Correspondence to Assistant City Administrator regarding deficiencies	0.90 \$145.00/hr 130.50
8/3/2022	DAW	Telephone conference with City Administrator regarding contracts for Professional Services due to Building Director's retirement	0.20 \$145.00/hr 29.00
	DAW	Review of contracts - need insurance from McKenna	0.40 \$145.00/hr 58.00
8/4/2022	DAW	Receipt/review correspondence from Engineer regarding Instutiform insurance documents; Correspondence in reply	0.30 \$145.00/hr 43.50
	DAW	Receipt/review correspondence from Assistant City Administrator regarding sewer lining contract	0.10 \$145.00/hr 14.50
	DAW	Receipt/review of correspondence regarding Nelson claim (3)	0.30 \$145.00/hr 43.50
	DAW	Telephone conference with City Administrator regarding McKenna contract	0.20 \$145.00/hr 29.00
	DAW	Continued review of contracts (2) for electrical inspector and McKenna	0.30 \$145.00/hr 43.50
8/5/2022	DAW	Review of 2 contracts for Building Department staffing	0.40 \$145.00/hr 58.00
	DAW	Telephone conference with City Administrator regarding contracts (2)	0.40 \$145.00/hr 58.00
	DAW	Telephone conference with City Administrator regarding revisions for McKenna contract (3)	0.10 \$145.00/hr 14.50

		<u>Hrs/Rate</u>	<u>Amount</u>
8/5/2022	DAW Review of contract changes in ordinance regarding insurance requirements	0.40 \$145.00/hr	58.00
8/8/2022	DAW Receipt/review correspondence from Engineer regarding Instutiform contract requirements; Compare contract and insurance requirements received from Engineer with the contract received from the Assistant City Administrator: Correspondence to Engineer	0.80 \$145.00/hr	116.00
	DAW Receipt/review correspondence from Engineer; Correspondence in reply	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk regarding subpoena for records; Correspondence in reply	0.30 \$145.00/hr	43.50
	DAW Telephone conference with Minute Man representative "Debbie" regarding subpoena for records; Needs clarification: Correspondence to Clerk regarding same	0.50 \$145.00/hr	72.50
	DAW Receipt/review of correspondence and review Sec. 1-16 of the City Code regarding single lot assessments; Telephone conference to City Administrator to discuss - left message	0.40 \$145.00/hr	58.00
	DAW Begin review of joint sealing contract and insurance requirements	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from City Administrator regarding special assessment roll	0.30 \$145.00/hr	43.50
8/9/2022	DAW Telephone conference with City Administrator regarding Building Official and S.A.D. process	0.10 \$145.00/hr	14.50
	DAW Review of Charter and City Codes concerning the Building Official and whether outsourcing those duties is prohibited	1.20 \$145.00/hr	174.00
8/10/2022	DAW Telephone conference with Assistant City Administrator regarding McKenna employees' insurance	0.10 \$145.00/hr	14.50

			<u>Hrs/Rate</u>	<u>Amount</u>
8/10/2022	DAW	Receipt/review correspondence from Minute Man with revised subpoena; Correspondence to City Clerk	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Assessor regarding implementation of Charter Section 1-16; Correspondence to Assessor	0.50 \$145.00/hr	72.50
	DAW	Review of McKenna contract and insurance (final); Correspondence to Assistant City Administrator	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Engineer with insurance certificates for Instutiform contract; Sent to Clerk for insurers' ratings checks	0.30 \$145.00/hr	43.50
	DAW	Correspondence to Clerk regarding change to food truck ordinance discussed at the meeting on 8/8/22	0.30 \$145.00/hr	43.50
	DAW	Telephone conference with Assistant City Administrator regarding McKenna contract	0.20 \$145.00/hr	29.00
	DAW	Telephone conference with Assistant City Administrator regarding McKenna contract	0.10 \$145.00/hr	14.50
8/11/2022	DAW	Receipt/review correspondence from Assessor and Treasurer concerning special assessment roll; Correspondence in reply	0.30 \$145.00/hr	43.50
8/12/2022	DAW	Review of contractual insurance and bonds required and those provided for Michigan Joint Sealing contract; Correspondence to Assistant City Administrator and Engineer noting deficiencies	0.50 \$145.00/hr	72.50
	DAW	Receipt/review of correspondence and insurance documents for Instutiform contract; Correspondence to Engineer regarding deficiency	0.50 \$145.00/hr	72.50
8/15/2022	DAW	Review of insurance policy backup for Instutiform contractual compliance; Correspondence to Assistant City Administrator and Engineer	0.70 \$145.00/hr	101.50

		<u>Hrs/Rate</u>	<u>Amount</u>
8/16/2022	DAW Receipt/review correspondence from Engineer regarding Michigan Joint Sealing insurance deficiencies	0.30 \$145.00/hr	43.50
8/17/2022	DAW Telephone conference with City Administrator regarding USSIC v GPW Interrogatories, Roof Issue, and St. John Hospital HVAC issue for new biolab	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Assistant City Administrator regarding Michigan Joint Sealing Contract; Correspondence in reply to Engineer	0.30 \$145.00/hr	43.50
	DAW Telephone conference with City Administrator regarding USSIC Interrogatories	0.10 \$145.00/hr	14.50
8/22/2022	DAW Receipt/review of correspondence, contract and insurance certificates for miscellaneous concrete repair contract with Mastioli; Correspondence to Assistant City Administrator noting deficiencies	0.50 \$145.00/hr	72.50
8/23/2022	DAW Receipt/review correspondence from Assistant City Administrator regarding Fontana/Vernier contract and insurance documents; Reviewed and approved; Correspondence to Assistant City Administrator (2)	0.70 \$145.00/hr	101.50
	DAW Receipt/review correspondence from Assistant City Administrator with J.B. Contractors, Inc. contract and insurance for review and approval	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Police Chief with a contract for review; Review contract and procurement ordinance; Correspondence to Police Chief	0.90 \$145.00/hr	130.50
	DAW Review of contract and insurance certificate and bonds for sidewalk repair contract; Correspondence to Assistant City Administrator regarding missing page for Maintenance Bond AEW Project No. 0160-0452	0.50 \$145.00/hr	72.50
8/24/2022	DAW Receipt/review correspondence from Engineer regarding discussion of insurance/bond review for contracts; Correspondence in reply	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
8/24/2022	DAW Telephone conference with Engineer regarding insurance and contract approval process	0.30 \$145.00/hr	43.50
8/25/2022	DAW Receipt/review correspondence from Engineer outlining a new contract/insurance review process; Correspondence to Engineer approving the new process	0.40 \$145.00/hr	58.00
	DAW Telephone conference with City Administrator regarding Dubruelle v GPW and USSIC v GPW; Discussion about contract/insurance review process revisions by Engineer	0.30 \$145.00/hr	43.50
8/29/2022	DAW Receipt/review correspondence from Clerk with claim by J. McGarvah for damage to his vehicle by a neighbor's tree; Receipt/review correspondence from Nickel & Saph regarding notification to Sedgwick Claims Adjuster	0.30 \$145.00/hr	43.50
8/30/2022	DAW Receipt/review correspondence from Minute Man Record Services regarding 2082-2084 Vernier record subpoena; Correspondence to Clerk	0.30 \$145.00/hr	43.50
	DAW Telephone conference with Assistant City Administrator regarding Ahee Jewelers donation	0.20 \$145.00/hr	29.00
	DAW Telephone conference with City Administrator regarding sign request on private road	0.10 \$145.00/hr	14.50
	DAW Review of records for 2082-2084 Vernier responsive to subpoena; Email records to Minute Man	0.50 \$145.00/hr	72.50
8/31/2022	DAW Telephone conference with City Administrator regarding private drive and fire truck access if on-street parking is allowed	0.10 \$145.00/hr	14.50
	DAW Receipt/review correspondence from Treasurer regarding needed Pension Ordinance amendments; Correspondence in reply	0.50 \$145.00/hr	72.50
	DAW Receipt/review correspondence from Clerk and Public Services Director regarding McGarvah vehicle damage claim from city tree branch	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	SUBTOTAL:	[19.50	2,827.50]
	<u>Litigation</u>		
8/1/2022	DAW Receipt/review correspondence from Clerk to Attorney Diemer and proposed Answers to Interrogatories	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from Attorney Diemer to Clerk regarding proposed Answers to Interrogatories	0.10 \$145.00/hr	14.50
8/7/2022	DAW Receipt/review correspondence from outside counsel McGraw and outside counsel Diemer regarding Dubruelle v GPW	0.30 \$145.00/hr	43.50
8/15/2022	DAW Receipt/review correspondence from Clerk and from Attorney Conn regarding requests to produce documents in the USSIC v GPW matter	0.30 \$145.00/hr	43.50
	DAW Review of proposed Answers to Interrogatories and Requests to Produce in the USSIC v GPW matter; Correspondence in reply	0.80 \$145.00/hr	116.00
8/16/2022	DAW Receipt/review of correspondence regarding Ally Bank v GPW with Order of Dismissal	0.20 \$145.00/hr	29.00
8/19/2022	DAW Receipt/review correspondence from City Administrator to Attorney Diemer regarding interrogatories	0.10 \$145.00/hr	14.50
8/25/2022	DAW Receipt/review of correspondence and proposed Witness List from Attorney Conn regarding the USSIC v GPW matter; Correspondence to Attorney Conn	0.60 \$145.00/hr	87.00
8/29/2022	DAW Receipt/review correspondence from Clerk with names of Department of Public Works workers to add to the City's Witness List in the USSIC v GPW matter	0.30 \$145.00/hr	43.50
	SUBTOTAL:	[3.00	435.00]

			<u>Hrs/Rate</u>	<u>Amount</u>
<u>Michigan Tax Tribunal</u>				
8/1/2022	SSM	Cook Road - 2022: Receipt/review of request for extension; Respond to same; Note to file	0.30 \$145.00/hr	43.50
8/3/2022	SSM	Welltower - 22-001002: Receipt/review of Consent Judgment; Correspondence regarding same	0.30 \$145.00/hr	43.50
8/16/2022	SSM	Cook Road: Receipt/review of settlement offer; Memo to Assessor regarding same; Note to file	0.30 \$145.00/hr	43.50
	SSM	Cook Road 2017: Receipt/review of settlement offer; Correspondence regarding same to Assessor; Note to file	0.30 \$145.00/hr	43.50
	SSM	Cook Road 2017: Memo to opposing counsel regarding request for extension on discovery	0.10 \$145.00/hr	14.50
8/31/2022	SSM	Cook Road 2022: Review settlement discussions and discovery status; memo to assessor; Memo to opposing counsel; Note to file	0.40 \$145.00/hr	58.00
SUBTOTAL:			[1.70	246.50]
For professional services rendered			26.30	\$3,813.50

Additional charges:

			<u>Qty/Price</u>	
<u>City Council</u>				
7/18/2022	Attorney Mileage - City Council meeting [D. Walling]		73 0.62	45.26
8/8/2022	Attorney Mileage - City Council meeting [D. Walling]		73 0.62	45.26

	<u>Qty/Price</u>	<u>Amount</u>
8/15/2022 Attorney Mileage - City Council meeting [D. Walling]	73 0.62	45.26
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SUBTOTAL:		[135.78]
 		<hr/>
Total costs		\$135.78
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Total amount of this bill		\$3,949.28
Previous balance		\$11,881.40
8/11/2022 Payment - thank you. Check No. 64135		(\$7,480.84)
8/18/2022 Payment - thank you. Check No. 64254		(\$4,400.56)
 		<hr/>
Balance due		<u>\$3,949.28</u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate	24.60	145.00
Stephanie Simon-Morita, Associate	1.70	145.00

101210801.300 246.50
 101210801.000 3762.78

 3949.28

SM 9/13/2022
 FS 9.13.22